AGENDA
Ways and Means Committee
Monday, August 22, 2022
@ 3:30 PM
Peoria County Courthouse, Room 403

1. Call to Order

2. Approval of Minutes
   - July 25, 2022

3. Informational Items / Reports / Other Minutes / Updates
   - County Clerk's Office
     ➢ Collections and Transactions Report
   - County Election Commission
   - Supervisor of Assessments/Board of Review
     ➢ Tax Cycle Update
   - Treasurer
   - Veteran's Assistance Commission
     ➢ NACo Operation Green Light

4. Resolutions
   - Monthly Delinquent Taxes
     ➢ July 2022
     ➢ August 2022
   - Ordinance allowing Peoria County Treasurer to adopt a single bidder rule for annual tax sale

5. Committee Action
   - Assignment of Tax Sale Certificate of Purchase

6. Miscellaneous

7. Adjournment
MEMBERS PRESENT:  Steven Rieker – Chairperson; Jennifer Groves Allison – Vice Chairperson; Eden Blair, James Fennell, Rachel Reliford, Phillip Salzer, William Watkins, Jr., Matt Windish

MEMBERS ABSENT:

STAFF PRESENT:  Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator; Jennie Cordis Boswell - State's Attorney's Office; Heather McCord – Chief Financial Officer; Gretchen Pearsall – County Administration; Rachael Parker – County Clerk; Tom Bride – Election Commission; Dave Ryan – Supervisor of Assessments; Nicole Bjerke – Treasurer; Michael Brooks – VAC; Becca Cottrell – Recycling & Resource Conservation

OTHERS PRESENT:

Call to Order
The meeting was called to order by Chairman Rieker at 3:30 p.m.

Approval of Minutes
A motion to approve the minutes of May 23, 2022 was made by Ms. Reliford and seconded by Mr. Watkins. The motion carried unanimously (8-0).

Informational Items/Reports/Other Minutes/Updates
County Clerk

Collections and Transactions Report
Ms. Parker commented that Recordings have slowed in conjunction with the slower housing market, and liquor license applications have increased slightly.

Peoria County Election Commission
Mr. Bride advised that the primary held June 28, 2022 saw an overall good turnout despite the new voting system and new processes. He noted that as compared to 2018, vote-by-mail saw an increase of approximately 160% as compared to 2018, and early voting numbers increased by 20%.

Mr. Bride advised that vote-by-mail applications will be mailed to approximately 100,000 Peoria County voters in mid-August for the November 2022 elections, with an additional 18,000 to 19,000 applications emailed to voters with accessible emails.

Mr. Bride advised that today is the final day to file for a vacancy, and he anticipates that November ballots will be finalized by September 1.

Mr. Bride advised that he will be leaving his position at the end of this week, and the Board of Election Commissioners will appoint an Acting Executive Director.

Supervisor of Assessments/Board of Review

Tax Cycle
Mr. Ryan advised that all assessment information has been turned in by the Townships, and 2022 assessments will be completed within a month. He stated that as 2022 is a non-reassessment year, approximately 3,500 to 4,000 assessment notices will be sent out, with the remainder receiving a flat equalization factor.
Mr. Ryan advised that the EAV has been increasing and several years of increases in assessed value are anticipated.

**Treasurer**
Ms. Bjerke advised that the second distribution totaled $178 million to districts, with the third distribution scheduled for August 9, 2022. She noted that the second property tax installment is due September 7, 2022.

Ms. Bjerke advised that the office is in the midst of training two new employees.

**Veteran’s Assistance Commission**
Mr. Brooks advised that the Commission currently has 604 active VA claims awaiting decision and 202 awaiting appeals, for a total of 806 claims. He stated that year-to-date lump sum payments to veterans total $4.5 million, with total VA compensation year-to-date of $30.3 million.

Mr. Brooks advised that the next Walk-In Wednesday will be held August 31, 2022.

Mr. Brooks advised that he has met again with Tazewell County Veterans Assistance Commission Superintendent and the Tazewell County Administrator to further discuss HB5184, which stipulates that all VACs must prepare VA claims as of January 1, 2023. He stated that Tazewell County anticipates hiring several additional Veteran Services Officers (VSOs) in 2023, and Peoria County VAC will hold VA claims training sessions with Tazewell County within the next several months.

**Commercial Property Assessed Clean Energy (C-PACE) Program Update**
Ms. Cottrell updated the committee on the status of the C-PACE Program. She commented that the program was launched in August 2021. She stated that 14 Illinois counties have adopted this new program, with 9 counties adopting subsequent to Peoria County. She stated that although Peoria County has not yet received a project, the Sustainability Department continues to promote the via speaking engagements and presentations, printed postcards, labor paper advertisements, and direct mailings.

