1. **Call to Order**

2. **Approval of Minutes**
   - March 22, 2022

3. **Informational Items / Reports / Other Minutes / Updates**
   - Board of Health
   - Care and Treatment Board
   - EMA
   - Regional Office of Education
   - Sustainability & Resource Conservation
     - Sustainability Update
     - Landfill Update

4. **Resolution**
   - Health & Human Services (HHS) Campus Site Location Policy Decision

5. **Discussion**
   - Garbage Contracts for Unincorporated Peoria County

6. **Miscellaneous**

7. **Adjournment**
Call to Order
Vice-Chairperson Duncan called the meeting to order at 12:01 p.m.

A motion to allow the participation of Ms. Daley and Ms. Reliford via teleconference was made by Dr. Blair and seconded by Mr. Reneau. The motion carried unanimously (7-0).

Approval of Minutes
A motion to approve the minutes of January 4, 2022 was made by Mr. Salzer and seconded by Ms. Groves Allison. The motion carried unanimously (9-0).

Informational Items / Reports / Other Minutes / Updates
- Board of Health
- Monthly Update

Ms. Hendrickson distributed the Peoria City/County Health Department’s 2021 Annual Report and highlighted the work of the Health Department staff during 2021.

Ms. Hendrickson advised that April 4-10, 2022 is National Public Health Week and during that time period the Health Department will be highlighting a different and specific issue related to national public health daily.

Ms. Hendrickson commented that Peoria County is in the top 25% of Illinois counties in terms of vaccination rate.

- Care & Treatment Board
- Monthly Update

No verbal report. No questions or comments from committee.

- EMA
- Monthly Update

Mr. Marks provided an update on the activities of the EMA. Highlights include:
- COVID-19 related activities continue to decline
• EMA was selected to participate in a Weather Testbed with the University of Oklahoma on a Brief Vulnerability Overview Tool. The tool works with the National Weather Service in identifying vulnerable populations and areas within the community.
• EMA has been selected to participate in a FEMA Resource Typing Project as well as a Public Health Emergency Preparedness Evolution Project.
• Provided an overview of means of testing and repairing outdoor warning sirens within the county.

Regional Office of Education

➢ Monthly Update
Ms. Crider provided an update on the activities of the Regional Office of Education:
• The Gerald M. Brookhart Arts in Education Spring Celebration begins April 11, 2022 and runs through May 13, 2022.
• GED classes have been moved back to the location at the Peoria County Jail; however, more flexibility with the grant due to COVID-19 has allowed an expansion to several other locations.
• Ms. Crider and co-host Arnitria Shaw of Illinois Central College are hosting a Workforce Alliance summer seminar in June 2022.
• An expansion of funds to support truancy has been written into the current budget through the legislature.
• The ROE is crafting a strategic planning process to better align professional services and actual needs of educators.

➢ Sustainability & Resource Conservation
Ms. Cottrell provided an update on activities:
• An electronics collection for Chillicothe residents will be held May 7, 2022 with a location still to be determined
• A Household Hazardous Waste Event will be held May 14, 2022 and volunteers for all shifts are needed. Online registration for the event begins April 4, 2022 and will be open to 800 participants. Interested participants may also phone the Sustainability office to register.
• Limestone Township hosted an introductory meeting for townships related to achieving an improved base level of waste service for unincorporated areas of the county.
• Utility usage within all county facilities continues to decline. She noted that the Jail saw a 9.6% reduction in electrical usage in 2021 as compared to 2020.

Joint Resolution

➢ FY2022 Budget Appropriation for COVID-19 Grant (joint with Finance, Audit, and Legislative Affairs Committee)
A motion to approve was made by Dr. Blair and seconded by Mr. Rieker. Ms. Hendrickson advised that the requested budget amendment is for expenses and revenues related to four Health Department grants awarded for COVID-19 response. She explained that two of the grants are continuation grants from 2021, while the remaining two grants are for response work and COVID-19 crisis work.

The motion to approve carried unanimously (9-0).

Miscellaneous
Mr. Reneau reported that he attended his first TRIAD meeting since being appointed to the organization as a County Board representative.

