

Approved 4/25/22
MINUTES
County Operations Committee
March 22, 2022
@ 1:00 p.m.

MEMBERS PRESENT:	Rob Reneau – Chairperson; Linda Daley – Vice-Chairperson (<i>via teleconference</i>); Betty Duncan ; Steve Rieker ; William Watkins, Jr.
MEMBERS ABSENT:	Kate Pastucha
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator, Jennie Cordis Boswell - State's Attorney's Office (<i>via teleconference</i>); Andrew Rand – County Board Chairman; Heather McCord – Chief Financial Officer; Angela Loftus , Gretchen Pearsall – County Administration; Becky Spencer – PCAPS; Monica Hendrickson – Health Department; Brian Asbell , Doug Gaa – Sheriff's Office; Nicole Bjerke - Treasurer

Call to Order

Chairperson Reneau called the meeting to order at 1:00 p.m.

A motion to allow the participation of Ms. Daley via teleconference was made by Ms. Duncan and seconded by Mr. Watkins. The motion carried unanimously (4-0).

Approval of Minutes

A motion to approve the minutes of February 28, 2022 was made by Ms. Daley and seconded by Mr. Rieker. The motion to approve carried unanimously (5-0).

Informational

- **PCAPS Monthly Report**

Ms. Spencer advised that a recent promotion to waive fees for pet adoptions successfully reduced the number of dogs in the kennel. She also summarized work being done at the shelter with grant monies received.

- **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, new hires, demographics, and separations for February 2022 and a comparison of February 2021 and February 2022 figures. He noted that February hires do not necessarily represent positions that became vacant in that month, due to the length of time to fill the various positions.

Mr. Sorrel advised that a job description has been drafted for the position of Chief Diversity Equity Inclusion Officer, and the recruitment process for the position will begin within the next several months. He also stated that the current Management Analyst position runs through September, and the position will most likely be converted to a line staff position.

Discussion

- **Elected Officials Salaries**

Mr. Reneau advised that the salaries of the County Clerk, County Sheriff, and County Treasurer, as well as County Board Members, County Board Committee Chairpersons, and County Board Chairperson must be set at least 180 days prior to the start of the elected officials' term. He stressed that salaries are set for the office, and not the office holder.

Mr. Sorrel provided statistical data on internal wage comparisons, a historical comparison of elected officials, a historical comparison of 2022 elected officials, and an external public sector comparison of population, expense per Capita, and budget. He also provided a historical data of county board compensation dating from 1996 to present.

Mr. Reneau advised that a final recommendation and resolution will be presented at the April meeting of the committee, and asked that committee members contact either himself or Vice-Chairperson Daley with any questions or input on the provided information.

Adjournment

The meeting was adjourned by Chairperson Reneau at 1:26 p.m.

Recorded and Transcribed by: Jan Kleffman