**Resolutions**
- **Monthly Delinquent Taxes**
Mr. Rieker noted that many of the parcels listed on the resolution this month are sales to the City of Peoria Land Bank.

A motion to approve was made by Dr. Blair and seconded by Mr. Fennell. The motion to approve carried unanimously (8-0).

- **Election Commission Budget Amendment**
A motion to approve was made by Mr. Salzer and seconded by Ms. Groves Allison. Mr. Bride advised that the Commission is the recipient of an Elections Security Grant, administered by the Illinois State Board of Elections, which will assist with security issues related to elections. He stated that purchases related to the reimbursement grant have been expended.

The motion to approve carried unanimously (8-0).

**Adjournment**
The meeting was adjourned by Chairman Rieker at 3:54 p.m.

*Recorded and Transcribed by: Jan Kleffman*
# County Clerk Collections and Transactions Report - July 2022

<table>
<thead>
<tr>
<th>County Clerk Revenues:</th>
<th>Budget</th>
<th>Jul</th>
<th>YTD (Jul.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recording Related Fees - General Fund:</td>
<td>798,400</td>
<td>67,408</td>
<td>462,780</td>
</tr>
<tr>
<td>Recording Related Fees - Automation Fund:</td>
<td>281,630</td>
<td>51,062</td>
<td>169,871</td>
</tr>
<tr>
<td>Real Estate Transfer Tax - County:</td>
<td>360,000</td>
<td>54,669</td>
<td>316,334</td>
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<tr>
<td>Vital Records Certifications:</td>
<td>347,500</td>
<td>30,548</td>
<td>188,588</td>
</tr>
<tr>
<td>Property Tax Redemption Fees:</td>
<td>264,200</td>
<td>10,211</td>
<td>117,260</td>
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<tr>
<td>Marriage/Civil Union Licenses:</td>
<td>84,000</td>
<td>7,350</td>
<td>41,790</td>
</tr>
<tr>
<td>Raffle Licenses:</td>
<td>5,000</td>
<td>1,008</td>
<td>4,920</td>
</tr>
<tr>
<td>Liquor Licenses:</td>
<td>46,700</td>
<td>130</td>
<td>44,262</td>
</tr>
<tr>
<td>Assumed Name Filings:</td>
<td>900</td>
<td>77</td>
<td>576</td>
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<tr>
<td>Notary Filings:</td>
<td>300</td>
<td>200</td>
<td>1,936</td>
</tr>
<tr>
<td>Miscellaneous:</td>
<td>600</td>
<td>39</td>
<td>672</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>2,189,230</strong></td>
<td><strong>222,701</strong></td>
<td><strong>1,348,988</strong></td>
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<table>
<thead>
<tr>
<th>County Clerk's Collections to Benefit Other County Departments:</th>
</tr>
</thead>
<tbody>
<tr>
<td>GIS Recording Fee (IT):</td>
</tr>
<tr>
<td>Postage Reimb. - Redemption Notices (IT):</td>
</tr>
<tr>
<td>Plat Certification Fees (Treasurer):</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>County Clerk's Collections to Benefit Other Entities:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Tax Redemption:</td>
</tr>
<tr>
<td>Real Estate Transfer Tax - City of Peoria:</td>
</tr>
<tr>
<td>Real Estate Transfer Tax - State of Illinois:</td>
</tr>
<tr>
<td>Illinois Rental Housing Fee:</td>
</tr>
<tr>
<td>Illinois Marriage/Civil Union Fee:</td>
</tr>
<tr>
<td>Illinois Death Certificate Fee:</td>
</tr>
<tr>
<td>County Trustee (property tax related):</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

| TOTAL COLLECTIONS                                               | 934,172 | 6,444,563 |
## Transactions

<table>
<thead>
<tr>
<th></th>
<th>Jul</th>
<th>YTD (Jul.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recordings</td>
<td>2,119</td>
<td>14,485</td>
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<tr>
<td>Vital Records Certifications</td>
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<td>12,358</td>
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<td>Property Tax Redemptions</td>
<td>101</td>
<td>1,004</td>
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<tr>
<td>Marriage/Civil Union Licenses</td>
<td>105</td>
<td>597</td>
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<tr>
<td>Raffle Licenses</td>
<td>8</td>
<td>71</td>
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<tr>
<td>Liquor Licenses</td>
<td>2</td>
<td>60</td>
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<tr>
<td>Assumed Name Filings</td>
<td>12</td>
<td>63</td>
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<tr>
<td>Notary Filings</td>
<td>18</td>
<td>248</td>
</tr>
<tr>
<td>Statement of Economic Interest Filings</td>
<td>7</td>
<td>1,506</td>
</tr>
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</table>

