

**Approved 1/24/23**  
**MINUTES**  
**County Operations Committee**  
**January 4, 2023**  
**@ 12:00 p.m.**

<b>MEMBERS PRESENT:</b>	<b>Steve Rieker</b> – Chairperson; <b>Eden Blair</b> – Vice-Chairperson; <b>Jennifer Groves Allison, Brandy Bryant, Camille Coates, Brian Elsasser</b> ( <i>via teleconference</i> ), <b>Nathan Hoerr, Danny Phelan, Rob Reneau, Sharon Williams</b>
<b>MEMBERS ABSENT:</b>	
<b>OTHERS PRESENT:</b>	<b>Scott Sorrel</b> – County Administrator; <b>Shauna Musselman</b> – Assistant County Administrator, <b>Jennie Cordis Boswell</b> - State's Attorney's Office; <b>Heather McCord</b> – Chief Financial Officer; <b>Angela Loftus, Nick Ruybalid</b> – County Administration; <b>Chris Watkins</b> – Sheriff; <b>Rachael Parker</b> – County Clerk

**Call to Order**

Chairperson Rieker called the meeting to order at 12:00 p.m.

A motion to allow the participation of Mr. Elsasser via teleconference was made by Dr. Blair and seconded by Mr. Reneau. The motion carried unanimously.

**Approval of Minutes**

A motion to approve the minutes of November 28, 2022 was made by Ms. Williams and seconded by Ms. Groves Allison. The motion carried unanimously.

**Informational**

• **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, new hires, demographics, and separations for November 2022 and a comparison of November 2021 and November 2022 figures.

Mr. Sorrel noted that November hires do not directly correlate to positions that became vacant in November, due to the differing length of time to fill the various positions.

**Committee Action**

• **Review of Executive Session Minutes**

Ms. Cordis Boswell advised that remains the recommendation of the State’s Attorney’s Office that all previously held executive session minutes continue to be held as the need for confidentiality still exists, and to destroy executive session audio recordings more than two years old, except those that relate to pending litigation.

A motion to approve the recommendation of the State’s Attorney’s Office was made by Dr. Blair and seconded by Mr. Hoerr. The motion carried unanimously.

A motion to go into executive session to discuss Labor Relations was made by Ms. Groves Allison and seconded by Mr. Reneau. The motion carried unanimously.

**EXECUTIVE SESSION**

Regular session resumed upon a motion by Mr. Reneau and second by Ms. Williams.

## **Adjournment**

The meeting was adjourned by Chairperson Rieker at 1:02 p.m.

*Recorded and Transcribed by: Jan Kleffman*