AGENDA
Executive Committee
Tuesday, July 26, 2022
Immediately following County Health Committee
Peoria County Courthouse, Room 403

1. Call to Order

2. Approval of Minutes
   • June 21, 2022

3. Informational Items/Reports/Other Minutes/Update
   • Springdale Cemetery Minutes
   • County Auditor
   • Heddington Oaks Financials
   • Peoria County Enterprise Zone Report
   • Joint Commission on Racial Justice and Equity update
   • Tax Abatement Program
   • Peoria County Flag Design Contest

4. Resolution
   • Auditor Referendum

5. Discussion
   • Standing Committee Agendas

6. Miscellaneous

7. Adjournment
Call to Order
Chairman Rand called the meeting to order at 2:20 p.m.

Approval of Minutes
A motion to approve the minutes of May 24, 2022 was made by Ms. Duncan and seconded by Mr. Rosenbohm. The motion carried unanimously.

A motion to allow the participation of Ms. Reliford via teleconference was made by Dr. Blair and seconded by Mr. Fennell. The motion carried unanimously.

Informational Items/Reports/Other Minutes/Updates
- Springdale Cemetery
  No verbal report. No questions or comments from committee.

- County Auditor
  No report. No questions or comments from committee.

- Heddington Oaks Financials
  No verbal report. No questions or comments from committee.

- Peoria County Enterprise Zone Report
  No verbal report. No questions or comments from committee.

- Joint Commission on Racial Justice and Equity update
  Mr. Rand remarked that the PowerPoint presentation for the inaugural annual meeting of the Commission is included in the committee packet as an informational item. He remarked that a request has been received from the co-chairs of the RJE to consider an Ordinance regarding the reporting of additional scorecards of county business activities. Mr. Sorrel advised that Ms. Bryant, the County Board appointee to the Steering Committee, will distribute a report prepared by Illinois Central College containing community factual data.

  Broadband Update
  Mr. Setti advised that the accessibility and affordability of broadband, particularly rural broadband was one of the issues identified within the 5-year Comprehensive Economic Development Strategic Plan adopted in March 2022.
Ms. Brown advised that the Greater Peoria Economic Development Council (GPEDC) applied for participation in the Illinois Accelerated Broadband Planning Program, run by the Illinois Office of Broadband within the Department of Commerce and Economic Opportunity. She commented that the program encompasses the Greater Peoria region but is also allows an opportunity to learn means of addressing broadband infrastructure issues within both the Midwest region and statewide. She remarked that much of Central Illinois lacks the adequate broadband speeds needed in homes today, and a Broadband Infrastructure Survey has been launched to gather information on broadband access and speed. She stated the survey will assist in determining existing gaps and deficits in service. She stressed that the task of the Program is to complete a coherent strategy for both Peoria County and the region.

Ms. Brown stated that the GPEDC is working in coordination with the Health Department and the Regional Office of Education, as well as performing extensive outreach to neighborhood organizations in order to be as comprehensive as possible in collecting data. She commented that there is a need to hear from both individuals struggling with their provider as well as those who are not utilizing any internet services, and are providing paper copies of the survey as well as information on accessing the survey digitally. She added that according to state statistics, approximately 5,000 households in Peoria County are without internet service. She stated that the GPEDC hopes to collect documentation and evidence to incentivize local and area companies to enhance broadband opportunities for the entire region.

Committee Action

- Review of Executive Session Minutes

A motion to accept the recommendation of the State’s Attorney’s Office was made by Mr. Rosenbohm and seconded by Ms. Bryant.

Ms. Cordis Boswell advised that it is the recommendation of the State’s Attorney’s Office that all previously held executive session minutes continue to be held closed as the need for confidentiality still exists, and to destroy executive session audio recordings more than two years old, except those that relate to pending litigation.

The motion carried unanimously (14-0).

The following Standing Committee meetings were summarized by their respective Chairperson as follows:

County Operations
The following resolution was recommended to the County Board for approval.
- IT Security Risk Assessment

Infrastructure
The following resolutions were recommended to the County Board for approval.
- Architecture and Engineering Services for Public Defender and IT Services remodel
- Cedar Hills Drive Resurfacing bid letting
- Construction Engineering Agreement for Cedar Hills Drive resurfacing
- Supplemental Construction Appropriation for Glen Avenue reconstruction
- Amendment to Local Agency Agreement for Brimfield Jubilee Road bridge replacement
- FY2023 Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Agreement
- Intergovernmental Agreement with City of Peoria for Traffic Control Devices
- Multi-Township Bids for Sealcoating and Tilling
Ways and Means
CANCELED

Land Use
The following resolutions were recommended to the County Board for approval.
• Bid Award for Demolition of Unsafe Structures
• Amendment to Chapter 12, Building & Property Maintenance Code

County Health
No resolutions were recommended to the County Board for approval.