## County Clerk Functions Without Revenue

Property Tax Extension, Clerking County Board (minutes, records, County Code & certifying), Statement of Economic Interests, Contracts, Service Directory, Military Discharge Recording/Certifying & Various Filings (bonds, oaths, reports, etc.)
ISSUE: VAC - Informational

BACKGROUND/DISCUSSION:

- VAC has 576 Active VA Compensation Claims waiting on decision
- VAC has 218 Active VA Compensation Appeal claims waiting on decision
- 794 Active total VA Compensation claims
- Total Lump Sum payments to Veterans in 2022 $5 Million
- Total $ brought in through today is $34.8 Million
- Next Walk-in Wednesday is 08-31-22

COUNTY BOARD GOALS:

- FINANCIAL STABILITY
- EFFECTIVE SERVICE DELIVERY
- HEALTHY VIBRANT COMMUNITIES

STAFF RECOMMENDATION:

COMMITTEE ACTION:

PREPARED BY: Michael A. Brooks
DEPARTMENT: Veteran’s Assistance Commission DATE: August 19, 2022
### Peoria County Monthly Resolution List - July 2022

<table>
<thead>
<tr>
<th>RES#</th>
<th>Account</th>
<th>Type</th>
<th>Account Name</th>
<th>Parce#</th>
<th>Total Collected</th>
<th>County Clerk</th>
<th>Auctioneer</th>
<th>Rec/Sec of State</th>
<th>Agent</th>
<th>Misc/Overprnt</th>
<th>Treasurer</th>
</tr>
</thead>
<tbody>
<tr>
<td>07-22-001</td>
<td>0522828</td>
<td>SAL</td>
<td>CITY OF PEORIA</td>
<td>18-04-126-025</td>
<td>507.00</td>
<td>0.00</td>
<td>0.00</td>
<td>57.00</td>
<td>450.00</td>
<td>0.00</td>
<td>0.00</td>
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<tr>
<td>07-22-002</td>
<td>0522829</td>
<td>SAL</td>
<td>CITY OF PEORIA</td>
<td>18-08-187-016</td>
<td>450.00</td>
<td>0.00</td>
<td>0.00</td>
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<td>0.00</td>
<td>0.00</td>
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<tr>
<td>07-22-003</td>
<td>0522830</td>
<td>SAL</td>
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<td>18-08-187-017</td>
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<td>0.00</td>
<td>450.00</td>
<td>0.00</td>
<td>0.00</td>
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<tr>
<td>07-22-004</td>
<td>201801261</td>
<td>SUR</td>
<td>FRIETSCH LANDFILL INC</td>
<td>17-36-378-001</td>
<td>1,318.27</td>
<td>101.00</td>
<td>0.00</td>
<td>0.00</td>
<td>559.70</td>
<td>134.00</td>
<td>523.57</td>
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<tr>
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<td>REC</td>
<td>BENJAMIN COOPER</td>
<td>17-03-202-005</td>
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<td>0.00</td>
<td>134.00</td>
<td>542.63</td>
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<td>666.18</td>
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<td>07-22-006</td>
<td>201801097</td>
<td>REC</td>
<td>CHERY PURKEL</td>
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<td>REC</td>
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<td>134.00</td>
<td>1,703.82</td>
<td>0.00</td>
<td>4,066.83</td>
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</table>

**Totals**

$11,543.88  $404.00  $0.00  $459.00  $4,658.10  $134.00  $5,888.78

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Clerk Fees $404.00
Recorder/Sec of State Fees $459.00
Total to County $6,751.78

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Committee Members
<table>
<thead>
<tr>
<th>RES#</th>
<th>Account</th>
<th>Type</th>
<th>Account Name</th>
<th>Parce#</th>
<th>Total Collected</th>
<th>County Clerk</th>
<th>Auctioneer</th>
<th>Recorder/ Sec of State</th>
<th>Agent</th>
<th>Misc/ Overpm</th>
<th>Treasurer</th>
</tr>
</thead>
<tbody>
<tr>
<td>08-22-001</td>
<td>201801899</td>
<td>REC</td>
<td>MARCUS THOMPSON AND SAMANTHA R SMITH</td>
<td>18-08-382-012</td>
<td>1,182.50</td>
<td>101.00</td>
<td>0.00</td>
<td>134.00</td>
<td>461.64</td>
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<td>485.86</td>
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<td>201801352</td>
<td>REC</td>
<td>ARTIST REINVISIONING TOMORROW INC</td>
<td>18-03-328-009</td>
<td>1,123.58</td>
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<td>08-22-003</td>
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<td>17-11-351-017</td>
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<td>132.00</td>
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<td>Totals</td>
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<td></td>
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<td>$7,031.14</td>
<td>$505.00</td>
<td>$0.00</td>
<td>$526.00</td>
<td>$2,492.45</td>
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<td>$3,373.69</td>
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</table>