Adjournment
The meeting was adjourned by Vice-Chairperson Duncan at 12:32 p.m.

Recorded and Transcribed by: Jan Kleffman
Peoria County Board of Health
Minutes of February 21, 2022 Meeting

MEMBERS PRESENT:  Dr. Armmer       Mr. Kennedy
                    Dr. Na’allah    Ms. Duncan
                    Rev. Duren      Dr. Davis
                    Mr. Webster    Ms. Mitchell
                    Dr. Cadet-Saintilus  Mr. Brewer
                    Dr. Reed (via conference phone)

MEMBERS ABSENT:  Mr. Brewer

STAFF PRESENT:  Monica Hendrickson, Public Health Administrator
                Amy Roberts, Administrative Assistant

OTHERS PRESENT:  Sharon Williams, Chair of County Health Committee
                 Jennifer Rodriguez, Bradley Student
                 Vanessa Atter, Bradley Student

Item 1 – Call to Order
The meeting was called to order at 6:00 pm by Dr. Armmer.

Item 2 – Pledge of Allegiance

Item 3 – Public Comments
Dr. Davis made a motion to accept Board Members attending via the conference phone. Motion was seconded by Ms. Duncan. Motion carried (8,0).

Dr. Armmer welcomed the public guests and they introduced themselves as Public Health Education students.

Item 4 – President’s Comments
Dr. Armmer reminded the Board to complete the annual Sexual Harassment training sent out by the County staff.

Executive Session Minutes Remaining Confidential
Mr. Webster made a motion for Executive Session minutes to remain confidential. Motion was seconded by Dr. Davis. Motion carried (9,0).

Rev. Duren entered the meeting at 6:09 pm.

Facilities Update
Dr. Armmer moved agenda item 8c up in the meeting to hear from Ms. Williams. Ms. Williams stated that they met a few days ago to discuss the next round of group meetings, that consists of demographics. They worked with the GIS department and got great statistics and that data will be looked at in March. From the initial meeting, the only concern that came out was that it was over budget. There have been some County Board Members that have stressed to Ms. Williams that if it’s over budget, they will vote no. Ms. Hendrickson noted from a priority standpoint it wouldn’t impact PCCHD as much as maybe the partners that would be coming into the shared space, possibly the ROE. Ms. Williams stated that the data and demographics show that PCCHD needs to stay in this location, in her opinion. Prior to the final vote, that is when the committee will need the help of the
Board of Health, speaking to County Board Members, to advocate for a new building. Ms. Williams suggested that the Board of Health take a position on where the building should be located.

**Item 5 – Consent Agenda Items**
Rev. Duren made a motion to approve the consent agenda items. Motion was seconded by Mr. Webster. Motion carried (10,0).

**Item 6 – Financial Services Report for Period #13/FY2021 and Summary**
Rev. Duren made a motion to approve the Financial Services Report for Period #13/FY2021 and Summary. Motion was seconded by Ms. Duncan. Ms. Hendrickson noted there have been a couple of changes since the Finance and Personnel Committee meeting. For revenues, originally there was a little over $1.1 million in Grants Receivable, but it has come down to $368,702. The roughly $777,000 were checks that came in from the state, moving the Grants and Contracts from $5.4 million up to $6.1 million. The total revenue is still at about $9.4 million. Ms. Hendrickson stated they are looking to end the year strongly, mostly due from the CPPRT revenue. This amount gets budgeted from County, and they did not expect this as well. Initially budgeted was around $473,000, but an additional $511,000 came in. They already saw their January 2022 allocation and it more than doubled the January 2021 allocation. CPPRT is already on track to be a lot higher than what was budgeted. In addition, Environmental Health was under-budgeted, as they did not know how many food establishments would close or stay closed for 2021, however, they came out stronger. New establishments were opened. Ms. Hendrickson added that the contract has now been officially executed with the architectural firm and construction manager at risk and have received the first invoice for 2021, which will get paid out from this budget, about $250,000. The change to reserve sits at $1.1 million. They expect to end 2021 closer to about $850,000 in the change to reserve. Motion carried (10,0).