Ms. Williams advised that a special meeting of the County Health Committee will be held prior to the July County Board Meeting to consider a Project Labor Agreement for the new Health & Human Services Campus.

Public Safety and Justice
The following resolutions were recommended to the County Board for approval.
• Metropolitan Airport Authority of Peoria Police Services Agreement
• Dunlap Unit School District Police Services Agreement
• SFY23 Problem-Solving Courts Evaluation Contract
• SFY23 Adult Redeploy Illinois Grant

Finance Audit and Legislative Affairs
The following resolution was recommended to the County Board for approval.
• Heddington Oaks Consultant Agreement

A motion to go into executive session to discuss Pending Litigation was made by Dr. Blair and seconded by Ms. Daley. The motion carried unanimously.

EXECUTIVE SESSION

A motion to resume Regular Session was made by Dr. Blair and seconded by Ms. Groves Allison. The motion carried unanimously.

Adjournment
The meeting was adjourned by Chairman Rand at 3:24 p.m.

Recorded and Transcribed by: Jan Kleffman
Authority Members Present for Roll Call:  
Linda Daley, Vice Chair  
Joyce Harant  
Pam Johnson, Chair  
Bob Manning  
Kate Pastucha, Secretary  
Jim Stuttle (via phone)  
Jessica Young, Treasurer (via phone)  

Absent from Roll Call:  
Henry Blackwell  

Also in Attendance:  
Mark Matuszak, General Manager  
Monica Jones, Staff  

Chair Pam Johnson called the meeting to order at 4:00 p.m. in the Springdale Cemetery meeting room in the Volunteer and Maintenance Building on Tuesday, May 17, 2022. A roll call of Authority members was taken and Ms. Johnson announced there was a quorum and asked all in attendance to please stand and join in reciting the Pledge of Allegiance.

APPROVAL OF APRIL 19, 2022 REGULAR MEETING MINUTES:  
Ms. Daley made a motion to approve the minutes of the April 19, 2022 regular meeting with a one-word deletion under the general manager’s report. Ms. Harant seconded. Motion passed by unanimous voice vote.

PUBLIC COMMENT ON ACTION ITEMS ON AGENDA:  
None.

GENERAL MANAGER’S REPORT:  
Mark Matuszak previously distributed his reports (which are attached hereto and made a part of these Minutes) and he answered questions from the Authority.

- April burials - 17 total burials, 9 full, 8 cremations. YTD – 49.
- Received $88,506.41 from the Charlotte Cripe estate. Plans for the money were discussed. Security and landscaping updates were suggested. Approval of what to do with the funds will be included on the June agenda.
- An informational letter was received from CliftonLarsenAllen on creating an endowment and receiving donations from the public.
- There has been an increased visitor count to the office.
- Regarding Linda Lakin’s proposal to the Prairie Scattering Gardens, a drawing of an idea she presented at the April meeting was distributed.

This topic was discussed by the Authority at length and it was decided after reviewing the current ground rules, we should maintain the ground rules currently in place for the scattering garden, with one exception; we could allow containers of live flowers to be planted in the garden areas. Also, if a family would like to
plant a tree in the scattering area, we could allow for that. No permanent fixtures to the granite in the scattering area will be allowed and tape cannot be affixed to anything. A list of live plants will be created that will be allowed in that area. The Board is also concerned with disturbing scattered cremains in an area someone wants to plant a live plant. Mr. Matuszak will continue searching for a viable solution to Ms. Larkin’s wishes.

- New IGA document – ready for Pam’s signature. When is effective date? Possibly September 22? More about this after an attorney is consulted and an opinion is rendered.
- Trees – we have contracted to have several large dead trees taken down. We have also received 18 new trees from the City’s contract with D.A. Hoerr & Sons. We need to spend additional money on trees for the cemetery.
- On April 25 our staff discovered some serious vandalism and damage within the cemetery. A police report was made and cleaning has begun to remove the black spray paint.
- Grounds security. Several ideas were presented to the Board to include a speed bump in front of the office where a photo can be taken of the car’s plate for exact identification and locked gates after hours at the entrance.

Mr. Stuttle would like to have a camera pointed at the Civil War Monument. He also indicated he would want legal action taken if the Civil War Monument statute would ever be defaced. The Board agreed we need to protect the assets of the cemetery.

- Mr. Matuszak thanked City of Peoria employees Patrick Urich and Sie Maroon for sending a crew to fill potholes within the cemetery.
- Memorial Day plans are underway for Saturday, May 28. A race will begin at 8 am, at 9 am there will be refreshments and entertainment, and at 10 am a ceremony will begin.

