



AGENDA
County Operations Committee
Tuesday, May 24, 2022
@ 1:00 PM

Peoria County Courthouse, Room 402

1. **Call to Order**
2. **Approval of Minutes**
 - April 25, 2022
3. **Informational Items / Reports / Other Minutes / Updates**
 - PCAPS Monthly Report
 - Workforce Report
4. **Resolution**
 - Digital Evidence Management System (DEMS) for State's Attorney's Office
5. **Miscellaneous**
6. **Adjournment**

DRAFT
MINUTES
County Operations Committee
April 25, 2022
@ 1:00 p.m.

MEMBERS PRESENT:	Rob Reneau – Chairperson; Linda Daley – Vice-Chairperson (<i>via teleconference</i>); Betty Duncan ; Kate Pastucha (<i>via teleconference</i>); Steve Rieker ; William Watkins, Jr.
MEMBERS ABSENT:	
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator, Jennie Cordis Boswell - State's Attorney's Office; Heather McCord – Chief Financial Officer; Angela Loftus , Gretchen Pearsall , Jack Walton – County Administration; Becky Spencer – PCAPS; Monica Hendrickson – Health Department; Brian Asbell , Doug Gaa , Chris Watkins – Sheriff's Office; Rachael Parker – County Clerk; Nicole Bjerke – Treasurer

Call to Order

Chairperson Reneau called the meeting to order at 1:02 p.m.

A motion to allow the participation of Ms. Daley and Ms. Pastucha via teleconference was made by Ms. Duncan and seconded by Mr. Watkins. The motion carried unanimously (4-0).

Approval of Minutes

A motion to approve the minutes of March 22, 2022 was made by Mr. Watkins and seconded by Ms. Duncan. The motion to approve carried unanimously (6-0).

Informational

- **PCAPS Monthly Report**

Ms. Spencer advised PCAPS currently has open positions for Animal Control Officers and both part-time and full-time Kennel Technicians and briefly summarized the experience required for each position.

- **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, new hires, demographics, and separations for March 2022 and a comparison of March 2021 and March 2022 figures. He noted that March hires do not necessarily represent positions that became vacant in that month, due to the length of time to fill the various positions.

Liability and Worker's Compensation Report

Mr. Sorrel summarized the report covering the 1st quarter of 2022 activity. He noted that seven liability claims have been filed in 2022 to date, with three remaining active.

Joint Resolution

- **Budget Amendment related to Pandemic Premium Pay** (*joint with Finance, Audit, and Legislative Affairs Committee*)

A motion to approve was made by Ms. Duncan and seconded by Mr. Watkins. Mr. Sorrel advised that staff has met with the Chair and Vice-Chair of the County Operations Committee to discuss options for employee premium pay related to the COVID-19 pandemic. As a result of those discussions, Mr. Sorrel advised that staff requests a budget amendment not to exceed \$442,000.00 from the reserves of the American Rescue Plan Act (ARPA) fund, which would be utilized for one-time lump sum bonuses for qualified employees who are currently on the payroll, and based upon determined eligibility criteria.

Mr. Sorrel commented that all union and non-union employees would be eligible to receive a bonus; contractual employees and elected officials would not be eligible.

Mr. Sorrel advised that staff recommends utilizing unbudgeted reserves of the American Rescue Plan Act for the source of the funding. He stressed that an exhaustive review of the final guidance from the U.S. Treasury indicates that the recommendation is an eligible expense under ARPA.

The motion carried unanimously (5-0; Ms. Daley voted aye via teleconference; Ms. Pastucha absent for vote).

Resolutions

- **Appropriation of grant award from Petco Love into PCAPS Fund**

A motion to approve was made by Ms. Duncan and seconded by Mr. Rieker. Ms. Cottrel advised that PCAPS is the recipient of a \$10,000.00 grant award from Petco Love. She stated that \$5,000.00 of the funding will be utilized toward the growing cost of medical animal medical supplies, and \$5,000.00 will be utilized for intake diversion programs.

The motion carried unanimously (5-0; Ms. Daley voted aye via teleconference; Ms. Pastucha absent for vote).

- **Appropriation of grant award from Community Foundation of Central Illinois (CFCI) into PCAPS Fund**

A motion to approve was made by Mr. Rieker and seconded by Mr. Watkins. Ms. Cottrell advised that PCAPS is the recipient of a \$5,000.00 grant award from the Community Foundation of Central Illinois. She stated that the grant award will assist in funding new vaccine booster protocols for shelter animals.

The motion carried unanimously (6-0; Ms. Daley and Ms. Pastucha voted aye via teleconference).

- **Elected Officials Salaries**

A motion to approve was made by Mr. Rieker and seconded by Mr. Watkins. Mr. Reneau advised that the County Board is required by Statute to set the salaries of elected officials for the new term. He stated that for this cycle, the Board is required to set the salaries of the Sheriff, County Clerk, and the County Treasurer as well as County Board Members, County Board Committee Chairpersons, and the County Board Chairperson.

