

Approved by Infrastructure Committee 2/27/23
Approved by Finance Audit and Legislative Affairs Committee 2/28/23

MINUTES
Joint Infrastructure Committee
and
Finance, Audit, and Legislative Affairs Committee
January 12, 2023
@ 5:15 p.m.

MEMBERS PRESENT:	Phillip Salzer – Infrastructure Chairperson; Sharon Williams – Finance Audit and Legislative Affairs Committee Chairperson; Jennifer Groves Allison, Eden Blair (<i>via teleconference</i>), Camille Coates, Linda Daley, James Dillon, Betty Duncan, Daniel Kelch, Danny Phelan, Rob Reneau, Steven Rieker, Paul Rosenbohm, Terry Ruhland, Matt Windish
MEMBERS ABSENT:	Brandy Bryant
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator; Jennie Cordis Boswell - State's Attorney's Office; Gretchen Pearsall – County Administration; Heather McCord – Chief Financial Officer; Mark Little – Chief Information Officer

Call to Order

Co-Chairperson Salzer called the meeting to order at 5:16 p.m.

A motion to allow the participation of Dr. Blair via teleconference was made by Ms. Williams and seconded by Ms. Daley. The motion carried (14-0).

Resolution

• **IT Services and Public Defender Departments Remodel-Renovation Bid Award**

A motion to approve was made by Ms. Duncan and seconded by Ms. Williams. Mr. Sorrel advised that the project has been included in the Capital Plan for several years, in part as a result of the implementation of the County Board's strategy to bring the Public Defender's services in-house vs. obtaining contracted, part-time Assistant Public Defenders. He added that the IT Department's space is no longer functional for the needs of the department.

Mr. Little presented an overview of the project timeline and overall project budget.

Mr. Little advised that he, the Public Defender, Dewberry Architects, and the County Administrator performed a review of all submitted bids, staff recommends executing a contract with the low bidder, Bishop Bros. Inc., at a cost not to exceed \$1,325,000.00. He noted that the overall project cost will not exceed \$1,752,281.00. He advised that the project will be funded by both American Rescue Plan Act (ARPA) funding and the IT Services Fund Balance.

The motion carried (15-0) Dr. Blair voted aye via teleconference.

Adjournment

The meeting was adjourned by Co-Chairperson Salzer at 5:30 p.m.

Recorded and Transcribed by: Jan Kleffman