REPORT OF OFFICERS:

TREASURER’S REPORT:
Jessica Young, treasurer, reported on checks written for the month of April 2022 and reviewed financial reports with the Authority. (A copy of the report is attached to these Minutes).

APPROVAL OF CHECKS WRITTEN IN APRIL 2022:
Ms. Daley made a motion to receive and file the April 2022 check register and checks written in the amount of $51,123.21. Mr. Manning seconded. Motion passed by unanimous voice vote.

APPROVAL OF FINANCIAL REPORTS:
Ms. Daley made a motion to receive and file the financial statement for April 2022. Mr. Stuttle seconded. Motion passed by unanimous voice vote.

REPORT OF COMMITTEE CHAIRS:

HISTORIC PRESERVATION FOUNDATION:
Ms. Pastucha reported the Foundation and Public Awareness Committee continue to work on various projects for the cemetery. She asked for volunteers to help with the race on May 28. An annual meeting was held with the election of Board members and officers. Those officers appointed to one-year terms are Kate Pastucha as president, Carrie Sandburg as vice-president, Nicole Sutherland as secretary and Matt Waugh as treasurer. Angie Walker, who is involved with Peoria Jaycees, was appointed as a new Board member.
FINANCIAL RESPONSIBILITY:
No report.

PUBLIC AWARENESS:
No report.

CAPITAL INVESTMENT:
No report.

BYLAWS:
No report.

MONUMENT RESTORATION:
No report.

UNFINISHED BUSINESS:

NEW BUSINESS:
Chair Johnson appointed Ms. Pastucha as Chair of the ad-hoc committee to put together a slate of officers for 2022/2023. Approval will take place at the June 2022 meeting. If anyone would like to serve as an officer, please contact Kate by June 10.

PUBLIC COMMENT:
Cheryl Budinski commented on putting stones on top of Jewish markers.

EXECUTIVE SESSION:
None.

MOTION TO ADJOURN:
Motion was made by Ms. Harant to adjourn the regular meeting. Ms. Daley seconded. Motion passed by unanimous voice vote.

The regular meeting was adjourned at 5:20 pm.

Respectfully submitted,
Monica Jones
# Statement of Net Position

**Nursing Home Fund**  
*As of May 2022 (audited)*

## Assets

<table>
<thead>
<tr>
<th>Asset</th>
<th>Peoria County Nursing Home Fund</th>
<th>Peoria County Nursing Home Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>$(2,846,581)</td>
<td></td>
</tr>
<tr>
<td>Accounts Receivable, net of allowance of $4,316,734</td>
<td>746,991</td>
<td></td>
</tr>
<tr>
<td>Current tax levy</td>
<td>845,277</td>
<td></td>
</tr>
<tr>
<td>Due from State of Illinois</td>
<td>462,552</td>
<td></td>
</tr>
<tr>
<td>Prepaid items</td>
<td>3,153</td>
<td></td>
</tr>
<tr>
<td><strong>Total current assets</strong></td>
<td>$(788,608)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Asset</th>
<th>Peoria County Nursing Home Fund</th>
<th>Peoria County Nursing Home Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NONCURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital assets, at cost:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>869,127</td>
<td></td>
</tr>
<tr>
<td>Construction in progress</td>
<td>188,532</td>
<td></td>
</tr>
<tr>
<td>Land improvements</td>
<td>979,531</td>
<td></td>
</tr>
<tr>
<td>Buildings</td>
<td>44,264,300</td>
<td></td>
</tr>
<tr>
<td>Furnishings and equipment</td>
<td>1,913,779</td>
<td></td>
</tr>
<tr>
<td>Intangible assets</td>
<td>39,393</td>
<td></td>
</tr>
<tr>
<td><strong>Total noncurrent assets</strong></td>
<td>48,274,865</td>
<td></td>
</tr>
<tr>
<td>Less accumulated depreciation</td>
<td>38,277,005</td>
<td></td>
</tr>
<tr>
<td><strong>Net capital assets</strong></td>
<td>9,997,860</td>
<td></td>
</tr>
<tr>
<td><strong>Total assets</strong></td>
<td>9,209,252</td>
<td><strong>Total liabilities, deferred inflows of resources, and net position</strong></td>
</tr>
</tbody>
</table>

