

Approved 8/22/22
MINUTES
County Operations Committee
July 26, 2022
@ 1:00 p.m.

MEMBERS PRESENT:	Rob Reneau – Chairperson; Linda Daley – Vice-Chairperson; Betty Duncan ; Steven Rieker ; William Watkins, Jr.
MEMBERS ABSENT:	Kate Pastucha
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator, Jennie Cordis Boswell - State's Attorney's Office; Heather McCord – Chief Financial Officer; Angela Loftus , Gretchen Pearsall – County Administration; Mark Little , Ben Simpson – Chief Information Officer; Nicole Bjerke – County Treasurer

Call to Order

Chairperson Reneau called the meeting to order at 1:00 p.m.

Approval of Minutes

A motion to approve the minutes of June 20, 2022 was made by Mr. Watkins and seconded by Ms. Daley. The motion to approve carried unanimously.

Informational

- **PCAPS Monthly Report**

No verbal report. No questions or comments from committee.

- **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, new hires, demographics, and separations for June 2022 and a comparison of June 2021 and June 2022 figures. He noted that June hires do not necessarily represent positions that became vacant in that month, due to the length of time to fill the various positions.

- **Worker's Compensation and Liability Report**

Mr. Sorrel summarized the report covering data through the 2st quarter of 2022. He noted that ten liability claims have been filed in 2022 to date, with four remaining active. He stated that claims paid to date for the six closed claims total just over \$16,000.00.

Mr. Sorrel advised that year-to date, eight active worker's compensation claims are currently open and active, with claims paid to date totaling \$49,000.00. He stated that approximately \$220,000.00 remains in reserve.

- **Multi-Factor Authentication (MFA)**

Mr. Little advised that the IT Department will be implementing Multi-Factor Authentication for all users of the county network by the end of 2022. He stated that the security model will require users to not only enter a username and password, but will also require input of an additional code as a means of adding a layer of security. He commented that the State has mandated MFA implementation for election offices, and the model has been utilized within the Election utive Order has mandated that MFA be fully installed across the Federal Government by 2025.

Mr. Little advised that staff will begin drafting a policy related to the new security model, and stressed that all users of the county network will be required to follow security policies.

(Mr. Rieker enters meeting.)

Resolution

- **Additional Appropriation into PCAPS Fund for purchase of industrial dryer**

A motion to approve was made by Ms. Daley and seconded by Ms. Duncan. The motion to approve carried unanimously (5-0).

Adjournment

The meeting was adjourned by Chairperson Reneau at 1:18 p.m.

Recorded and Transcribed by: Jan Kleffman