AGENDA
County Health Committee
Regular & Budget
Monday, October 3, 2022
@ 12:00 PM
Peoria County Courthouse, Room 403

1. Call to Order

2. Approval of Minutes
   • August 23, 2022

3. Budget
   BUDGET BOOK (Yellow Pages)
   • Regional Office of Education
   • Peoria City/County Health Department
   • Peoria County Board for the Care and Treatment of Persons with a Developmental Disability
   • Solid Waste Management Fund – Sustainability & Resource Conservation

4. Informational Items / Reports / Other Minutes / Updates
   • Board of Health
   • Care and Treatment Board
   • EMA
   • Regional Office of Education
   • Sustainability & Resource Conservation
     ➢ Sustainability Update
     ➢ Landfill Update
   • TRIAD Peoria

5. Miscellaneous

6. Adjournment
Call to Order
Chairperson Williams called the meeting to order at 12:00 p.m.

Approval of Minutes
A motion to approve the minutes of July 26, 2022 was made by Ms. Daley and seconded by Ms. Duncan. The motion carried unanimously.

Informational Items / Reports / Other Minutes / Updates
➢ Board of Health
➢ Monthly Update
Ms. Hendrickson distributed copies of the 2022 Community Health Needs Assessment Summary and advised that the complete report is available online. She stated that the report highlights the areas of focus for the next three years, those being Health Eating/Active Living, Mental Health, and Obesity.

➢ Health & Human Services Campus update
Ms. Adams of Farnsworth Group provided an update on the schematic design, facility blueprint, and architectural features of the Health & Human Services Campus, which will encompass the Health Department, Coroner’s Office, and Regional Office of Education. She answered questions from committee members on topics such as landscaping, maintenance, parking, and storage.

➢ Care & Treatment Board
➢ Monthly Update
Ms. Hendrickson stated that $1.292 million in funding has been awarded in the current grant period to Best Buddies, Camp Big Sky, CWTC, Easterseals, and EPIC, and the Board is reviewing grant contracts for the next grant period.

➢ EMA
➢ Monthly Update
Ms. Hendrickson advised that the repairs to the Hanna City-Murphy Road siren have been completed and all sirens are now 100% operational.
Regional Office of Education

➤ Monthly Update

Ms. Crider provided an update on the activities of the Regional Office of Education:

- The ROE will give a presentation on Smart Start Program at a statewide conference in September.
- The ROE is hosting an Administrators Academy for Superintendents on Site Evaluation, a week-long training on tips and strategies for in public schools.
- Positions have been filled for four full-time and one part-time Truancy Caseworkers and one full-time Truancy Social Worker. Staffing hours will be hosted at the Wraparound Center at Trewyn School.
- Peoria Regional Learning Center and Preschool for All are preparing for the new school year.
- The ROE will receive a portion of a $15 million IT Grant from Illinois Central College.
- The Emerging Workforce Alliance, of which Ms. Crider is Chair, will hold their first meeting in September.

➤ Sustainability & Resource Conservation

Ms. Cottrell provided an update on activities:

- Electronics collection for Limestone Township will be held September 28th.
- Household Hazardous Waste Collections scheduled for this fall have been postponed until spring 2023 throughout the state.
- Unincorporated townships will meet again on September 6th to further discuss township waste and recycling services.
- A presentation was given to EDC’s working group on the C-PACE Program, with another presentation scheduled in October with the Farm Bureau.
- Regional Food Council is working with the Community Foundation on an event to be held later this year highlighting work in terms of economic development around local food sourcing, and “Ending Hunger Together” grant funding through the Community Foundation.

➤ TRIAD

Mr. Reneau advised that the TRIAD website is nearing a launch date. He stated that Mike Bearce, the Principal Officer of TRIAD, anticipates attending the next meeting of the committee.

Adjournment

The meeting was adjourned by Chairperson Williams at 12:54 p.m.

Recorded and Transcribed by: Jan Kleffman
MEMBERS PRESENT:  
Dr. Armmer  
Mr. Webster  
Mr. Kennedy  
Dr. Na’allah  
Ms. Duncan  
Rev. Duren  
Dr. Davis  
Mr. Brewer  
Dr. Cadet-Saintilus

MEMBERS ABSENT:  
Dr. Reed

STAFF PRESENT:  
Monica Hendrickson, Public Health Administrator  
Brian Gulley, Director of Finance  
Amy Roberts, Administrative Assistant  
Dr. Gregg Stoner, PCCHD Medical Director

OTHERS PRESENT:

Item 1 – Call to Order  
The meeting was called to order at 6:02 pm by Dr. Armmer.