## Liabilities

<table>
<thead>
<tr>
<th>Liability</th>
<th>Peoria County Nursing Home Fund</th>
<th>Peoria County Nursing Home Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts and reimage payable</td>
<td>956,374</td>
<td></td>
</tr>
<tr>
<td>Accrued payrol</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Unearned revenue - other</td>
<td>33,000</td>
<td></td>
</tr>
<tr>
<td>Accrued interest payable</td>
<td>80,905</td>
<td></td>
</tr>
<tr>
<td>Current portion of general obligation bonds payable</td>
<td>765,000</td>
<td></td>
</tr>
<tr>
<td><strong>Total current liabilities</strong></td>
<td>1,835,279</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Liability</th>
<th>Peoria County Nursing Home Fund</th>
<th>Peoria County Nursing Home Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NONCURRENT LIABILITIES</strong></td>
<td>39,618,453</td>
<td></td>
</tr>
<tr>
<td>General obligation bonds payable</td>
<td>39,618,453</td>
<td></td>
</tr>
<tr>
<td><strong>Total noncurrent liabilities</strong></td>
<td>39,618,453</td>
<td></td>
</tr>
<tr>
<td><strong>Total liabilities</strong></td>
<td>41,453,736</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Source of Resources</th>
<th>Peoria County Nursing Home Fund</th>
<th>Peoria County Nursing Home Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Deferred inflows of resources</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property taxes levied for future periods</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Total deferred inflows of resources</strong></td>
<td>-</td>
<td></td>
</tr>
</tbody>
</table>

## Net Position

<table>
<thead>
<tr>
<th>Category</th>
<th>Peoria County Nursing Home Fund</th>
<th>Peoria County Nursing Home Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net investment in capital assets</td>
<td>(30,385,588)</td>
<td></td>
</tr>
<tr>
<td>Unrestricted</td>
<td>(1,838,887)</td>
<td></td>
</tr>
<tr>
<td><strong>Total net position</strong></td>
<td>(32,224,475)</td>
<td></td>
</tr>
</tbody>
</table>
### Accounts Receivable – For the Month Ended June 30, 2022

<table>
<thead>
<tr>
<th>Group</th>
<th>Payer Type</th>
<th>As of 6/30/2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residents</td>
<td>Patient Liability</td>
<td>$225,832</td>
</tr>
<tr>
<td></td>
<td>Private Pay</td>
<td>$481,146</td>
</tr>
<tr>
<td>Residents Total</td>
<td></td>
<td>$706,978</td>
</tr>
<tr>
<td>Medicaid</td>
<td>Medicaid Pending</td>
<td>$506,021</td>
</tr>
<tr>
<td></td>
<td>Medicaid</td>
<td>$511,312</td>
</tr>
<tr>
<td></td>
<td>Medicaid - BCBS</td>
<td>$12,720</td>
</tr>
<tr>
<td></td>
<td>Medicaid - IlliniCare</td>
<td>$84,166</td>
</tr>
<tr>
<td></td>
<td>Medicaid - Meridian</td>
<td>$(487,721)</td>
</tr>
<tr>
<td></td>
<td>Medicaid - Molina</td>
<td>$629,814</td>
</tr>
<tr>
<td>Medicaid Total</td>
<td></td>
<td>$1,256,312</td>
</tr>
<tr>
<td>Hospice</td>
<td>Hospice (8 Payers)</td>
<td>$591,120</td>
</tr>
<tr>
<td>Hospice Total</td>
<td></td>
<td>$591,120</td>
</tr>
<tr>
<td>Medicare</td>
<td>Medicare A</td>
<td>$637,399</td>
</tr>
<tr>
<td></td>
<td>Medicare B</td>
<td>$105,886</td>
</tr>
<tr>
<td></td>
<td>Coinsurance A (9 Payers)</td>
<td>$47,389</td>
</tr>
<tr>
<td></td>
<td>Coinsurance B (4 Payers)</td>
<td>$7,503</td>
</tr>
<tr>
<td></td>
<td>Humana Managed Care A</td>
<td>$600,813</td>
</tr>
<tr>
<td></td>
<td>Humana Managed Care B</td>
<td>$17,246</td>
</tr>
<tr>
<td></td>
<td>Managed Care A (8 Payers)</td>
<td>$198,493</td>
</tr>
<tr>
<td></td>
<td>Managed Care B (9 Payers)</td>
<td>$21,814</td>
</tr>
<tr>
<td>Medicare Total</td>
<td></td>
<td>$1,636,542</td>
</tr>
<tr>
<td>Private Insurance</td>
<td>Health Alliance</td>
<td>$2,297</td>
</tr>
<tr>
<td></td>
<td>Humana</td>
<td>$9,158</td>
</tr>
<tr>
<td>Private Insurance Total</td>
<td></td>
<td>$11,456</td>
</tr>
<tr>
<td>Total Accounts Receivable</td>
<td></td>
<td>$4,202,408</td>
</tr>
<tr>
<td>Company Name</td>
<td>Project Name</td>
<td>Project Address</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>-----------------------------------------</td>
<td>-------------------------</td>
</tr>
<tr>
<td>Westlake Shopping Center LLC</td>
<td>Petco Westlake</td>
<td>2601 W Lake Ave</td>
</tr>
<tr>
<td>Calihan Pork Processing, LLC</td>
<td>Calihan Pork Amr Equipment and Cooler Upgrades</td>
<td>1 South Street</td>
</tr>
<tr>
<td>Mahomet Realty LLC</td>
<td>Rauther Retail Strip Center</td>
<td>8917 N Allen Road</td>
</tr>
<tr>
<td>Natural Fiber Welding</td>
<td>Peoria Welding Center (PWC)</td>
<td>2323 W Pioneer Parkway</td>
</tr>
<tr>
<td>123 You N Me Preschool</td>
<td>123 You N Me Preschool</td>
<td>809 W Detweiller Drive</td>
</tr>
<tr>
<td>CC Support Property LLC</td>
<td>RTU Replacement</td>
<td>8940 N Wood Sage Road</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DGS Properties LLC (Stark)</td>
<td>DGS (Stark) new office building &amp; shop expansion</td>
<td>1720 E. Carlar Court</td>
</tr>
<tr>
<td>National Electrical Contractors Association</td>
<td>Solar Project</td>
<td>4319 S Entec Drive</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chillicothe Properties LLC</td>
<td>Lot 135 Riversound - New Home</td>
<td>1304 W Stoney Walk Way</td>
</tr>
<tr>
<td>Preferred Homes, Inc.</td>
<td>Lot 138 Riversound - New Home</td>
<td>1316 Stoney Walk Way</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
AGENDA BRIEFING

