

APPROVED 5/23/23

EXECUTIVE COMMITTEE

April 25, 2023

COMMITTEE MEMBERS PRESENT:	Sharon Williams – Vice-Chairperson; Brandy Bryant, Camille Coates, Linda Daley, Betty Duncan, Daniel Kelch, Danny Phelan, Rob Reneau, Steven Rieker, Paul Rosenbohm, Phillip Salzer
MEMBERS ABSENT:	James Dillon – Chairperson; Jennifer Groves Allison, Eden Blair, Matt Windish
STAFF PRESENT:	Scott Sorrel - County Administrator; Shauna Musselman – Assistant County Administrator; Jennie Cordis Boswell - State's Attorney's Office; Heather McCord – Chief Financial Officer; Gretchen Pearsall, Andre Allen, Brittany Graves – County Administration; Rachael Parker, Brooke Sommerville – County Clerk; Nicole Bjerke – Treasurer
VISITORS:	Sally Hanley – Greater Peoria Economic Development Council; Denise Moore – Minority Business Development Center; Kurt Bialobreski – Central Illinois Living Laboratory/Hanson Professional Services

Call to Order

Vice-Chairperson Williams called the meeting to order at 3:30 p.m.

Approval of Minutes

A motion to approve the minutes of March 28, 2023 was made by Ms. Duncan and seconded by Ms. Bryant. The motion carried (11 -0).

Informational Items/Reports/Other Minutes/Updates

➤ Springdale Cemetery

Ms. Daley advised that the Foundation will be holding a Memorial Day parade.

➤ County Auditor

No report. No questions or comments from committee.

➤ Heddington Oaks Financials

No verbal report. No questions or comments from committee.

➤ American Rescue Plan Act (ARPA) Summary

Mr. Sorrel advised a policy discussion on the allocation of ARPA funds will be held at the May meeting of the committee.

➤ Peoria County Enterprise Zone Report

Mr. Sorrel explained that the report details any qualifying activity in both the Rural and Urban Enterprise Zones.

➤ Joint Commission on Racial Justice and Equity Update

Mr. Sorrel advised that the co-chairs of the Steering Committee presented their annual report to the City Council and conducted a press conference. He stated that based on feedback provided after their presentation to the Limestone Chamber of Commerce Business Association, the Commission will reach out to libraries within the county to provide hard copies of the annual report. He also noted that the report is available digitally on the Peoria County website.

➤ **Central Illinois Living Laboratory Update**

Mr. Bialobreski gave a presentation on the role of the Central Illinois Living Laboratory within the community and provided an update on recent activity.

➤ **Diversity Equity and Inclusion Plan**

Mr. Allen presented the 4x4 Relay Diversity Equity and Inclusion (DEI) Plan for Peoria County. He explained that the Plan focuses on four “legs”: Leg 1: Talent Attraction and Retention; Leg 2: Professional Training and Development; Leg 3: Minority and Women-owned Business Procurement; and Leg 4: External Stakeholder Engagement. Ms. Graves and Mr. Allen further discussed the objectives, and short-term and long-term goals of each leg.

Mr. Allen advised that upon review and approval of the Plan, he and Ms. Graves will begin to define the metrics utilized to measure success, create a tracking tool and dashboard, and define frequency of reporting to the Executive Committee and the County Board.

Mr. Rieker emphasized the importance of collaborating closely with Human Resources in order to integrate processes and improvements. Mr. Allen agreed that a close collaboration with the Human Resources Department, and well as the Finance Department in the procurement process, is key.

Resolutions

➤ **Designating Ordinance Amendment #2 for Peoria Rural Enterprise Zone**

A motion to approve was made by Ms. Bryant and seconded by Mr. Salzer. Mr. Sorrel advised that the first component of the proposed amendments ensure that the Authorizing Ordinance is compliant with state statute; the second component relates to revisions in the map/properties included or excluded in the Enterprise Zone. He summarized the proposed boundary amendments to 12 total properties located within the Village of Hanna City and unincorporated Peoria County.

The motion carried (10-1), with Ms. Williams voting nay.

➤ **Agreement between the County of Peoria and the Minority Business Development Center**

A motion to approve was made by Ms. Coates and seconded by Mr. Phelan. Ms. Moore gave a presentation on the programs and scope of services provided by the Minority Business Development Center (MBDC), and activities of the MBDC over the past year. She also distributed the annual report to committee members.

Mr. Rieker recommended an amendment to the resolution, adding language stating that the Agreement will be “reviewed and approved annually”.

A motion to approve the amendment was made by Mr. Rieker and seconded by Mr. Rosenbohm. The motion to approve carried (11-0).

A motion to approve the resolution as amended was made by Ms. Coates and seconded by Ms. Duncan. The motion to approve carried (11-0).

 The following Standing Committee meetings were summarized by their respective Chairperson as follows:

Infrastructure

The following resolutions were recommended to the County Board for approval.

- Maxwell Rd. and Middle Rd. Transportation Alternatives Program Application
- 2023 Maintenance Materials Quotations

Ways and Means

No resolutions were recommended to the County Board for approval.

Land Use

The following were recommended to the County Board for approval.

Zoning Cases

- #ZBA-2023-009, Petition of David Hermann
- #ZBA-2023-013, Petition of Todd & Paula Sheridan
- #ZBA-2023-006, Petition of Todd & Paula Sheridan

County Operations

The following resolution was recommended to the County Board for approval.

- Tyler Enterprise Supervision (joint with Finance Audit & Legislative Affairs Committee)

County Health

CANCELED

Public Safety and Justice

CANCELED

Finance Audit and Legislative Affairs

The following resolution was recommended to the County Board for approval.

- Tyler Enterprise Supervision (joint with County Operations Committee)

Public Comment

Vice-Chairperson Williams called for any public comment. There were no public comments.

Miscellaneous

None.

Adjournment

The meeting was adjourned by Vice-Chairperson Williams at 4:51 p.m.

Recorded and Transcribed by: Jan Kleffman