

APPROVED 5/23/23
MINUTES
County Operations Committee
April 25, 2023
@ 2:30 p.m.

MEMBERS PRESENT:	Steve Rieker – Chairperson; Brandy Bryant, Camille Coates, Brian Elsasser (<i>via teleconference</i>), Nathan Hoerr, Danny Phelan, Rob Reneau, Sharon Williams
MEMBERS ABSENT:	Eden Blair, Jennifer Groves Allison
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator, Jennie Cordis Boswell - State's Attorney's Office; Gretchen Pearsall – County Administration; Heather McCord – Chief Financial Officer; Mark Little – Chief Information Officer; Brian Brown – Probation and Court Services; Brooke Sommerville – County Clerk

Call to Order

Chairperson Rieker called the meeting to order at 2:30 p.m.

A motion to allow the participation of Mr. Elsasser via teleconference was made by Mr. Reneau and seconded by Mr. Hoerr. The motion carried (7-0).

Approval of Minutes

A motion to approve the minutes of March 28, 2023, with correction, and April 13, 2023 was made by Mr. Reneau and seconded by Ms. Coates. The motion carried (7-0).

Informational

• **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, new hires, demographics, and separations for March 2023 and a comparison of March 2022 and March 2023 figures.

Mr. Sorrel noted that March hires do not directly correlate to positions that became vacant in March, due to the differing length of time to fill the various positions.

Mr. Rieker advised that he and Mr. Sorrel have discussed devising a quarterly report on overall countywide personnel numbers. Mr. Sorrel stated that the report will provide more in-depth information on employee demographics as well as a department level examination as it relates to positions approved in the budget vs. the number of positions filled.

• **Worker's Compensation & Liability Report**

Mr. Sorrel summarized the report covering the 1st quarter of 2023 activity, detailing liability and worker's compensation claims and costs as of March 31, 2023, and detail on claims and costs for years 2016-2023.

(Ms. Bryant enters.)

Joint Resolution

• **Tyler Enterprise Supervision** (*joint with Finance Audit and Legislative Affairs Committee*)

A motion to approve was made by Ms. Williams and seconded by Mr. Phelan. Mr. Little advised that after the Illinois Supreme Court mandated that Probation Departments collect new data set variables in 2021, the IT Department engaged with the Probation Department and Tyler Technologies to review the data sets. He stated that after months of configuration and testing, it

was determined that the current system utilized by Probation, implemented in 2013, does not have the capability to collect the mandated data.

Mr. Little advised that Tyler Technologies has recommended an upgrade from the current system utilized by Probation to Tyler Enterprise Supervision CMS, a cloud-based software service solution.

Mr. Little advised that funding in the amount of \$376,995.00 for the implementation of the Tyler Enterprise Supervision system will be appropriated from the Fund Balance Reserves of the IT Service Fund.

The motion to approve carried (8-0).

Public Comment

Chairperson Rieker asked for any public comment. There were no public comments.

Miscellaneous

None.

Adjournment

The meeting was adjourned by Chairperson Rieker at 2:48 p.m.

Recorded and Transcribed by: Jan Kleffman