**Item 7 – Committee Reports**

**Strategic Planning Committee**
The February Strategic Planning Committee was cancelled due to inclement weather.

**Finance and Personnel Committee**
Dr. Davis stated that the committee met and went over the financial information previously reviewed in this meeting.

**Item 8 – Old Business**

**2020-2021 Performance Management Dashboard**
Ms. Hendrickson stated this Performance Management plan was adopted in 2019, but it was extended to a 2-year cycle. What was in the packet was the final report for what was completed and what was not.

**COVID-19 Update**
Ms. Hendrickson noted that they are stopping their clinic of being open 7 days a week and transitioning to people can make appointments in the regular clinic there. The numbers are decreasing, about 10-20 for walk-ins. They will also be changing the cadence of presenting data, positively rates and number of cases are an estimate due to the number of home tests. They are now primarily looking at hospitalizations. The state of California adopted the SMARTER plan, which includes vaccinations, testing, prescriptions, education, etc. Ms. Hendrickson said they have asked the state to revise their metrics, but it has been a challenge. They expect masks will come off February 28th, but a mixed response with their own self-risk. Masking will continue in certain situations, jails, nursing homes, healthcare facilities, and daycares due to the licensing requirements. The health department will continue to mask as they are a designed healthcare provider, but they are having conversations about allowing staff to not mask outside of clinical settings. They are working through the balances and want to give clear direction. For the first time, there are less than 15 individuals in the hospital for COVID, both ICU and non-ICU capacity.
Civic Center testing site is going down to 3 days a week. Slowly, layers are coming off. The case count is back to what it was in late October.

**Item 9 – New Business**

Position Statement Review

Ms. Hendrickson this was slated for the Strategic Planning Committee, where most of their policies stem from. Ms. Mitchell wanted to walk through this process. This was created in December 2017 and are still within the scope to change or update. This is for Board Members to review and it’s on PCCHD’s website, under Board of Health. This is part of the Board Members roles, advocacy. Dr. Davis added that he would like a position statement towards gun violence.

**Item 10 – Miscellaneous**

Ms. Hendrickson noted that Triple Dipple’s will now be available to purchase at Hy-Vee. Mr. Webster stated that not yet, but it is coming in the next couple of months. Ms. Duncan added that Triple Dipple’s will be on WTVP/PBS on Thursday evening for an interview at 5:30pm.

**Item 11 – Adjournment**

Being no further business, a motion was made by Dr. Na’allah to adjourn the meeting. Motion was seconded by Ms. Duncan. Motion carried (10,0).

Meeting adjourned at 7:04 pm.

Respectfully submitted,

Mike Kennedy, MSEd
Secretary
## BOARD OF HEALTH MEETING
### ATTENDANCE RECORD

**MEETING DATE:** March 21, 2022

☑️ = Members who attended

| ☑️ | Francesca Armer, PhD | ☑️ | Michael Kennedy, MSEd |
| ☑️ | Betty Duncan         | ☑️ | Benjamin Brewer, MBA   |
| ☑️ | Karen Cadet-Saintilus, MD | ☑️ | James Davis, DDS |
| ☑️ | Samuel T. Duren, BA   | ☑️ | Aloysia Mitchell, MPA  |
| ☐️ | Rahmat Na'Allah, MD, MPH | ☐️ | Sokonie Reed, DNP, MSN, RN |
| ☑️ | Harreld Webster       |   |                         |
Peoria County Board of Health
Minutes of March 21, 2022 Meeting

MEMBERS PRESENT:  
Dr. Armmer               Mr. Kennedy
Ms. Duncan              Mr. Brewer
Rev. Duren              Dr. Davis
Mr. Webster             Ms. Mitchell
Dr. Cadet-Saintilus

MEMBERS ABSENT:  
Dr. Na’allah            Dr. Reed

STAFF PRESENT:  
Monica Hendrickson, Public Health Administrator
Dr. McKnight, Director of Community Health Policy & Planning

OTHERS PRESENT:  
Jovon Matthews, Bradley Student
Kiara Petticrew, Bradley Student
Sara Kielba, Bradley Student
Kaylee McKinney, Bradley Student

Item 1 – Call to Order
The meeting was called to order at 6:03 pm by Dr. Armmer.