COMMITTEE: Executive Committee
MEETING DATE: July 26, 2022
LINE ITEM: 
AMOUNT: 

ISSUE:
For INFORMATION: DRAFT Ordinance for the creation and use of a Racial Equity Impact Assessment Tool

BACKGROUND/DISCUSSION:
As previously discussed by the Committee, an outcome of the Joint City-County Commission on Racial Justice and Equity is a draft ordinance, which is attached. It is the Commission’s first recommendation to the County Board and City Council. As written, this is an ordinance that will create and prescribe how the County will use a Racial Equity Impact Assessment Tool.

The tool itself has not been created and would not be created until after adoption of the Ordinance. It is the legislative intent of the ordinance to integrate a new equity-based evaluation process for action items (resolutions, ordinances, and zoning cases) coming before the County Board for adoption. It is further intended that this equity-based evaluation process become embedded into the daily operations of Peoria County Government.

COUNTY BOARD GOALS:

STAFF RECOMMENDATION: N/A

COMMITTEE ACTION:

PREPARED BY: Scott A. Sorrel, County Administrator
DEPARTMENT: County Board 
DATE: July 18, 2022
TO THE HONORABLE COUNTY BOARD
COUNTY OF PEORIA, ILLINOIS

Your Executive Committee does hereby recommend passage of the following Ordinance.

Re: The Use of Racial Equity Impact Assessment Tools Prior to Passage or Termination of Policies, Programs, Services, Plans, and Budgets

ORDINANCE

WHEREAS, the County of Peoria is a Co-Founder of the Peoria City-County Commission on Racial Justice and Equity (“Commission”) and has approved the Charter of that Commission, and;

WHEREAS, the Mission of the Commission is to Accelerate Efforts to Institutionalize Racial Justice and Equity within County and City Government and to Advance its Adoption Throughout the Region, and;

WHEREAS, the Vision of the Charter and the Commission is To End Racism in City and County Government and To Achieve Racial Equity and Justice Across Our Community, and;

WHEREAS, the actions of the County of Peoria play a large role in assuring success of that Mission and Vision, and;

WHEREAS, the adoption and required use of a racial equity impact assessment tool by the County of Peoria in developing, implementing or terminating County policies, programs, services, plans, and budgets will lead to an intentional examination of racial and ethnic inequities which might arise or be present in the County’s actions, will inform equitable decision-making, and will identify options to address inequities.

NOW, THEREFORE, BE IT ORDAINED by the County of Peoria (“County”) as follows:

1. On and after the effective date of this ordinance, a racial equity impact assessment (REIA) shall be required prior to the approval by the County of any new or amended policies, programs, services, plans, or budgets, except for those which are solely ceremonial (e.g., honorary street name). A REIA shall also be required prior to any existing policies, programs, services, plans, or budgets being terminated.

2. The REIA shall take such form as is determined in any instance by the County Administrator consistent with the intent of assuring racial equity in the County’s actions, but at a minimum shall address in writing:

a. How does this action advance racial and ethnic equity in the community?
b. Have you analyzed the impact this action will have upon racial and ethnic communities? What is that impact?
c. What is your data and how was it developed?
d. Have you reached out to receive feedback from each affected community? What is their input?
e. Have you considered alternative approaches to this action which would better promote equity?
f. What, if any, additional resources would be needed to better promote equity through this action?

