

APPROVED 5/24/22
MINUTES
County Operations Committee
April 25, 2022
@ 1:00 p.m.

MEMBERS PRESENT:	Rob Reneau – Chairperson; Linda Daley – Vice-Chairperson (<i>via teleconference</i>); Betty Duncan ; Kate Pastucha (<i>via teleconference</i>); Steve Rieker ; William Watkins, Jr.
MEMBERS ABSENT:	
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator, Jennie Cordis Boswell - State's Attorney's Office; Heather McCord – Chief Financial Officer; Angela Loftus , Gretchen Pearsall , Jack Walton – County Administration; Becky Spencer – PCAPS; Monica Hendrickson – Health Department; Brian Asbell , Doug Gaa , Chris Watkins – Sheriff's Office; Rachael Parker – County Clerk; Nicole Bjerke – Treasurer

Call to Order

Chairperson Reneau called the meeting to order at 1:02 p.m.

A motion to allow the participation of Ms. Daley and Ms. Pastucha via teleconference was made by Ms. Duncan and seconded by Mr. Watkins. The motion carried unanimously (4-0).

Approval of Minutes

A motion to approve the minutes of March 22, 2022 was made by Mr. Watkins and seconded by Ms. Duncan. The motion to approve carried unanimously (6-0).

Informational

• **PCAPS Monthly Report**

Ms. Spencer advised PCAPS currently has open positions for Animal Control Officers and both part-time and full-time Kennel Technicians and briefly summarized the experience required for each position.

• **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, new hires, demographics, and separations for March 2022 and a comparison of March 2021 and March 2022 figures. He noted that March hires do not necessarily represent positions that became vacant in that month, due to the length of time to fill the various positions.

Liability and Worker's Compensation Report

Mr. Sorrel summarized the report covering the 1st quarter of 2022 activity. He noted that seven liability claims have been filed in 2022 to date, with three remaining active.

Joint Resolution

• **Budget Amendment related to Pandemic Premium Pay** (*joint with Finance, Audit, and Legislative Affairs Committee*)

A motion to approve was made by Ms. Duncan and seconded by Mr. Watkins. Mr. Sorrel advised that staff has met with the Chair and Vice-Chair of the County Operations Committee to discuss options for employee premium pay related to the COVID-19 pandemic. As a result of those discussions, Mr. Sorrel advised that staff requests a budget amendment not to exceed \$442,000.00 from the reserves of the American Rescue Plan Act (ARPA) fund, which would be utilized for one-time lump sum bonuses for qualified employees who are currently on the payroll, and based upon determined eligibility criteria.

Mr. Sorrel commented that all union and non-union employees would be eligible to receive a bonus; contractual employees and elected officials would not be eligible.

Mr. Sorrel advised that staff recommends utilizing unbudgeted reserves of the American Rescue Plan Act for the source of the funding. He stressed that an exhaustive review of the final guidance from the U.S. Treasury indicates that the recommendation is an eligible expense under ARPA.

The motion carried unanimously (5-0; Ms. Daley voted aye via teleconference; Ms. Pastucha absent for vote).

Resolutions

- **Appropriation of grant award from Petco Love into PCAPS Fund**

A motion to approve was made by Ms. Duncan and seconded by Mr. Rieker. Ms. Cottrel advised that PCAPS is the recipient of a \$10,000.00 grant award from Petco Love. She stated that \$5,000.00 of the funding will be utilized toward the growing cost of medical animal medical supplies, and \$5,000.00 will be utilized for intake diversion programs.

The motion carried unanimously (5-0; Ms. Daley voted aye via teleconference; Ms. Pastucha absent for vote).

- **Appropriation of grant award from Community Foundation of Central Illinois (CFCI) into PCAPS Fund**

A motion to approve was made by Mr. Rieker and seconded by Mr. Watkins. Ms. Cottrell advised that PCAPS is the recipient of a \$5,000.00 grant award from the Community Foundation of Central Illinois. She stated that the grant award will assist in funding new vaccine booster protocols for shelter animals.

The motion carried unanimously (6-0; Ms. Daley and Ms. Pastucha voted aye via teleconference).

- **Elected Officials Salaries**

A motion to approve was made by Mr. Rieker and seconded by Mr. Watkins. Mr. Reneau advised that the County Board is required by Statute to set the salaries of elected officials for the new term. He stated that for this cycle, the Board is required to set the salaries of the Sheriff, County Clerk, and the County Treasurer as well as County Board Members, County Board Committee Chairpersons, and the County Board Chairperson.

Mr. Reneau advised that newly approved HB 4700 establishes the minimum annual salary of the County Sheriff as 80% of the State's Attorney's salary. He stated that for Peoria County, 80% of the State's Attorney's salary is \$146,747, and would be 2.9% greater in the first year than the current annual salary. He remarked that the recommended salaries for the cycle's remaining elected officials and County Board Members have been determined in part by employing the same methodology of utilizing the State's Attorney's minimum annual salary as a fix point.

The motion carried unanimously (6-0; Ms. Daley and Ms. Pastucha voted aye via teleconference).

Adjournment

The meeting was adjourned by Chairperson Reneau at 1:26 p.m.

Recorded and Transcribed by: Jan Kleffman