



Peoria County Board for the
Care and Treatment
Of Persons With A Developmental Disability

AGENDA

May 18, 2022
11:00 a.m.
PCCHD | Room 125

1. Call to Order
2. Approval of Minutes from April 20, 2022 (Action) **(Pages 2-4)**
3. Fiscal Reports and Summary (Action) **(Pages 5-9)**
4. Agency Presentations
 - a. Best Buddies – Best Buddies Peoria County Workplace Readiness Project
 - b. Camp Big Sky – Living a Life Like Any Other
 - c. CWTC – Adult Day Developmental Training
 - d. CWTC – Job Readiness
 - e. Easterseals – Early Intervention in Natural Environments
 - f. EPIC – Maximizing Life Skills – Community Day Services
 - g. EPIC – Post Secondary Transitions
 - h. EPIC – Specialized Job Placement
5. Grant Funding Awards (Action)
6. Public Comments
7. Miscellaneous
8. Adjournment



Peoria County Board for the
Care and Treatment
Of Persons With A Developmental Disability
April 20, 2022

Members Present: Alyssa Herman
Greg Chance
Todd Baker
Joyce Harant

Members Absent: Andrew Rand, County Board Liaison

Others Present: Brian Gulley, Peoria City/County Health Department
Amy Roberts, Peoria City/County Health Department
Patti Gratton, CWTC
Amanda Atchley, Camp Big Sky
Julie Schifeling, Easter Seals
Kim Cornwell, EP!C
Ryan LaCrosse, Best Buddies

Call to Order

Meeting was called to order at 11:02 am by Mr. Baker

Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually

Ms. Harant made a motion to suspend the bylaws to conduct the Care and Treatment Board meeting virtually. Motion was seconded by Mr. Chance. Motion carried (4,0).

Approval of Minutes from February 16, 2022

A motion was made by Mr. Chance to approve the minutes of the February 16, 2022 meeting. Motion was seconded by Ms. Harant. Motion carried (4,0).

Fiscal Reports and Summary

Capital Projects vs Services Funding

Mr. Gulley spoke with Jennie Cordis Boswell from the State's Attorney's office about this topic, and she stated she would like specific examples of projects to be funded before giving her guidance. Mr. Gulley stated looking at the statute, that services and facility cost could be covered. Mr. Chance stated he is not comfortable with the statute language being applied to grant dollars, legally and in terms of best use. Mr. Chance stated he would vote no to use Care and Treatment funds for capital projects. Mr. Baker stated he believes the funds are for purchase of services only.

Mr. Gulley reviewed the fiscal reports that were included in the packet. For 2021, property tax revenue came in at \$672,517 and CPPRT revenue came in at \$389,693. Mr. Gulley stated that there typically eight CPPRT disbursements a year. The total budgeted amount for 2021 was \$187,170, which means an additional \$202,523 came in. This was added to the fund balance. For 2022, there have been two disbursements made so far, the first one was \$76,834 and the second was \$100,625 for a total of \$177,459. The increase that was seen last year, has continued to carry over to this year. For 2021, interest revenue was \$1,661 for a total revenue of \$1,063,871. For expenses, total grants for the agencies came in at \$869,006. This made a surplus for the year of \$194,866 and the fund balance at \$667,298. The budgeted amount for CPPRT money for 2022 was \$247,020 and

have already received \$177,000 of that. The budgeted expenditures of \$1,050,000 reflects if the Board kept the increases through the end of this year. Assuming the funds came out as budgeted, there would be a deficit for the year of -\$116,290, which would leave the fund balance at \$551,008. After the already received CPPRT money and small amount of interest and since there have been no payments made to agencies, the total fund balance is currently at \$845,140. Mr. Gulley reviewed the budgeted verses projected amounts for 2022. For CPPRT, \$247,020 was budgeted and \$390,000 is projected, which is what was received in 2021. Due to the large amount of CPPRT money come in, they will end with a surplus.

