1. **Call to Order**

2. **Approval of Minutes**
   - August 11, 2022
   - August 23, 2022

3. **Budget**
   *BUDGET BOOK (Tan Pages)*
   - Peoria County Circuit Clerk
   - Clerk of the Circuit Court
   - Circuit Clerk Automation
   - Circuit Clerk Document Storage
   - Circuit Clerk Operations & Administration
   - Circuit Clerk Electronic Citation
   - County Coroner
   - Peoria County Sheriff
   - Sheriff’s Merit Commission
   - Drug Forfeiture Fund
   - Inmate Benefit Fund
   - Sheriff’s Restricted Donation Fund
   - COPS Grant Fund
   - Peoria County State’s Attorney
   - County Forfeiture Fund
   - State’s Attorney Records Automation Fund
   - Court Administration
   - Law Library Fund
   - Juvenile Detention Center Fund
   - Probation Services Fund
   - Neutral Site Exchange Fund
   - Mortgage Foreclosure Fund
   - Access & Visitation Fund
   - Family Violence Coordinating Council Fund
   - Public Defender
   - Public Defender Automation
   - Emergency Telephone and System Board (ETSB) Fund

4. **Informational Items / Reports / Other Minutes / Updates**
   - ETSB
   - Public Defender Report
   - SAFE-T Act FAQ
5. **Resolution**
   - Appropriation into FY2022 Drug Forfeiture Fund for purchase of additional K-9 Unit and Training

6. **Miscellaneous**

7. **Adjournment**
MEMBERS PRESENT:  Paul Rosenbohm – Chairperson; Brany Bryant – Vice-Chairperson; Eden Blair, Brian Elsasser, Rob Reneau, Steven Rieker, Sharon Williams

MEMBERS ABSENT:  Phillip Salzer

OTHERS PRESENT:  Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator; Jennie Cordis Boswell - State’s Attorney’s Office; Gretchen Pearsall – County Administration; Gabe McLeod, Jennifer Shadid – Courts Administration

Call to Order
Chairman Rosenbohm called the meeting to order at 5:35 pm.

Resolutions

• SFY23 Illinois Department of Human Service grant for Peoria County Visitation Center

A motion to approve was made by Mr. Reneau and seconded by Dr. Blair. Ms. Shadid advised that the County is in receipt of a grant awarded by the Illinois Department of Human Services to expand services provided within the Visitation Center. She commented that the grant award was not budgeted for the remainder of FY2022, and staff requests that $38,000.00 of the total grant award be appropriated into the FY2022 budget. She noted that the remainder of the total grant award has been included in the FY2023 budget request.

The motion to approve carried unanimously (7-0).

• COLA Increase for Public Defender

A motion to approve was made by Ms. Williams and seconded by Mr. Reneau. Ms. Shadid advised that effective July 1, 2022, a cost of living increase was approved for all Illinois State’s Attorneys through the Illinois Senate. She stated that pursuant to state statute, the full-time Public Defender’s salary must be at least 90% of the State’s Attorney’s annual compensation. She stated that the cost-of-living adjustment provided by the state this year is 2.9%, and staff requests an increase in the Public Defender salary to $169,878.00.

The motion to approve carried unanimously (7-0).

Adjournment
The meeting was adjourned by Chairman Rosenbohm at 5:39 p.m.

Recorded and Transcribed by: Jan Kleffnan
Call to Order
Vice-Chairperson Bryant called the meeting to order at 1:07 pm.

A motion to allow the participation of Mr. Rosenbohm and Mr. Elsasser via teleconference was made by Dr. Blair and seconded by Ms. Williams. The motion carried unanimously (6-0).

Resolution
- Salary Adjustment for Peoria County Sheriff
A motion to approve was made by Ms. Williams and seconded by Mr. Salzer. Mr. Brunner advised that in accordance with the Counties Code, the Sheriff’s salary must be at least 80% of the State’s Attorney’s annual compensation. He stated that State’s Attorney’s were allowed a cost of living increase effective July 1, 2022 and in accordance with state statute, it is necessary to adjust the Sheriff’s salary accordingly.

The motion to approve carried (8-0).

Approval of Minutes
A motion to approve the minutes of June 21, 2022 was made by Mr. Reneau and seconded by Dr. Blair. The motion carried unanimously (8-0).

Informational Items / Reports / Other Minutes / Updates
- ETSB
Ms. Noe advised that the Stark County Consolidation Grant, for a new dispatch center located in Toulon, has been approved, and the ETSB is awaiting dispersal of funding. She also stated that the ETSB is awaiting drafts of architectural plans for the new center.