Item 2 – Pledge of Allegiance

Item 3 – Public Comments
Dr. Armmer had the Bradley students introduce themselves.

Item 4 – President’s Comments
National Public Health Week Appreciation and Proclamations
Ms. Duncan read the Proclamation from the Peoria County Board for National Public Health Week.

Dr. Armmer stated that there will be a staff meeting on Tuesday, April 5th at 8:05am and suggested the Board to come to the meeting or offer donuts and coffee to show their appreciation for staff.

Dr. Karen Cadet-Saintilus entered the meeting at 6:05 pm.

Item 5 – Consent Agenda Items
Mr. Brewer made a motion to approve the consent agenda items. Motion was seconded by Mr. Webster. Motion carried (8,0).

Item 6 – Financial Services
Mr. Brewer made a motion to approve the Financial Services Reports for Periods 13 and 1. Motion was seconded by Dr. Davis.

Report for Period #13/FY2021 and Summary
Ms. Hendrickson stated this is their unaudited values for 2021. County finance has posted all of 2021’s receivables. Year to date shows $0 in the summary for receivables. There is still contact tracing money coming through, but they expect that to be already billed and will already moved over to grants and contracts, that is for about $148,000. They hope to have the variance report out in April. Those numbers will not include FICA/IMRF expenses for temporary employees, small vaccine inventory, and a small TB patient expense adjustment. These are minor compared to the overall
budget. An audit was performed and there was a successful IDHS review, no findings. As they close out 2021, a few reminders, CPPRT was much higher than originally budgeted, but this number is given by the County and state. The licenses and permits also came out higher, as they were budgeted conservatively. For expenses, they did not expect Personnel to be at 100% as fully staff is always budgeted. The change to reserve is just over $1.1 million and the ending balance is at $4.9 million for the fund balance. Ms. Hendrickson reminded the Board that they have a policy to keep a 16% reserve balance, however, their comfort level is 20% for a fund balance.

**Report for Period #1/FY2022 and Summary**
Ms. Hendrickson stated for Period 1, one of the biggest things are the Licenses and Permits. Environmental Health collects that annually and do the work in October-November the previous year, so that amount was moved from 2021 to 2022. They will be monitoring the January CPPRT, the allocation was $193,987 verses $96,443 in 2021. This shows that the increases they saw in 2021 are continuing. There is $244,388 under grants receivable.

Motion carried (8,0).

**Item 7 – Committee Reports**
**Strategic Planning Committee**
Ms. Mitchell stated they met March 3rd and Dr. McKnight presented on Complete Streets Renovation and Funding and they also spoke about facility modernization. They also talked about Health Equity and the Social Determinants of Health. They did not have any reports on Workforce Development. They also discussed the Community Health Improvement Plan for 2023-2025 and went over the assessments. They also discussed the Reimagined Public Safety Act and the Local Advisory Council.

**Social Determinants of Health**
Dr. McKnight stated the PCCHD, and Peoria County websites have been revamped, now very user friendly. She reviewed the Community Health Policy and Planning website which includes health equity and the social determinants of health.

**Rev. Duren entered the meeting at 6:26 pm.**

**Finance and Personnel Committee**
The Finance and Personnel Committee did not meet in March.

**Item 8 – Old Business**
**COVID-19 Update**
Ms. Hendrickson stated they continue to trend in the right direction. They are taking this time to process information and monitoring the situations in other countries. They are working with the hospitals on surge planning. From a data standpoint, they are looking back at the four previous waves and trying to understand where they saw early indications of this. They are now working on with the Chief Medical Director and two hospital systems is knowing what they know now and how the market system works, what should be the threshold that the hospitals or the state look at for Peoria, as they are in a different type of pathway and also if Peoria is one of the few communities that impacts quickly and earlier, then what resources and treatment courses and staffing need to be pushed to this market so they can get a handle on it as quickly as possible. They will be meeting with Dr. Barnes, the state’s Chief Medical Director, and the hospitals to walk them through why they can’t use a Chicago based model for the whole state. At tomorrow’s County Health Committee meeting, they will be moving the last four grants for contact tracing.
Ms. Hendrickson noted that they had series two of the planning meetings. The Board members were given a data packet and the recommendation is three zip codes: 61604, 61603, and 61605. The 61604-zip code ensures that the partnership with Heartland gets maintained. Also, they asked for these 5 facilities to be grouped together: health department, recycling, coroner, ROE’s office, and one of the preschools for ROE. Ms. Hendrickson reviewed some of the data in the packet. The final meetings are on April 7th and 8th. Ms. Sharon Williams would like one of the Board of Health members to attend one of the sessions, so that their voice is present in the data selection.