3. The County Administrator shall create a worksheet to assist in the completion of the REIA.

4. The REIA and any worksheet shall be completed and made public sufficiently in advance of a decision on the new or amended policies, programs, plans, or budgets, to allow for the public to comment.

5. Responsibility to assure compliance with this ordinance shall lie with County Administrator or, should the County Administrator so designate, the County’s DEI officer. The County Administrator or designee shall determine within the County who shall complete the REIA and, if applicable, worksheet, for any particular County action.

6. The REIA and any worksheet shall be subject to disclosure under the Illinois Freedom of Information Act.

7. This ordinance shall be interpreted liberally in regard to the breadth of its application to a County action. The decision of the County to refrain from taking an action shall be deemed a County action for purposes of this ordinance.

8. Any action taken by the County in violation of this ordinance shall be void ab initio.

9. The effects of this ordinance in assisting the achievement of the Mission and Vision stated above shall be evaluated by the County’s DEI officer five years following the passage of this ordinance and a report shall be made at that time to the County Board and Commission.

10. The effective date of this ordinance is January 1, 2023.

RESPECTFULLY SUBMITTED,
EXECUTIVE COMMITTEE
AGENDA BRIEFING

COMMITTEE: Executive Committee

MEETING DATE: 07/26/2022

ISSUE: FOR INFORMATION ONLY: Peoria County Flag Design Contest

BACKGROUND/DISCUSSION:

Peoria County currently has a county seal, but not a county flag. While the seal does well to convey authority on documents and items viewed up-close, it does not translate well onto a flag that must be flown high in the sky or seen and understood quickly at a distance.

A flag is a symbol of a community. When done well, it is recognizable, representative, elicits emotion, and is easily transferable onto a variety of items. Locally, the City of Chicago’s flag is a perfect representation of a flag that does this, plus is widely adopted and beloved by the city’s public.

We plan to garner direct input from the community through a public flag contest. There will be guidelines, outlined below, to aid residents as they design entries. But in the end, the flag will be submitted by and chosen by our residents.

Contest Structure
Once launched, Peoria County residents will have one month to submit designs and the rationale behind their entry. A team of judges from the community and internal staff will narrow down choices to no more than five, and the public will then be invited to vote on those entries. Multiple community members have been invited to act as judges, and the Peoria County Administrator will appoint internal staff members to be judges.

Each participant must submit an entry form with their design. A person can submit up to three designs. All participants must be residents of Peoria County.

Anyone will have the right to freely use, copy, modify, and share the winning flag design under free use policy. The winning artist will be recognized with the flag at the unveiling ceremony, on the Peoria County website, and on Peoria County’s social media channels. A proclamation at the November Board Meeting may also be appropriate.

In addition to traditional and social media to disseminate this information, we would like to take advantage of local libraries, the Peoria Riverfront Museum, and schools within the County. The Regional Office of Education has agreed to help us disseminate the contest to local schools. Peoria County libraries are open to displaying the finalists and helping those without internet vote. The Peoria Riverfront Museum will host an unveiling event on October 22, which will correspond with their 10 Year Anniversary Celebration and community free day.

Distribution
The flag may be flown outside at all Peoria County facilities and in our board room at a minimum. The design could be used on not only County swag, but also available for the public to use and organizations to use for commercial use. Peoria Flag and Decorating and the Peoria Riverfront Museum may be interested in having the
flag available for purchase at their retail shops. The flag could also be kept on hand at Peoria County Administration. A design spec sheet will be produced and housed on our website for the final flag design for the public to utilize.

**Design Suggestions**
These are suggestions from the North American Vexillological Association on good flag design. More information is available at [https://nava.org](https://nava.org). Judges will use these suggestions as a starting point in their evaluation.

1. **Keep It Simple** - The flag should be so simple that a child can draw it from memory.
2. **Use Meaningful Symbolism** - The flag's images, colors, or patterns should relate to our community.
3. **Use 2 or 3 Basic Colors** - Limit the number of colors on the flag to three which contrast well.
4. **No Lettering or Seals** - Avoid writing of any kind or the County seal.
5. **Be Distinctive or Be Related** - Avoid duplicating other flags, but use similarities to show connections.
6. **Consider Real-World Structure** - Imagine how the flag will look in a variety of locations and sizes.