Item 2 – Pledge of Allegiance

Item 3 – Public Comments  
There were no public comments.

Item 4 – President’s Comments  
Executive Session Minutes Remaining Confidential  
Ms. Duncan made a motion to keep Executive Session minutes confidential. Motion was seconded by Dr. Na’allah. Motion carried (8,0).

Mr. Brewer entered the meeting at 6:04 pm.

Dr. Armmer announced that Mr. Brewer has put in his resignation from the Board and thanked him for his service. Mr. Brewer stated that he has been on the Board for almost 6 years and his term is up next summer and wanted to give an advance notice. He is hoping to try something different in the future. Dr. Armmer noted that if anyone has any ideas for Board Members, to let herself or Ms. Hendrickson know.

Item 5 – Consent Agenda Items  
Rev. Duren made a motion to approve the Consent Agenda Items. Motion was seconded by Dr. Davis. Ms. Hendrickson wanted to recognize Melissa Bucklin and Afra Syed who were on the Personnel Report under Agency Separations. Both of these former employees started as part of the COVID response, and they were large assets during the past two years. Motion carried (9,0).

Item 6 – Financial Services Report and Summary for Period #06/FY2022  
Rev. Duren made a motion to approve the Financial Services Report and Summary for Period #06/FY2022. Motion was seconded by Mr. Brewer. Mr. Gulley stated the numbers in the packet are through June. He stated they received their first disbursement of property taxes, $629,502, with more coming in September. He reviewed the remaining revenues listed in the packet, with total revenues at $5,054,991. He also reviewed the expenses, the total being $3,531,624. Current reserves
are at $1,523,367 and the fund balance is at $6,660,712. Mr. Gulley stated a large component of that is the personal property replacement tax dollars from the state, which were budgeted at $623,000, but have already received $1.1 million and there are still 2-4 disbursements to come. Motion carried (9,0).

**Item 7 – Committee Report**  
Finance and Personnel Committee  
Draft FY2023 Budget  
Dr. Davis stated the Committee met last week and deferred to Mr. Gulley to review the Draft FY2023 budget. Mr. Gulley stated they had a budget meeting with County last week. There were a few minor revisions, but the grand total stayed the same, just accounts were shifted. Total revenues for the 2023 budget are $8,708,485 and expenditures are $9,143,600. That would leave a budgeted deficit of $435,115. Ms. Hendrickson noted that they did go into contract with the County and City for ARPA dollars for the public health equity fund, which that is reflected in this budget. She also stated that in terms of the building, there will be a separate project budget for the campus and there will be a transfer out in 2023 of at least $2 million of the fund balance to be added towards that project. Ms. Hendrickson added that this will next go through the committees at County, then it will be an approval for recommendation at the September Finance & Personnel Committee meeting and the following Board of Health meeting. In October, it will go to County for approval.

**Item 8 – Old Business**  
Faculties Update  
Ms. Hendrickson stated they are at design and schematic review stage, then will go to engineering and the Construction Manager at Risk will go into pricing. This week they are finalizing exteriors and next week is interiors. Phasing is almost complete for PCCHD staff. Admin and Finance will be going to the Courthouse (5 employees). The Highway Department will be hosting Environmental Health Staff. Vital Records and their direct supervisor will be going to the Coroner’s office, the EMA will be housing EMA, along with the Switchboard operator. The other sites are pending contracts, WIC will be partnering with the Peoria Park District to be at Bicycle Safety Town. UnityPoint Human Service Center Heartland partnership will be housing Epidemiology and Clinical Services. Lastly, Small Town Dental on Knoxville, will be housing the Dental Program. Everyone will be housed in these temporary locations, for hopefully only 14 months, before returning to a new building. Lead testing and VFC will be moved over to Bicycle Safety Town with WIC as it coordinates better.