Mr. Gulley started the 2023 budget to get the discussion going. He estimated \$1,312,500 for expenses, which is a 25% increase on the current grant amount of \$1,050,000. According to Mr. Gulley's estimates the Board would have \$706,265 going in to 2023. He stated that the Care and Treatment Board is required to keep a 24% fund balance, which would be \$315,000 of the \$1.3 million. He kept revenues the same as 2022, and at the end of 2023 the balance would be \$327,475. Mr. Gulley he reminded the Board that this was just for discussion purposes to go into the awarded amounts. Mr. Baker noted that he would like to spend down the fund balance, does not want to be holding on to a large amount of money to not be awarded to the agencies. Mr. Chance stated that the 24% is not appropriate for this public entity and would take that off the table. He also stated the CPPRT issue has been a political football for the last few years. He noted there is uncertainty for the next few years of the state's financial situation. Mr. Chance suggested that Mr. Baker meet with the County Administration to verify that they know this Board takes their roles very seriously in terms of appropriate use of public dollars and because of the uncertainty of the CPPRT dollars they are challenged to ensure that they can continue invest those dollars wisely and meet the expectations of taxpayers, County Board, and the agencies providing services. Mr. Baker noted that he did have a meeting scheduled with County Administrator Sorrel, but the meeting was cancelled by Mr. Sorrel. Ms. Harant suggested adding more to the budget mid-year instead of all up front. Mr. Chance made a motion to accept the Financial Report and Summary. Motion was seconded Ms. Herman. Motion carried (4,0).

Grant Review

Mr. Baker added this to the agenda to discuss the upcoming grant awarding. Ms. Roberts stated the next meeting is May 18 and there is a following meeting on June 15. Grants are due at the end of the day on May 4. Mr. Chance suggested that in between May 4 and May 18 that the Board Members can score the grants and bring them with them to the meeting for presentations, more discussion can be made on May 18 as well and possibly award then. He stated that there may be a need for a follow up meeting after the May 18 meeting, but June 15 could be too late if the Board is not in agreement. The scoring matrix will be sent out to the Board. The agencies will present on May 18 and Mr. Baker will work with Ms. Roberts to create a schedule for agencies presenting. Mr. Chance suggested the Board can even create the framework for what they expect to hear in those presentations. Mr. Baker suggested this be an in-person meeting and be two hours.

Agency Visit Reports

Ms. Harant visited CWTC in February and had an open conversation with staff members. Ms. Harant got to walk through and visit with clients and talk about the pandemic and it was easily seen how they still worked hard through the pandemic. No other Board Members had completed reports. Ms. Herman had met with Best Buddies, but will work to get her report completed for next month's meeting and is trying to schedule her meeting with EP!C.

Public Comments

Best Buddies – Ryan stated he was able to DJ for PUP (People with Unlimited Potential) and presented to parents and caregivers about Best Buddies. On April 30 they have a friendship walk in Normal. Their goal is to raise \$75,000 and they are about \$20,000 away currently. They have the only wheelchair accessible ride monster truck in the country. They have 400 people signed up. In July, they are planning on their Leadership Conference for their Chapter Presidents for schools

across the country and Adult Friendship Chapter Leaders. This for education on allyship and advocacy for people with disabilities and how to go into their communities and grow their Best Buddies Chapter to grow their groups mission and create an inclusive space.

Camp Big Sky – Amanda stated they have CWTC on the schedule to come out and EP!C coming out for the volunteer training program. They are starting their 19th season and open on Tuesday, May 3. They have a lot of field trips and school groups coming out in May. They have had a lot of workdays, every Saturday where they try to get camp ready. They have a Caterpillar group coming out next week to do projects with them, Home Depot is coming out and building a new teepee for the sensory garden in which they got a grant through Easterseals for the Central Illinois Autism Association. They are doing a lot of staining and painting with help from Rotary of Peoria and Farmington Key Club. They hired an Education Intern who has a Masters in Counseling and Art Therapy, she will be running their volunteer training program and life skills this fall. The volunteer training is 6 weeks, May 25 - June 29 and have 11 participants so far signed up. The annual fishing tournament is Saturday, May 21 at Giant Goose Ranch. They have 21 participants signed up and 3 doing bank fishing, which leaves 18 boaters. They are looking for more experienced boaters to help individuals with disabilities come out and fish. They also will have free family activities.