Mr. Reneau advised that newly approved HB 4700 establishes the minimum annual salary of the County Sheriff as 80% of the State's Attorney's salary. He stated that for Peoria County, 80% of the State's Attorney's salary is \$146,747, and would be 2.9% greater in the first year than the current annual salary. He remarked that the recommended salaries for the cycle's remaining elected officials and County Board Members have been determined in part by employing the same methodology of utilizing the State's Attorney's minimum annual salary as a fix point.

The motion carried unanimously (6-0; Ms. Daley and Ms. Pastucha voted aye via teleconference).

Adjournment

The meeting was adjourned by Chairperson Reneau at 1:26 p.m.

Recorded and Transcribed by: Jan Kleffman

AGENDA BRIEFING

COMMITTEE: County Operations

LINE ITEM:

MEETING DATE: May 23, 2022

AMOUNT:

ISSUE: FOR INFORMATION ONLY

BACKGROUND/DISCUSSION:

The attached report outlines the activity of Peoria County Animal Protection Services during the month of April 2022. It includes information from the same period in 2021 for comparison purposes.

COUNTY BOARD GOALS:



FINANCIAL STABILITY



INFRASTRUCTURE STEWARDSHIP



EFFECTIVE SERVICE DELIVERY



HEALTHY VIBRANT COMMUNITIES



WORKFORCE DEVELOPMENT



COLLABORATION

STAFF RECOMMENDATION:

COMMITTEE ACTION: INFORMATIONAL ITEM

PREPARED BY: Becky Spencer

DEPARTMENT: PCAPS

DATE: May 11, 2022



County of Peoria

Peoria County Animal Protection Services

2600 NE Perry Avenue

Peoria, Illinois 61603

Phone (309) 672-2440 Fax (309) 686-3705

e-mail: pcaps@peoriacounty.org

Web: <http://www.peoriacounty.gov/pcaps>

Rebecca Spencer
Director

Monthly Department Report – April 2022

Animal Statistics

Animal Intake	April 2022	April 2021	YTD 2022	YTD 2021
Cat	168	102	501	368
Dog	165	95	681	388
Other	29	19	71	102
TOTAL	362	216	1,253	856

Animal Outcomes	April 2022	April 2021	YTD 2022	YTD 2021
Adopted	103	57	363	280
Died or Disposal	16	5	52	27
Euthanized	91	73	328	268
Released	0	15	1	42
Returned to Owner	77	37	278	156
Transfer	25	36	110	101
TOTAL	312	223	1,135	874
Live Release Rate	65.7%	48.9%	66.3%	66.2%

Field Activities - Calls for Service by Type

Activity	April 2022	April 2021	YTD 2022	YTD 2021
Assist	27	8	90	46
Dead	10	3	20	8
Emergency	21	21	86	82
Investigation	423	734	1,942	3,095
Other	2	3	16	23
Owned	1	2	16	13
Rescue	2	0	5	0
Routine Patrol	22	32	86	138
Stray	249	246	917	769
Transport	47	54	244	196
Wild	56	74	244	259
Extra Service	83	78	384	324
Total	941	1,257	4,048	4,958



County of Peoria Peoria County Animal Protection Services

2600 NE Perry Avenue
 Peoria, Illinois 61603
 Phone (309) 672-2440 Fax (309) 686-3705
 e-mail: pcaps@peoriacounty.org
 Web: <http://www.peoriacounty.gov/pcaps>

Rebecca Spencer
 Director

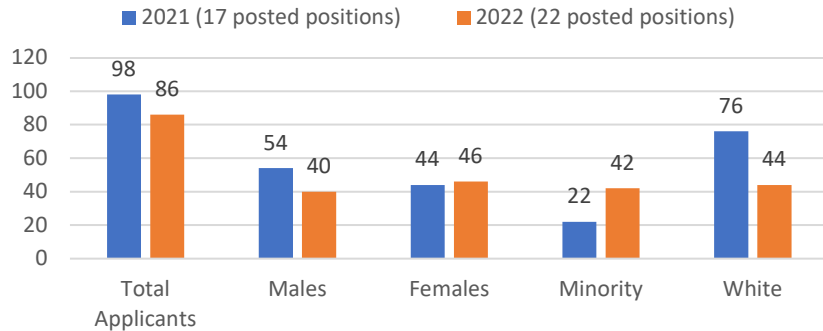
Field Activities - Calls for Service by Jurisdiction

