

Approved 2/28/22
MINUTES
County Operations Committee
January 24, 2022
@ 2:30 p.m.

MEMBERS PRESENT:	Linda Daley – Vice-Chairperson; Betty Duncan ; Kate Pastucha ; Steve Rieker ; William Watkins, Jr.
MEMBERS ABSENT:	Rob Reneau – Chairperson
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator, Jennie Cordis Boswell - State's Attorney's Office; Angela Loftus ; Jack Walton , Gretchen Pearsall – County Administration; Heather McCord – Chief Financial Officer; Rebecca Spencer – PCAPS

Call to Order

Vice-Chairperson Daley called the meeting to order at 2:30 p.m.

Approval of Minutes

A motion to approve the minutes of January 4, 2022 was made by Ms. Duncan and seconded by Mr. Rieker. The motion to approve carried unanimously (5-0).

Informational

• **PCAPS Monthly Report**

Ms. Spencer noted a “Live Release Rate” line item has been added to the report, explaining that a Live Release Rate is a percentage of animals that leave the animal shelter with a live outcome. She remarked that that the 2021 Live Release Rate saw an 8% increase over 2020.

Ms. Spencer updated the committee on positive outcomes resulting from grant funding awarded for the feline housing improvement program.

• **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, new hires, demographics, and separations for December 2021 and a comparison of December 2020 and December 2021 figures. He noted that positions in the Sheriff’s Office, Juvenile Detention Center, IT Department, and Circuit Clerk were filled in December. He added that both the Sheriff’s Office and the Juvenile Detention Center saw four separations in December.

• **Worker’s Compensation & Liability Report**

Mr. Sorrel advised that 12 liability claims were filed in 2021, with 3 of those claims open to date. He stated that nearly \$37,500.00 has been paid to date on the resolved claims.

Mr. Sorrel advised that 52 worker’s compensation claims were filed in 2021, with 12 of those claims remaining active. He stated that nearly \$148,000.00 has been paid to date on the resolved claims, with just under \$260,000.00 remaining in reserves.

Resolutions

• **Grant Award from Sedlak Trust for microchipping**

A motion to approve was made by Mr. Rieker and seconded by Ms. Duncan. Ms. Spencer advised that PCAPS has been awarded a \$5,000.00 grant from Best Friends Animal Society. She stated that the grant funds will support the microchipping program and will be utilized to microchip animals in the community as a means of loss and found prevention. The motion to approve carried unanimously (5-0).

- **Animal Control Contract with Village of Princeville**

A motion to approve was made by Ms. Duncan and seconded by Mr. Watkins. Ms. Spencer advised that the contract with the Village of Princeville for animal control services expired December 31, 2021. She stated that Princeville has requested an impound only agreement through December 31, 2024. The motion to approve carried unanimously (5-0).

Miscellaneous

Ms. Musselman distributed a draft letter to county employees explaining employee health insurance benefits. She stated that the letter clarifies direct benefit provisions, including wages, IMRF, FICA, and Medicare contributions, and the county's contribution toward the employee's health premium. She anticipates distribution of the letter to all employees in early February.

Adjournment

The meeting was adjourned by Vice-Chairperson Daley at 2:44 p.m.

Recorded and Transcribed by: Jan Kleffman