CWTC – Patti stated they had their trivia event on April 1, which was postponed from January. They had good attendance and it was wonderful to have people feeling comfortable around each other again. She stated that for programming January and February were tough from the pandemic, but now they are out in the community, have been to the Riverfront Museum, planning to visit Camp Big Sky. They are looking forward to coming back to normalcy.

Easterseals – Julie also stated it was tough in January and February due to COVID. However, in March, they hit a record number of Early Intervention referrals with 145. Julie stated that April is Autism Acceptance Month, so they are hosting free trainings to the public. The first training was in Spanish. The new diagnosis training had over 80 members of the public sign up. They have two more trainings, promoting positive food experiences and behavior basics. These are all free to the public. They are currently in the middle of community rally week, which has replaced the telethon. They had a run/walk at the Levee District last weekend with 380 participants and the next one is this Saturday in Bloomington. The Black and Blue Ball was rescheduled to June 3, due to COVID in February. Their Eureka College students are doing a project on how to improve the work they're doing. Julie should have a report on this in May.

EP!C – Kim stated they are excited to have Ms. Herman out there. She also stated that thanks to the weather, the garden has slowed down, but will still have a plant sale at the green house in May. Bon Appetit was wonderful, and they are thankful for the community involved, great attendance. They are looking forward to things opening and being more comfortable being around others again.

Miscellaneous

There were no Miscellaneous items.

Adjournment

Ms. Harant made a motion to adjourn the meeting. Motion was seconded by Mr. Chance. Motion carried (4,0).

The meeting adjourned at 11:45 am.

DATE: 05/12/2022
 TIME: 14:09:56

PEORIA COUNTY, IL
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTAll

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 4/22

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-53000 CONTRACTUAL EXPENSES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53280	PROGRAM DEVELOP/COORD	1,050,000.00	.00	.00	34.00	1,049,966.00	.00
	TOTAL CONTRACTUAL EXPENSES	1,050,000.00	.00	.00	34.00	1,049,966.00	.00
	TOTAL CARE & TREATMENT-DEV DI	1,050,000.00	.00	.00	34.00	1,049,966.00	.00
TOTAL REPORT		1,050,000.00	.00	.00	34.00	1,049,966.00	.00

DATE: 05/12/2022
 TIME: 14:08:29

PEORIA COUNTY, IL
 REVENUE STATUS REPORT

PAGE NUMBER: 1
 REVSTAl1

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 4/22

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-31000 PROPERTY TAXES

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
31110	PROPERTY TAX	685,350.00	.00	.00	.00	685,350.00	.00
TOTAL PROPERTY TAXES		685,350.00	.00	.00	.00	685,350.00	.00
1ST SUBTOTAL-33000 INTERGOVERNMENTAL REVENUE							
33520	PERSNL PROPERTY REPLC TA	247,020.00	118,959.94	.00	296,419.88	-49,399.88	120.00
TOTAL INTERGOVERNMENTAL REVEN		247,020.00	118,959.94	.00	296,419.88	-49,399.88	120.00
1ST SUBTOTAL-35900 INTEREST INCOME							
35960	INTEREST	1,340.00	.00	.00	383.73	956.27	28.64
TOTAL INTEREST INCOME		1,340.00	.00	.00	383.73	956.27	28.64
TOTAL CARE & TREATMENT-DEV DI		933,710.00	118,959.94	.00	296,803.61	636,906.39	31.79
TOTAL REPORT		933,710.00	118,959.94	.00	296,803.61	636,906.39	31.79

Care & Treatment Board

<u>2021:</u>	
Beginning Fund Balance (1/1/21)	472,433
<u>Revenues</u>	
Property Tax revenue	672,517
CPPRT revenue	389,693
Interest	1,661
	1,063,871
<u>Expenditures</u>	
Grants to Agencies	869,006
Rent	0
Utilities	0
Miscellaneous	0
	869,006
<u>Revenues - Expenditures</u>	194,866
<u>2021 Fund Balance</u>	667,298