Jurisdiction	April 2022	April 2021	YTD 2022	YTD 2021
Bartonville	20	49	88	152
Bellevue	3	1	8	18
Brimfield	3	0	9	7
Chillicothe	36	35	105	151
City of Peoria	747	921	3,071	3698
Unincorporated	49	132	301	474
Dunlap	7	14	57	42
Elmwood	0	1	2	17
Glasford	2	3	15	19
Hanna City	5	8	19	18
Kingston Mines	0	0	0	0
Mapleton	4	0	13	8
Norwood	3	1	19	6
Out of County	4	3	14	12
Peoria Heights	24	42	132	155
Princeville	1	4	3	16
Tazewell County	7	6	56	28
West Peoria	26	37	136	148
Total	941	1,257	4,048	4,958

County Operations - Workforce Dashboard - May 2022

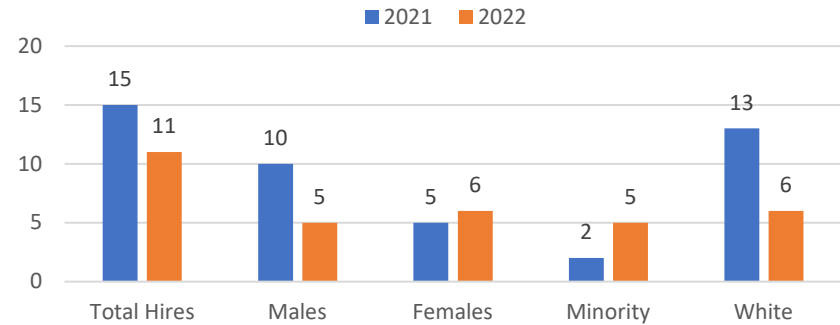
April Applicants

2022 Depts w/Openings: Courts, Hwy, PCAPS, PCCHD, IT, JDC, SAO, PCSO, VAC



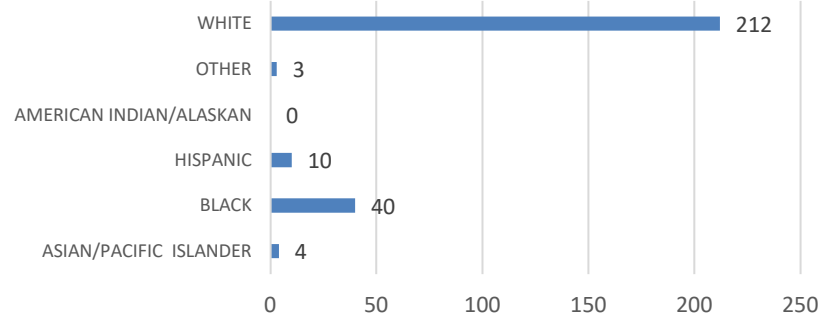
April New Hires

2022 Depts Hiring: Elections, PCSO, JDC, Hwy, PCCHD, SAO, Treasurer



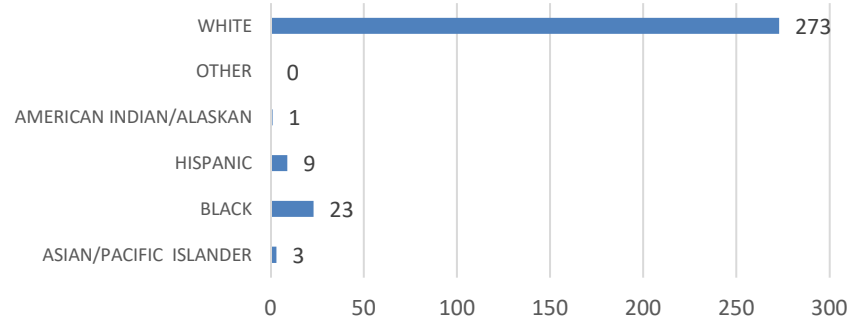
Female Employees Race/Ethnicity

(as of 4/30/22)



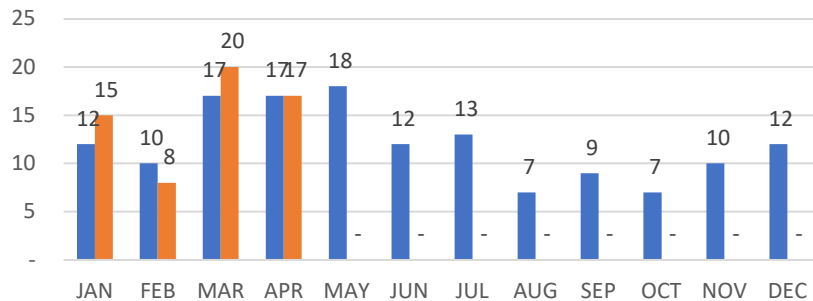
Male Employees Race/Ethnicity

(as of 4/30/22)



Employee Separations

2021 2022



Top Department Separations

	April 2021	April 2022
SAO	3	PCAPS 4
Courts	3	JDC 4
PCSO	3	PCSO 3