

**Approved 6/20/22**  
**MINUTES**  
**County Operations Committee**  
**May 24, 2022**  
**@ 1:00 p.m.**

<b>MEMBERS PRESENT:</b>	<b>Rob Reneau</b> – Chairperson; <b>Linda Daley</b> – Vice-Chairperson; <b>Betty Duncan</b> ; <b>Steve Rieker</b> ; <b>William Watkins, Jr.</b>
<b>MEMBERS ABSENT:</b>	<b>Kate Pastucha</b>
<b>OTHERS PRESENT:</b>	<b>Scott Sorrel</b> – County Administrator; <b>Shauna Musselman</b> – Assistant County Administrator, <b>Jennie Cordis Boswell</b> , <b>Dana Hughes</b> - State's Attorney's Office; <b>Heather McCord</b> – Chief Financial Officer; <b>Angela Loftus</b> , <b>Jack Walton</b> – County Administration; <b>Brian Asbell</b> , <b>Doug Gaa</b> – Sheriff's Office

**Call to Order**

Chairperson Reneau called the meeting to order at 1:03 p.m.

**Approval of Minutes**

A motion to approve the minutes of April 25, 2022 was made by Mr. Watkins and seconded by Ms. Duncan. The motion to approve carried unanimously (5-0).

**Informational**

- **PCAPS Monthly Report**

Mr. Sorrel directed committee members to the submitted report and stood for any questions. There were no questions or comments from committee.

- **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, new hires, demographics, and separations for April 2022 and a comparison of April 2021 and April 2022 figures. He noted that April hires do not necessarily represent positions that became vacant in that month, due to the length of time to fill the various positions.

Mr. Sorrel advised that the job description of the Chief Diversity, Equity, and Inclusion Officer position has been approved by the Hay Committee and the position will be posted by next week.

**Resolution**

- **Digital Evidence Management System (DEMS) for State's Attorney's Office**

Mr. Reneau advised that the resolution is being deferred to the June meeting of the committee.

**Adjournment**

The meeting was adjourned by Chairperson Reneau at 1:09 p.m.

*Recorded and Transcribed by: Jan Kleffman*