



Peoria County Board for the
Care and Treatment
Of Persons With A Developmental Disability
May 17, 2023

Members Present: Todd Baker Alyssa Newmister
Cliff Laine Dan Kelch
William Hayes

Members Absent: Marvin Hightower

Others Present: Brian Gulley, PCCHD Patti Gratton, CWTC
Rod Joos, CWTC Brad Guidi, Camp Big Sky
Ryan LaCosse, Best Buddies Jamie Van Buskirk, Best Buddies
Heather Bouchez, Best Buddies Daniel Van Buskirk, Best Buddies
Katie Van Cleve, HISRA Sabrina Meyer, HISRA
Karen Haney, HISRA Doris Hayes, EPIC
Taylor Edwards, EPIC Steve Rollins, EPIC
Kim Cornwell, EPIC Julie Schifeling, Easterseals
Eric Glow, Easterseals

Others Present via Teams: Amy Roberts, PCCHD Administrative Assistant
Adam Wilt, Best Buddies
Nicolette Cuttell, Best Buddies
Sarah Carroll, Best Buddies

Call to Order

Meeting was called to order at 11:04 am by Mr. Baker and introductions were completed.

Approval of Minutes from March 15, 2023.

A motion was made by Mr. Laine to approve the minutes of the March 15, 2023 meeting. Motion was seconded by Ms. Newmister. Motion carried (4,0).

Fiscal Reports and Summary

Mr. Gulley stated these numbers are through February. The only revenue through February was the first disbursement of CPPRT, \$111,576, which was almost \$40,000 than the first disbursement last year. Three more disbursements are still to come. No property tax dollars have come in yet, those typically show up in May and September and interest is always later in the year. There are no expenses yet, but a little over \$1.4 has been budgeted. All the agency invoices have been submitted and are hoping that checks are cut this week or next week. Fiscal year 2022 ended with a surplus of \$439,569 mostly due to the CPPRT amount coming in over budget. For 2023 there is a budgeted deficit of \$241,490 and the current fund balance is just above \$1.2 million. Mr. Baker asked Mr. Gulley what the target number would be to keep the minimum of 24% set by the County. Mr. Gulley said \$1.5 million and if they go over a little bit, the CPPRT would help cover it.

Mr. Laine made a motion to approve the fiscal reports and summary. Motion was seconded by Ms. Newmister. Motion carried (4,0).

Old Business

There were no Old Business items.

New Business

There were no New Business items.

Agency Presentations

The agencies presented their programs that funding was applied for and the Board asked any questions that they had.

1. CWTC
 - a. Adult Day Developmental Training
 - b. Job Readiness
2. Best Buddies
 - a. Best Buddies Peoria County Workplace Readiness Project
3. Camp Big Sky
 - a. Living a Life Like Any Other
4. Easterseals
 - a. Early Intervention in Natural Environments
5. EPIC
 - a. Community Integrated Life Skills – Community Day Services
 - b. Transition and Post-Secondary
 - c. Specialized Job Placement
6. HISRA
 - a. FOCUS Adult Day Program

FY2023/FY2024 Grant Funding Awards

Mr. Baker thanked the agencies for presenting and stated that a little over \$1.7 million was requested and their target is a little over \$1.5 million to award to the agencies. The Board discussed their scores and funding the presentations. The scores were recorded, and Mr. Laine made a motion to fund the following agencies for the FY2023/FY2024 year.

Best Buddies	Best Buddies Peoria County Workplace Readiness	\$90,000
Camp Big Sky	Living a Life Like Any Other	\$32,275
CWTC	Adult Day Developmental Training	\$70,000
CWTC	Job Readiness	\$305,000
Easterseals Central IL	Early Intervention in Natural Environments	\$55,000
EPIC	Specialized Job Placement	\$350,000
EPIC	Community Integrated Life Skills	\$350,000
EPIC	EPIC’s Transition & Post-Secondary Program	\$170,000
HISRA	FOCUS Adult Day Program	\$125,000

The total amount to be funded is \$1,552,275. Motion was seconded by Mr. Baker. Motion carried (4,0). Mr. Baker thanked the Board for their efforts. Mr. Gulley added that contracts will be similar to how they are now with the 3rd and 4th quarters pending on County Board approval.

Agency	Program Title	Amount Request	Scores by Member					Average Score	Funding %	Proposed Funding
			A Newmis	T Baker	C Laine	W Hay	M Hightov			
1 CWTC	Adult Day Developmental Training	\$75,000	53	53	52	55	53	93.33%	\$70,000	
2 Camp Big Sky	Living a Life Like Any Other	\$37,275	55	55	45	51	52	100.00%	\$37,275	
3 CWTC	Job Readiness	\$325,000	53	52	47	54	52	93.85%	\$305,000	
4 EPIC	Specialized Job Placement	\$405,000	52	51	48	57	52	86.42%	\$350,000	
5 EPIC	Community Integrated Life Skills-Community D	\$400,000	52	51	45	54	51	87.50%	\$350,000	
6 HISRA	FOCUS Adult Day Program	\$150,000	50	50	49	53	51	83.33%	\$125,000	
7 Easterseals Central IL	Early Intervention in Natural Environments	\$58,427.70	57	49	33	56	49	94.13%	\$55,000	
8 EPIC	EPIC's Transition & Post-Secondary Program	\$200,000	53	49	41	50	48	85.00%	\$170,000	
9 Best Buddies	Best Buddies Peoria County Workplace Readin	\$100,000	51	51	35	50	47	90.00%	\$90,000	
	Total Funding Request	\$ 1,750,703							\$ 1,552,275.00	
								Budgeted	\$ 1,500,000.00	
								Difference	\$ (52,275.00)	
			FUNDING % Based on SCORE							
			Tier	Lower Limit	Upper Limit	Funding %				
			Tier 1	60	65	90%				
			Tier 2	50	59	85%				
			Tier 3	40	49	50%				
			Tier 4	0	39	0%				

The agencies thanked the Board for the funding opportunity. The agencies asked if scoring would be available to them, and the Board noted it would be in the minutes. The agencies discussed client transportation issues.

Miscellaneous

Ms. Newmister will be updating the agency visiting schedule after this meeting. Mr. Baker proposed holding the Care and Treatment Board meetings at the agencies facilities to be able to do an agency visit at the same time.

Adjournment

Being no further business, Mr. Hayes made a motion to adjourn the meeting. Motion was seconded by Mr. Baker. Motion carried (4,0).

The meeting adjourned at 12:45 pm.