**Item 9 – New Business**  
Approval of 2023-2025 Community Health Needs Assessment  
Mr. Brewer made a motion to approve the 2023-2025 Community Health Needs Assessment. Motion was seconded by Ms. Duncan. Ms. Hendrickson stated that this is the same needs assessment that OSF, UnityPoint, Heartland, United Way, and the tri-county health departments are using. The first few pages are the summary, all the data comes from the survey. There were 15 people who sorted through the data to present 10 priorities from the survey to a large group of community members of multiple sectors who brought it down to the top 3 priority areas. The top 3 priority areas selected to be focused on in 2023-2025 are Healthy Eating/Active Living, Mental Health, and Obesity. HEAL and Mental Health were part of the last cycle. Cancer and Substance Use were priorities in the previous cycle, but will now move to performance management, as great work is still being done in those areas. Ms. Hendrickson also shared that the counties were broken down into region and then they were able to break discrepancies down across regions as well. This helps to take them to the next level of improvement planning. They are partnered with UICOMP, Dr. Sarah Donahue and Dr. Sarah Kelly. Groups will be formed around the three priorities and look at interventions to bring forward. Interventions will also be reviewed by the Racial Justice and Equity Commission to make sure there were not any inequities created. Motion carried (9,0).

**Item 10 – Miscellaneous**  
There were no Miscellaneous items.
Item 11 – Adjournment
Being no further business, a motion was made by Mr. Webster to adjourn the meeting. Motion was seconded by Dr. Davis. Motion carried (9,0).

Meeting adjourned at 7:01 pm.

Respectfully submitted,

[Signature]

Mike Kennedy, MSEd
Secretary
BOARD OF HEALTH MEETING
ATTENDANCE RECORD

MEETING DATE: September 19, 2022

☑ = Members who attended

☑ Francesca Armer, PhD        ☑ Michael Kennedy, MSEd
☑ Betty Duncan                ☑ Benjamin Brewer, MBA
☑ Karen Cadet-Saintilus, MD   ☑ James Davis, DDS
☑ Samuel T. Duren, BA         ☐ Rahmat Na'Allah, MD, MPH
☑ Sokonie Reed, DNP, MSN, RN  ☑ Harreld Webster
Peoria County Board Health Committee

Significant Events (Incident Reports)

- COVID-19
  - Disaster Declaration Issued 03/18/20 and reauthorized monthly
  - COVID-19: Peoria Co./City of Peoria EOC Activation 03/04/2020
  - COVID-19: IDPH Local Health Dept. All Call Check-in Webinar – 08/22, 09/12
  - COVID-19: IEMA Deputy Director Update – 09/09
  - COVID-19: IDPH Local Health Dept. COVID Vaccine Office Hours – 08/30, 09/06
  - COVID-19: School Guidance and Q&A – 09/15
- Monkey Pox Virus (MPV)
  - IDPH MPV Update for Healthcare Providers – 09/06
  - IDPH MPV Higher Education Webinar – 09/13

Meeting Attendance

- Tri-County Local Emergency Planning Committee (LEPC) Governance Committee – 08/22
- Peoria Co. Healthcare Preparedness Coalition – 08/23
- Peoria Co. Fire Chief’s Association Meeting – 08/27
- Central Illinois Coalition Active in Response Planning (CIL-CARP) Advisory Council – 08/30
- Central Illinois WeatherNET Meeting – 09/12
- Central Illinois Coalition Active in Response Planning (CIL-CARP) Meeting – 09/14

Training

- Illinois Emergency Management Agency (IEMA) Training Summit – 09/06-09/09
- DOT Rail Incident Response for Crude, Ethanol, & other Flammable Liquids Training – 09/16

Exercise

- Hazmat Tabletop Exercise Planning Meeting – 08/26

Outreach

- Sept. 2023 National Preparedness Month Activities
  - WPNV Radio Interview – 08/31
  - NPM Proclamation County Board – 09/08
  - NPM Proclamation City Council – 09/13
  - Healthy Cells cover and feature article
Equipment Status

- Outdoor Warning Siren System existing radio infrastructure may be nearing end of the ability to continue and provide the required service – initiated discussion with ETSB and possible options moving forward along with early estimate on costs

Grant Management

- NA

Misc.
ISSUE: Sustainability & Resource Conservation Update

Following are highlights of recent activities and upcoming events and projects

Collections:

- **Electronics Collection**
  The county has opted into CERA for 2023 requesting up to 4 single day collections and 1 permanent electronics collection site.
  The collection hosted with Limestone Township is scheduled for 9/28, and an IEPA scheduled collection is being help in East Peoria at the Festival building October 1, 9am-12pm. This event is open to all Illinois residents. Flyer for this event, including fees, is available at peoriacounty.gov/201
  New solutions for better electronics collection coverage in 2023 are currently being investigated with local partners.

