

Approved 6/27/23

FINANCE AUDIT AND LEGISLATIVE AFFAIRS COMMITTEE

May 23, 2023

@ 3:00 p.m.

COMMITTEE MEMBERS PRESENT:	Sharon Williams –Chairperson; Jennifer Groves Allison, Eden Blair, Camille Coates, Linda Daley, James Dillon, Betty Duncan, Daniel Kelch, Danny Phelan, Rob Reneau, Steven Rieker, Paul Rosenbohm, Phillip Salzer, Matt Windish
MEMBERS ABSENT:	Brandy Bryant
STAFF PRESENT:	Scott Sorrel - County Administrator; Shauna Musselman – Asst. County Administrator; Jennie Cordis Boswell - State's Attorney's Office; Angela Loftus, Gretchen Pearsall – County Administration; Heather McCord – Chief Financial Officer; Julie Kusturin – Finance; Rachael Parker, Brooke Sommerville – County Clerk
VISITORS	

Call to Order

Chairperson Williams called the meeting to order at 3:08 p.m.

Approval of Minutes

A motion to approve the minutes of April 25, 2023 was made by Ms. Daley and seconded by Ms. Duncan. The motion carried (14-0).

Informational

➤ Monthly Financial Report

Ms. Kusturin advised that the report provides an overview of financial activity through February 28, 2023. She advised that the format of monthly report has been revised in order to concentrate and simplify the manner of reporting financial data.

➤ Heddington Oaks Financial Report

Ms. McCord provided a summary of Heddington Oaks accounts receivable as of March 31, 2023. She stated that the report shows an \$18,000.00 decrease in the Hospice account as payments are being made per a settlement agreement with a hospice. She advised that the Medicare Cost Report is due May 31, 2023, and she has delivered documentation to RSM for review.

Ms. McCord advised she continues to work with the consultant on Medicaid accounts.

➤ April 2023 Accounts Payable Review

Ms. McCord advised that based on committee feedback, the report now includes information on payment by department and category.

Resolution

➤ FY2023 budget appropriation of American Rescue Plan Act (ARPA) Funds

A motion to approve was made by Dr. Blair and seconded by Ms. Groves Allison. Ms. McCord advised that in the process of reconciling accounts, it was determined that a \$235,937.09 appropriation of ARPA funds was unintentionally omitted from a prior resolution to carry forward unexpended FY2022 funds. Staff requests an appropriation in that amount from the FY2022 ARPA funds to the FY2023 budget in the ARPA fund.

The motion to approve carried (14-0).

Public Comments

Chairperson Williams called for any public comment. There were no public comments.

Miscellaneous

Ms. McCord advised that work on the external audit is ongoing and is anticipated to be complete by the June 30, 2023 deadline.

Adjournment

The meeting was adjourned by Chairperson Williams at 3:25 p.m.

Recorded & Transcribed by: Jan Kleffman