<u>2022 BUDGET:</u>	
Beginning Fund Balance (1/1/22)	667,298
<u>Revenues</u>	
Property Tax revenue	685,350
CPPRT revenue	247,020
Interest	1,340
	933,710
<u>Expenditures</u>	
Grants to Agencies	1,050,000
Rent	0
Utilities	0
	1,050,000
<u>Revenues - Expenditures</u>	-116,290
<u>2022 Budgeted Fund Balance</u>	551,008

<u>2022 ACTUAL (to date - 4/30/22):</u>	
Beginning Fund Balance (1/1/22)	667,298
<u>Revenues</u>	
Property Tax revenue	0
CPPRT revenue	296,420
Interest	384
	296,804
<u>Expenditures</u>	
Grants to Agencies	0
Rent	0
Utilities	0
Miscellaneous	34
	34
<u>Revenues - Expenditures</u>	296,770
<u>2022 Current Fund Balance</u>	964,066

Care & Treatment Board

FY2022 ADOPTED BUDGET

FY22 REVENUES

Acct Code	Account Title	2022 BUDGETED
31110	PROPERTY TAX	685,350
33520	PERSNL PROP REPLC TAX	247,020
35960	INTEREST	1,340
		933,710

FY22 EXPENSES

Acct Code	Account Title	2022 BUDGETED
53280	PROG DEVELOP/COORD	1,050,000
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		1,050,000

-116,290

FY2022 PROJECTED BUDGET

FY22 REVENUES

Acct Code	Account Title	2022 PROJECTED
31110	PROPERTY TAX	678,497
33520	PERSNL PROP REPLC TAX	390,000
35960	INTEREST	1,340
36300	MISCELLANEOUS	0
		1,069,837

FY22 EXPENSES

Acct Code	Account Title	2022 PROJECTED
53280	PROG DEVELOP/COORD	1,030,871
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		1,030,871

38,966

Care & Treatment Board

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Projected</u>	<u>2023 Requested</u>
Revenues	929,519	899,731	952,920	908,566	1,063,871	933,710	1,069,837	933,710
Expenditures	<u>693,499</u>	<u>840,935</u>	<u>918,195</u>	<u>729,529</u>	<u>869,006</u>	<u>1,050,000</u>	<u>1,030,871</u>	<u>1,312,500</u>
	236,020	58,796	34,726	179,037	194,866	(116,290)	38,966	(378,790)

2017 ACTUAL								
Beginning Balance	-36,145	Beginning 2017 Balance						
	<u>236,020</u>	This is the amount of <u>increase</u> to the reserve for 2017						
	199,875	Ending 2017 Balance						

2018 ACTUAL								
Beginning Balance	199,875	Beginning 2018 Balance						
	<u>58,796</u>	This is the amount of <u>increase</u> to the reserve for 2018						
	258,671	Ending 2018 Balance						

2019 ACTUAL								
Beginning Balance	258,671	Beginning 2019 Balance						
	<u>34,726</u>	This is the amount of <u>increase</u> to the reserve for 2019						
	293,397	Ending 2019 Balance						

2020 ACTUAL								
Beginning Balance	293,397	Beginning 2020 Balance						
	<u>179,037</u>	This is the amount of <u>increase</u> to the reserve for 2020						
	472,433	Ending 2020 Balance						

2021 ACTUAL								
Beginning Balance	472,433	Beginning 2021 Balance						
	<u>194,866</u>	This is the amount of <u>increase</u> to the reserve for 2021						
	667,299	Ending 2021 Balance						

2022 PROJECTED								
Beginning Balance	667,299	Beginning 2022 Balance						
	<u>38,966</u>	This is the <u>projected</u> amount of <u>increase</u> to the reserve for 2022						
	706,265	Ending 2022 Balance						

2023 REQUESTED								
Beginning Balance	706,265	Beginning 2023 Balance						
	<u>-378,790</u>	This is the <u>projected</u> amount of <u>decrease</u> to the reserve for 2023						
	327,475	Ending 2023 Balance						