

Approved 7/25/22

**MINUTES
Infrastructure Committee
June 20, 2022
@ 3:00 p.m.**

MEMBERS PRESENT:	Phillip Salzer – Chairperson; James Dillon, Betty Duncan, Rob Reneau
MEMBERS ABSENT:	Kate Pastucha
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator; Jennie Cordis Boswell - State's Attorney's Office; Heather McCord – Chief Financial Officer; Angela Loftus, Gretchen Pearsall – County Administration; Amy Benecke McLaren – County Highway Department; Mark Little – Chief Information Officer

CALL TO ORDER

Chairman Salzer called the meeting to order at 3:02 p.m.

APPROVAL OF MINUTES

A motion to approve the minutes of May 23, 2022 was made by Mr. Reneau and seconded by Ms. Duncan. The motion carried unanimously (3-0).

INFORMATIONAL

- **Greater Peoria Sanitary District (GPSD) Minutes**

No verbal report. No questions or comments from committee.

- **Facilities Master Plan**

Mr. Little provided an update on FY2022 budgeted projects, including:

- The Boardroom and Conference Room 402 AV system upgrade is anticipated to begin in November
- The main water softener at the JDC recently failed and a replacement system has been ordered.
- Domestic hot water boiler repair at the Jail has been completed.
- Parts for the CLIP project at the Jail are on order.

Mr. Little advised that the department has lost two facilities staff members within the past two weeks.

RESOLUTIONS

- **Architecture and Engineering Services for Public Defender and IT Services remodel**

A motion to approve was made by Ms. Duncan and seconded by Mr. Reneau. Mr. Little advised that in 2018 Dewberry performed a facility utilization analysis and presented a number of recommendations. He stated that two of those recommendations were relocation of the Public Defender's Office and renovation of the IT Services, and he is seeking approval to contract with Dewberry for architecture and engineering services for the renovations of those two offices/departments.

The motion to approve carried unanimously (4-0).

- **Cedar Hills Drive Resurfacing Bid Letting**

A motion to approve was made by Ms. Duncan and seconded by Mr. Reneau. Ms. McLaren advised that the county solicited bids for resurfacing of Cedar Hills Drive and received one bid. She stated that staff recommends awarding the bid to R.A. Cullinan.

The motion to approve carried unanimously (4-0).

- **Construction Engineering Agreement for Cedar Hills Drive resurfacing**

A motion to approve was made by Mr. Dillon and seconded by Ms. Duncan. Ms. McLaren advised that as the Highway Department does not have the staffing to oversee the Cedar Hills Drive resurfacing project, she recommends entering into an agreement with Hermann & Associates to oversee the project.

The motion to approve carried unanimously (4-0).

- **Supplemental Construction Appropriation for Glen Avenue reconstruction**

A motion to approve was made by Ms. Duncan and seconded by Mr. Reneau. Ms. McLaren advised that the reconstruction of Glen Avenue from Knoxville Avenue to Sheridan Road is a joint city/county project. She stated that after completion of the project the county will jurisdictionally transfer the section of roadway to the city of Peoria. She stated that bids for the project came in higher than estimated and staff requests an additional appropriation of Motor Fuel Tax Funds to cover the additional cost. She noted that at the conclusion of the project, the final cost of the project will be equitably shared between the city and county.

The motion to approve carried unanimously (4-0).

- **Amendment to Local Agency Agreement for Brimfield Jubilee Road bridge replacement**

A motion to approve was made by Ms. Duncan and seconded by Mr. Reneau. Ms. McLaren advised that the bridge replacement project was completed in 2021 utilizing federal funds. She stated that at that time it was anticipated that county staff would oversee construction of the project; however due to unanticipated staff reduction a consulting engineer was retained to complete oversight of the project. She advised that IDOT is allowing the use of unused construction funds for the increase in the construction inspection costs, and staff requests an amendment to the original agreement with IDOT to move federal funding from construction into the construction engineering portion of the project.

The motion to approve carried unanimously (4-0).

- **FY2023 Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Agreement**

A motion to approve was made by Mr. Dillon and seconded by Mr. Reneau. Ms. McLaren advised that staff requests approval to continue the agreement and to contribute a matching share from the County Motor Fuel Tax Fund for the period July 1, 2022 to June 30, 2023.

The motion to approve carried unanimously (4-0).

- **Intergovernmental Agreement with City of Peoria for Traffic Control Devices**

A motion to approve was made by Ms. Duncan and seconded by Mr. Reneau. Ms. McLaren advised that the current Intergovernmental Agreement has expired and staff requests to continue the agreement for a term of five years.

The motion to approve carried unanimously (4-0).

- **Multi-Township Bids for Sealcoating and Tilling**

A motion to approve was made by Mr. Reneau and seconded by Ms. Duncan. Ms. McLaren advised that the county bids sealcoating and tilling services on behalf of county townships annually. She stated that the county received a bid protest from one of the contractors after the bid opening but have since resolved that protest. She explained that as final approval was delayed by the protest, staff wishes to expedite the process so as to initiate the work as soon as possible.

Ms. McLaren advised that the low bid was rejected due to issues with IDOT regulations, and the Township Road Commissioner accepted the next low bid. She advised that staff recommends awarding the bids to R.A. Cullinan, Pavement Maintenance, and Microsurfacing Contractors.

The motion to approve carried unanimously (4-0).

COMMITTEE ACTION

- **Review of Executive Session Minutes**

Ms. Cordis Boswell advised that it is the recommendation of the State's Attorney's Office that all previously held executive session minutes continue to be held closed as the need for confidentiality still exists, and to destroy executive session audio recordings more than two years old, except those that relate to pending litigation.

A motion to accept the recommendation of the State's Attorney's Office was made by Mr. Reneau and seconded by Mr. Dillon. The motion carried unanimously (4-0).

MISCELLANEOUS

Mr. Dillon thanked the staff of the Highway Department for their work on behalf of constituent concerns, as well as working with municipalities, on multiple road issues.

ADJOURNMENT

The meeting was adjourned by Chairman Salzer at 3:32 p.m.

Recorded and Transcribed by: Jan Kleffman