**Timeline**
- August 8 – Entry period opens
- August 8-15 – ROE sends information to schools
- September 7 at 5 pm – Entry period ends
- September 9-15 – Entries are evaluated and culled down to no more than 5
- September 19-September 28 – Public voting on designs
- September 29-30 – Winning design prepared for print
- October 1-20 – Flags are produced by Peoria Flag and Decorating
- October 22 – Flag unveiling event at Peoria Riverfront Museum

**Background**
- [Roman Mars’ TED talk](https://www.ted.com/talks/roman_mars) - gives a great, short overview of the power of a well-designed flag
- [City of Newton, KS Open Design Page](http://www.newtonks.org/) – outlines how the flag design may be used by the public, color schemes, digital documents, and use
- [City of Rochester, MN Symbolism Page](http://www.rochestermn.gov/) – outlines how each element of the flag represents the city

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**COUNTY BOARD GOALS:**

🌟 **HEALTHY VIBRANT COMMUNITIES**

**STAFF RECOMMENDATION:**

**COMMITTEE ACTION:** INFORMATIONAL ONLY

**PREPARED BY:** Gretchen Pearsall

**DEPARTMENT:** Communications

**DATE:** 07/21/2022
ISSUE:
For RESOLUTION: Referendum Question to Eliminate the Office of County Auditor for the November 8, 2022 General Election

BACKGROUND/DISCUSSION:
Under the Counties Code of the State Statutes, county governments in Illinois are only required to have an elected Auditor if the population falls between 75,000 and 3,000,000 (55 ILCS 5 / Division 3.1). Peoria County is one of 21 counties that meet that criterion. That means 79% of the counties in Illinois do not meet the criteria to have an elected county auditor. Article VII, Section 4 of the State Constitution states that the office of County Auditor is not a Constitutional Officer, and that the office is permissive. This means that counties above or below the population thresholds do not have county auditors, but they may create the office by asking the voters via a referendum. It also means that counties, like Peoria County, that fall within the population threshold may ask the voters to eliminate the office.

Of the 21 counties that meet the criteria to have an elected county auditor, there are four (4) that do not have an auditor. They are DeKalb, Kendall, Lake, and Vermillion counties. DeKalb and Kendall were once below the population threshold and grew large enough to have an auditor. Voters in both counties said they wanted to keep the status quo by voting to eliminate the office before the county’s first auditor could be elected. Lake County had met the population criteria for many decades before their voters approved a referendum to eliminate the office. Vermillion County grew in population during the 2020 census and is currently determining if it will duplicate the actions of DeKalb and Kendall counties.

For counties the size of Peoria County, the Counties Code lists eleven (11) duties of the County Auditor; the first nine (9) of which all counties with an Auditor are required to have and two (2) additional that are required for counties between 75,000 and 275,000 population. They are listed below. Many of the functions listed below are duplicated functions of other county officers (countywide elected officials) or the county board based on different sections of the Counties Code. Additionally, modern finance software automates several of these functions whereas the statute is based on antiquated paper processes.

**Function**
1. Audit all claims against the county, and recommend to the county board the payment or rejection of all claims presented.
2. Collect, analyze and preserve statistical and financial information with respect to the cost of operation of the various institutions and facilities maintained, operated or owned by the county.
3. Approve all orders for supplies issued by the various county officers, before the orders are to be placed with the parties to whom the same are to be given.
4. Maintain a file of all contracts entered into by the county board and all authorized county officers, for or on behalf of the county.
5. Quarterly financial reporting to the County Board with notice published in a newspaper of general circulation.

6. Audit the receipts of all county officers and departments presented for deposit with the county treasurer.

7. Maintain a continuous internal audit of the operations and financial records of the officers, agents or divisions of the county. The county auditor shall have access to all records, documents, and resources necessary for the discharge of this responsibility.

8. Audit the inventory of all real and personal property owned by the county under the control and management of the various officers and departments of the county.

9. Audit the documentation, records, and bases for the amounts billed to the county, as maintained by county vendors, under agreements between the county and its vendors, when those agreements provide that the amounts billed to the county are based upon actual costs incurred by the vendor, or when those agreements include the requirement that the county provide a reimbursement for out-of-pocket costs incurred by the vendors.

10. Be the general accountant of the county and keep its general accounts.

11. Devise and install a system of financial records in the offices and divisions of the county, to be followed in such offices and divisions. Such a system shall be suitable to the needs of the office and in accordance with generally accepted principles of accounting for governmental bodies.

For those that argue the elimination of the elected County Auditor creates the opportunity for fraudulent activities, there are several already existing checks and balances that work to manage and limit fraudulent risk. These include having an external auditor, which is required by law in Illinois. Our policies and procedures are also consistent in content and in execution of generally accepted accounting practices (GAAP), guidelines from the Government Finance Officers Association (GFOA), and satisfactory such that that our external auditors routinely give the County an unqualified opinion (the highest rating possible) of the county’s financial statements. This means that the county’s financial statements, which are prepared by the county (less than 5% of local governments prepare their own financial statements) are consistent with GAAP and meet the Government Accounting Standards as established and maintained by the Comptroller General of the United States, and free from fraud or error.