Clerk Fees
$505.00
Recorder/Sec of State Fees
$526.00
Total to County
$4,404.69

Committee Members
ISSUE: Ordinance Allowing the Peoria County Treasurer to Adopt a Single Bidder Rule for the Annual Tax Sale

BACKGROUND/DISCUSSION:

Peoria County uses Joseph A Meyers & Associates (Trustee) to conduct the annual tax sale. In response to the pandemic, Peoria County started using a different automated tax sale system from Meyers & Associates than in prior years. In prior years we used R.A.M.S (Randomized Auction Management System). This new system is named R.A.M.S. 2. The difference between the two systems lies in how the tax sale is conducted. On the day of the tax sale, the registered tax buyer brings a USB drive with a file that contains the percentage bids for each parcel. Once all bids from all registered tax buyers are loaded in Meyers & Associates system, the tax sale is processed. Each parcel is awarded to the lowest bidder. If there are multiple lowest bids, a random bid is selected.

This new system allows the collection of bids from tax buyers without having them sit in a room together and place bids on Meyers & Associates computers. Some tax buyers tried to increase their odds of being awarded more bids by creating multiple new buyers and then would assign the certificates back to the original buyer. This effectively shut out buyers that only had a single bidder. Property Tax Code 35 ILCS 200/21-205 (b-5) provides that “The corporate authorities in any county with less than 275,000 inhabitants may, by ordinance, allow the county collector of that county to adopt such a single bidder rule.” Establishing this rule will ensure fairness and equity in the tax sale process.

STAFF RECOMMENDATION:

Recommend approval of ordinance allowing the Peoria County Treasurer to adopt a single bidder rule for the annual tax sale.

COMMITTEE ACTION:

PREPARED BY: Nicole Bjerke, Treasurer
DATE: August 22, 2022

DEPARTMENT: Treasurer
ORDINANCE

AN ORDINANCE ALLOWING THE PEORIA COUNTY TREASURER TO ADOPT A SINGLE BIDDER RULE FOR THE ANNUAL TAX SALE

WHEREAS, the Peoria County Treasurer believes it to be in the best interest of the people of Peoria County to conduct a fair and equitable annual tax sale, and desires to adopt a single bidder rule to help ensure fairness and equity; and

WHEREAS, the Illinois Property Tax Code 35 ILCS 200/21-205 (b-5) provides that “The corporate authorities in any county with less than 275,000 inhabitants may, by ordinance, allow the county collector of that county to adopt such a single bidder rule.”

THEREFORE IT IS HEREBY DECLARED that the Peoria County Board allows the Peoria County Treasurer to adopt a single bidder rule in accordance with 35 ILCS 200/21-205 (b-5).

IT IS FURTHER DECLARED that the Peoria County Treasurer may require an affidavit to be signed by each registered tax buyer attesting to compliance with the single bidder rule.

IT IS FURTHER DECLARED that the determination of whether registered entities are related so as to prohibit those entities from submitting duplicate bids in violation of the single bidder rule is at the sole and exclusive discretion of the Peoria County Treasurer or hers or his designated representatives.

PASSED, APPROVED AND ADOPTED by the County Board of Peoria County, state of Illinois,

This _______________ day of ________________, 2022

APPROVED: ____________________________

ATTEST: ____________________________

Andrew Rand, Chairman
Peoria County Board

Rachael Parker, Clerk of Peoria County, Illinois
Peoria County
July 05, 2022

RE: Assignment of Tax Sale Certificate of Purchase
Certificate #: 202001275
Parcel #: 18-04-209-016

Peoria County Treasurer
324 Main Street
Peoria, IL 61602

Dear Treasurer:

Saint David LLC, requests an assignment of the above referenced certificate sold for the general taxes of 2020 and prior. Payment in full has been tendered for the delinquent taxes, penalties, interest and costs in the amount of $1,315.12.

Please present this assignment request to the County Board’s designated committee for approval if needed. This assignment is recommended, as it results in both the immediate full return of the delinquent taxes for the taxing districts and a recovery of all costs and interest.

Additional forms and checks have been enclosed to use after approval. If you have any questions or need any assistance, please contact me, I will be glad to help.

Sincerely,

Keith St. Pierre
Payment Department
Peoria County Tax Agent