- Public Defender Report
Mr. Bach remarked on the upcoming Bail Reform Act and its impact on the Public Defender’s Office. He stated that one of the largest implications of the legislation will be the elimination of cash bail, which will have ultimate the effect of increasing caseloads. He stated that he anticipates an increase in felony caseload numbers as a result.
Mr. Bach also commented that beginning in January 2023, the timeline will change for how quickly cases need to be resolved. He stated that a major change from the Public Defender’s perspective is the requirement that Traffic cases be set within 21 days. He noted that additional staffing may be necessary due to the additional requirements and accelerated timeline.

Mr. Bach advised that the office continues to transition from less part-time employees to more full-time employees, and he continues to seek to hire more full-time attorneys.

Sheriff Watkins briefly addressed the committee to speak of the impact of the Bail Reform Act on the Sheriff’s Office.

- **Prison Rape Elimination Act (PREA) Auditing Cycle**
  Mr. Sorrel advised that the Prison Rape Elimination Act (PREA), adopted in 2003, is a federal law which applies to both adult and juvenile correctional facilities, and is intended to eliminate sexual assaults and sexual misconduct in those facilities. He stated that in 2016, the Juvenile Detention Center (JDC) became the first juvenile facility in Illinois to be certified as compliant with those standards. He advised that according to current PREA standards, all confinement facilities must be audited once every three years. He remarked that the JDC received a clean audit in 2019 and solicited quotations for 2022 auditing services. He stated that after receiving and reviewing pricing and quotes from four (4) qualified respondents, staff chose the low quote of $4,850.00 from DRB Consulting, LLC.

**Adjournment**
The meeting was adjourned by Vice-Chairperson Bryant at 1:28 p.m.

*Recorded and Transcribed by: Jan Kleffman*
FOR RESOLUTION:

Appropriation into FY 2022 Drug Forfeiture Fund – Sheriff from unappropriated fund balance for purchase of an additional K-9 unit and training

BACKGROUND/DISCUSSION:

The Peoria County Sheriff’s office wishes to purchase and train an additional K-9 unit using unappropriated fund balance in the Drug Forfeiture Fund - Sheriff. This will allow the Sheriff’s Office to use the additional K-9 unit for expanded police operations. By using Drug Forfeiture Fund - Sheriff monies this will eliminate using General Fund dollars for this purchase. The fund balance in the Drug Forfeiture Fund - Sheriff at the end of FY 2021 was $128,491 and the fund balance target of this fund is 16% of the FY 2022 expenditure budget of $20,500 or $3,280 so there is ample fund balance in the fund for this purchase. The Sheriff’s Office is requesting that these additional funds be appropriated into the FY 2022 Drug Forfeiture Fund - Sheriff budget for this purchase.

COUNTY BOARD GOALS:

Collaboration  Effective Service Delivery

STAFF RECOMMENDATION:

Approval of additional appropriation into the FY 2022 Drug Forfeiture Fund - Sheriff budget for purchase of an additional K-9 and training

COMMITTEE ACTION:

PREPARED BY: Randy Brunner, Finance Director
DEPARTMENT: Peoria County Sheriff’s Office
DATE: September 7, 2022
TO THE HONORABLE COUNTY BOARD  
COUNTY OF PEORIA, ILLINOIS  

Your Public Safety and Justice Committee does hereby recommend passage of the following Resolution:

Re: Appropriation into FY 2022 Drug Forfeiture Fund – Sheriff from unappropriated fund balance for purchase of an additional K-9 unit and training

RESOLUTION

WHEREAS, the Drug Forfeiture Fund - Sheriff ended FY 2021 with an unappropriated fund balance of $128,491 and exceeds County fund balance policy; and

WHEREAS, The Sheriff’s Office wishes to add an additional K-9 unit to expand policing operations; and

WHEREAS, it is requested that additional funds be appropriated into the Drug Forfeiture Fund - Sheriff to purchase and train this additional K-9 unit; and

NOW THEREFORE BE IT RESOLVED, by the County Board of Peoria County that an additional Nine Thousand Five Hundred Dollars ($9,500.00) be appropriated into the FY 2022 Drug Forfeiture Fund - Sheriff into expenditure line item 051-2-051-3-256-52352; and that an additional Five Thousand Five Hundred Dollars ($5,500.00) be appropriated into the FY 2022 Drug Forfeiture Fund - Sheriff into expenditure line item 051-2-051-3-256-54327 for the purpose of purchasing and training an additional K-9 unit.

RESPECTFULLY SUBMITTED,  
PUBLIC SAFETY AND JUSTICE COMMITTEE