- **Unincorporated Townships**
  Limestone township is helping to coordinate the efforts of other townships to contract a base level of refuse and recycling collection for unincorporated residents.
  A resident survey is posted on Limestone Townships website and the Sustainability department’s events page, peoriacounty.gov/201. This survey is to help determine current level of waste and recycling service, and desired service level for unincorporated residents. All survey results will be shared with township supervisors. These survey results and discussion within townships may lead townships to choose placement of a referendum on the Spring ballot. If residents choose, the townships could request proposals for uniform waste and recycling collection services for their unincorporated residents. The survey will be left open through the fall to solicit feedback from any Peoria County resident.

Composting

- Health Dept and JDC staff continue to use the cart collection program for food scraps.
- Staff is expanding collaboration with Tazewell County Health Department’s Green Initiatives team on composting, food preservation, and recycling projects.
- Working with Sodexo for expanding food scrap composting to a few District 150 schools with a strong parent organization. Kellar Primary is planning to launch lunch room food scrap collection in late October. Kellar’s PTO meeting to solicit parent support is scheduled for September 20th.

Education

- **Tri-County Green Heroes**
  Peoria County SRC partners with WMBD, Tazewell County health departments for Tri-County Green Hero. This program recognizes businesses or organizations that are committed to conserving resources
through composting, recycling, local sourcing, and employee education. Businesses can be nominated through www.HealthyHOI.org

- **C-PACE Publicity**
  Communications helped make a postcard and PDF for distribution to interested parties. Working to increase speaking engagements to promote C-PACE this Summer. Interest in the program continues to grow. There are two potential projects currently being evaluated.

- **Recycling Campaign**
  An ongoing Facebook campaign entitled “Sustainability Sunday” features educational tips for residents.

**Landfill Committee**
Receipts have been steadily declining the past few years. January-March 2022 is up 1500 tons over first quarter of last year.
Landfill committee met August 24th. The next Peoria City County Landfill Committee is scheduled for October 5th at 3:00pm. The committee will continue to meet on a six week schedule.
Peoria County SRC and Planning and Zoning staff are providing support to Foth as they research possible solar options for landfill adjacent property.
Agendas/documents can be found at www.peoriagov.org/boards-commissions/ Select Solid Waste Disposal Committee (Landfill)

**Regional Food Council**
Staff serves as co-chair of the RFC with the Tazewell County Health Administrator.
We are working on an early winter community and policy maker summit with the Community Foundation.
Regional Food Council of Central Illinois continues to support the work of partner agencies.
Ongoing work includes- building out guides and information on the resource library for food system stakeholders.
Staff will continue to serve on the council, update Facebook page and host webinars with local food system stakeholders. The steering committee is meeting monthly. More info at www.regionalfoodcouncil.org

**Sustainability Update**
- Sustainability team is meeting quarterly to review efforts outlined in the Sustainability plan, review utility usage and Identify projects helping to reach goals outlined in the sustainability plan
- Electric and Natural gas use for the first half of 2022 follow
All Facility Electric use 1Q 2022

Facilities included: Bel-Wood, Care and Treatment, Courthouse, Dries Lane, Election Commission, EMA, Gift Ave, Hamilton parking deck, Heddington Oaks, Highway, Jail, JDC, PCAPS, and Health Department.

Notes: 2011 usage includes Bel-Wood and Care and Treatment facilities. 2020 usage forward includes Heddington Oaks and Election Commission

All Facility Natural Gas use 2022

Facilities included: Bel-Wood, Care and Treatment, Courthouse, Dries Lane, Election Commission, EMA, Gift Ave, Hamilton parking deck, Heddington Oaks, Highway, Jail, JDC, PCAPS, and Health Department.

Notes: 2011 usage includes Bel-Wood and Care and Treatment facilities. 2020 usage forward includes Heddington Oaks and Election Commission