State Statutes do not specify the exact ballot language that must be used for this referendum. Therefore, the County Board has flexibility to craft the question to be asked of the voters. The ballot language below is suggested.

<table>
<thead>
<tr>
<th>☐ YES</th>
<th>☐ NO</th>
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<tbody>
<tr>
<td>Shall Peoria County eliminate the internal Office of County Auditor when Peoria County already has an external Auditor as required by state law? This would be a cost savings of approximately $150,000 annually.</td>
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COUNTY BOARD GOALS:

STAFF RECOMMENDATION: N/A
TO THE HONORABLE COUNTY BOARD  

COUNTY OF PEORIA, ILLINOIS  

Your Executive Committee does hereby recommend passage of the following Resolution.

Re: Referendum Question for the November 8, 2022 General Election to Eliminate the Office of County Auditor

RESOLUTION

WHEREAS, Article VII, Section 4 of the Illinois Constitution permits the Peoria County Board to authorize a referendum that eliminates the Office of County Auditor, and;

WHEREAS, Article VII, Section 11 requires that such a referendum be on the ballot in a general election of which the November 8, 2022 General Election is included, and;

WHEREAS, the Peoria County Board believes that the people of the County of Peoria are entitled to decide whether the office of County Auditor shall be eliminated.

NOW, THEREFORE, BE IT RESOLVED that the County Board orders the following referendum to be placed on the ballot for the General Election to be held November 8, 2022.

**Referendum Title:** Eliminate the Office of County Auditor

| Shall Peoria County eliminate the internal Office of County Auditor when Peoria County already has an external Auditor as required by state law? This would be a cost savings of approximately $150,000 annually. | □ YES | □ NO |

RESPECTFULLY SUBMITTED,

EXECUTIVE COMMITTEE
AGENDA
Infrastructure Committee
Monday, July 25, 2022
@ 2:00 PM
Peoria County Courthouse, Room 403

1. **Call to Order**

2. **Approval of Minutes**
   - June 20, 2022

3. **Informational Items / Reports / Other Minutes / Updates**
   - Greater Peoria Sanitary District Minutes
   - Facilities Master Plan

4. **Resolutions**
   - Heddington Oaks Erosion Repair Bid Letting
   - Engineering Services Agreement for Heddington Oaks Erosion Repair

5. **Miscellaneous**

6. **Adjournment**
AGENDA
Ways and Means Committee
Monday, July 25, 2022
@ 3:30 PM
Peoria County Courthouse, Room 403

1. **Call to Order**

2. **Approval of Minutes**
   - May 23, 2022

3. **Informational Items / Reports / Other Minutes / Updates**
   - County Clerk’s Office
     - Collections and Transactions Report
   - County Election Commission
   - Supervisor of Assessments/Board of Review
     - Tax Cycle Update
   - Treasurer
   - Veteran’s Assistance Commission
   - Commercial Property Assessed Clean Energy (C-PACE) Program Update

4. **Resolutions**
   - Monthly Delinquent Taxes
   - Election Commission Budget Amendment

5. **Miscellaneous**

6. **Adjournment**
1. **Call to Order**

2. **Approval of Minutes**
   - June 20, 2022

3. **Reports / Other Minutes / Updates**
   - Tri County Regional Planning Commission minutes
   - Unsafe Structures
   - Development Summary

4. **Zoning Cases**
   - #ZBA-2022-0029, Petition of Jason W. Talley

5. **Miscellaneous**

6. **Adjournment**
AGENDA
County Operations Committee
Tuesday, July 26, 2022
@ 1:00 PM
Peoria County Courthouse, Room 403

1. **Call to Order**

2. **Approval of Minutes**
   - June 20, 2022

3. **Informational Items / Reports / Other Minutes / Updates**
   - PCAPS Monthly Report
   - Workforce Report
   - Worker’s Compensation and Liability Report
   - Multi-Factor Authentication (MFA)

4. **Resolution**
   - Additional Appropriation into PCAPS Fund for purchase of industrial dryer

5. **Miscellaneous**

6. **Adjournment**
AGENDA
County Health Committee
Tuesday, July 26, 2022
@ 1:30 PM
Peoria County Courthouse, Room 403

1. Call to Order

2. Approval of Minutes
   • June 21, 2022
   • July 14, 2022

3. Informational Items / Reports / Other Minutes / Updates
   • Board of Health
   • Care and Treatment Board
   • EMA
   • Regional Office of Education
   • Sustainability & Resource Conservation
     ➢ Sustainability Update
     ➢ Landfill Update
   • TRIAD Peoria
   • Center for Prevention of Abuse Long Term Care Ombudsman Program
   • Broadband Study Update

4. Miscellaneous

5. Adjournment