

**Approved 1/23/23**

**MINUTES  
Infrastructure Committee  
January 3, 2023  
@ 2:30 p.m.**

<b>MEMBERS PRESENT:</b>	<b>Phillip Salzer</b> – Chairperson; <b>Daniel Kelch</b> – Vice Chairperson, <b>James Dillon, Betty Duncan, Terry Ruhland, Sharon Williams, Matt Windish</b>
<b>MEMBERS ABSENT:</b>	
<b>OTHERS PRESENT:</b>	<b>Scott Sorrel</b> – County Administrator; <b>Shauna Musselman</b> – Assistant County Administrator; <b>Jennie Cordis Boswell</b> - State's Attorney's Office; <b>Heather McCord</b> – Chief Financial Officer; <b>Sydney Silverthorn</b> – County Administration; <b>Amy McLaren, Jeff Gilles</b> – County Highway Department; <b>Mark Little</b> – Chief Information Officer; <b>Calvin Kerley</b> – Facilities Director; <b>Brian Johnson</b> – Greater Peoria Sanitary District; <b>Becca Cottrell</b> – Sustainability & Resource Conservation

**Call to Order**

Chairperson Salzer called the meeting to order at 2:30 p.m.

**Approval of Minutes**

A motion to approve the minutes of November 28, 2022 was made by Ms. Duncan and seconded by Mr. Windish. The motion carried unanimously.

**Informational**

• **Greater Peoria Sanitary District Minutes**

Mr. Johnson directed committee members to the submitted minutes of November 15, 2022 and stood for any questions. He highlighted a discussion in the minutes regarding the potential of constructing solar panels on Sanitary District property.

• **Facilities Master Plan**

Mr. Little provided an update on FY2022 and FY2023 budgeted projects, including:

- A boiler at the Jail failed state inspection and has been shut down, and staff is reviewing the cost for replacement.
- Midwest Engineering is compiling plans and specifications for several projects at the Jail and JDC, including drone flights.
- Bids have come in for the IT Department and Public Defender’s Office Space Optimization Project and were reviewed earlier today.

**Joint Resolution**

• **Appropriation into FY2022 budget for additional supplies purchased by local road districts** *(joint with Finance Audit and Legislative Affairs Committee)*

A motion to approve was made by Ms. Duncan and seconded by Ms. Williams. Ms. McLaren explained that Peoria County oversees the Township Motor Fuel Tax program on behalf of road commissioners. She stated that townships have requested larger amounts of operational supplies than was estimated at the time of the FY2022 budget adoption, and staff requests an additional appropriation of \$300,000.00 to the Township Motor Fuel Tax fund from the existing fund balance reserves. The motion to approve carried (5-0), with Mr. Kelch and Mr. Windish abstaining.

## **Resolutions**

- **Preliminary Engineering Agreement for Phase II Preliminary Engineering of Maxwell Road**

A motion to approve was made by Ms. Duncan and seconded by Mr. Dillon. Mr. Gilles advised a bridge on Maxwell Road has been deemed structurally deficient and is in need of rehabilitation. He advised that staff recommends entering into an Phase II Preliminary Engineering Agreement with Crawford, Murphy & Tilly to perform preliminary engineering for the bridge.

Mr. Gilles advised that due to unanticipated environmental studies, he requests an amendment to final cost of the Agreement from \$241,000.00 to \$258,600.00.

A motion to amend the resolution as requested was made by Mr. Kelch and seconded by Mr. Dillon, and the motion carried (7-0). The motion as amended carried (7-0).

- **Preliminary Engineering Agreement for Highway Safety Improvement Project on Hanna City-Glasford Road**

A motion to approve was made by Ms. Duncan and seconded by Ms. Williams. Mr. Gilles explained that the Federal Highway Safety Improvement Program funds safety projects at 90% of the cost of the project. He stated the County has been awarded \$1.3 million in funding for a portion of the Hanna City-Glasford Road which is in need of safety upgrades. He advised that the remaining 10% of the project will be funded by Peoria County. He advised that staff recommends entering into a Preliminary Engineering Agreement with Hutchison Engineering for Phase I and Phase II Engineering for the safety project. He noted that the County will pay all costs for the project and submit reimbursement for 90% of invoice totals to IDOT. The motion to approve carried (7-0).

- **County Highway Department Maintenance Materials**

A motion to approve was made by Mr. Ruhland and seconded by Mr. Kelch. Ms. McLaren advised that approval of the resolution allows the Highway Department to obtain vendor quotations on maintenance materials. She remarked that although the Department purchases supplies on an as-needed basis, quotations must be secured and approved in advance. The motion to approve carried (7-0).

- **Agreement with Walker Consultants, Inc. for Peoria County Transportation Equity Study**

A motion to approve was made by Ms. Williams and seconded by Ms. Duncan. Ms. McLaren advised that the Highway Department has received a Planning and Research Grant from IDOT to be utilized for an examination of transportation inequities within the 61605 zip code. She stated that after a thorough evaluation of responding vendors, staff recommends retaining Walker Consultants, Inc. to conduct the Study. The motion to approve carried (7-0).

## **Committee Action**

- **Review of Executive Session Minutes**

A motion to approve was made by Ms. Duncan and seconded by Mr. Kelch. Ms. Cordis Boswell advised that it is the recommendation of the State's Attorney's Office that all previously held executive session minutes continue to be held closed as the need for confidentiality still exists, and to destroy executive session audio recordings more than two years old, except those that relate to pending litigation. The motion to accept the recommendation of the State's Attorney's Office carried unanimously (7-0).

## **Discussion**

- **County Property Solar Project**

Ms. Cottrell advised that in 2022, she and County Administration staff met with a local solar developer to discuss installation of solar arrays at three county properties - Highway Department, Juvenile Detention Center, and Heath and Human Services Campus, and utilizing the Illinois Solar for All Program.

Ms. Cottrell advised that under a Power Purchase Agreement, the county would incur no up-front costs for the projects.

Mr. Sorrel advised that Ms. Cottrell is seeking consensus from the committee to move forward and continue working with the solar developer in order to present pricing for the proposed projects and provide additional detail requested by committee members, including placement of arrays at the various county properties and a cost benefit analysis.

It was the consensus of the committee to move forward in discussions with the local solar developer and report back to the committee at a later date with additional project details.

**Miscellaneous**

Mr. Salzer presented a Certificate of Appreciation from the American Legion to the Peoria County Courthouse Grounds Crew for their participation in the 70<sup>th</sup> Peoria Veterans Day Ceremony.

Ms. McLaren provided a brief overview of the interactive work between the Highway Department and Township Road Commissioners.

**Adjournment**

The meeting was adjourned by Chairperson Salzer at 3:23 p.m.

*Recorded and Transcribed by: Jan Kleffman*