**Item 9 – New Business**

2021 Annual Report
Rev. Duren made a motion to approve the 2021 Annual Report. Motion was seconded by Dr. Davis. Ms. Hendrickson reviewed the 2021 Annual Report that was included in the packet. Mr. Kennedy would like more data in the report. Motion carried (9,0).

**Item 10 – Miscellaneous**

Ms. Duncan noted that Dr. Armmer was on TV and Dr. Armmer stated that on Saturday the Circle of Promise met for the annual brunch that had not been held for two years. An individual from the Biggest Loser, Season 6 was the speaker. She had lost the competition by .01 pounds. The Circle of Promise is dealing with education, addressing the barriers and myths from stopping women from getting their mammograms. African American women die more, but Caucasian women get breast cancer more frequently. They are working on addressing those kinds of things.

Mr. Kennedy noted that Mr. Webster’s piece on TV was excellent as well.

Dr. Armmer stated that the Board wants to thank the PCCHD staff, they work when they are tired.

**Item 11 – Adjournment**

Being no further business, a motion was made by Ms. Mitchell to adjourn the meeting. Motion was seconded by Mr. Webster. Motion carried (10,0).

Meeting adjourned at 7:12 pm.

Respectfully submitted,

Mike Kennedy, MSEd
Secretary
BOARD OF HEALTH MEETING
ATTENDANCE RECORD

MEETING DATE: April 18, 2022

☑ = Members who attended

☑ Francesca Armer, PhD ☐ Michael Kennedy, MSeD
☑ Betty Duncan ☐ Benjamin Brewer, MBA
☑ Karen Cadet-Saintilus, MD ☑ James Davis, DDS
☑ Samuel T. Duren, BA ☑ Aloysia Mitchell, MPA
☑ Rahmat Na'Allah, MD, MPH ☑ Sokonie Reed, DNP, MSN, RN
☑ Harreld Webster
Peoria County Board for the Care and Treatment Of Persons With A Developmental Disability
February 16, 2022

Members Present: Alyssa Herman
               Greg Chance
               Todd Baker
               Joyce Harant

Members Absent: Andrew Rand, County Board Liaison

Others Present: Brian Gulley, Peoria City/County Health Department
                Amy Roberts, Peoria City/County Health Department
                Patti Gratton, CWTC
                Amanda Atchley, Camp Big Sky
                Julie Schifeling, Easter Seals
                Kim Cornwell, EPIC
                Ryan LaCosse, Best Buddies

Call to Order
Meeting was called to order at 11:00 am by Mr. Baker

Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually
Ms. Harant made a motion to suspend the bylaws to conduct the Care and Treatment Board meeting virtually. Motion was seconded by Mr. Chance. Motion carried (4,0).

Approval of Minutes from December 14, 2021
A motion was made by Ms. Harant to approve the minutes of the December 14, 2021 meeting. Motion was seconded by Mr. Chance. Motion carried (3,0).

Fiscal Reports and Summary
Mr. Gulley stated that the Property Tax revenue came in at $672,517. CPPRT revenue came in at $389,693, which was about $202,000 more than what was budgeted in 2021 and it looks like that trend is continuing. The first disbursement was made for 2022 and this Board got almost $77,000, which is about $39,000 more than in 2021. The Interest might go up, but is currently at $1,661, this leaves the total revenues for the year at $1,063,871. For expenses, all of the October through December payments were made, totaling $869,006. This Board had a surplus for the year of $194,866, leaving the fund balance at $667,298. This is about 64% of expenditures going in to 2022 (24% is the County requirement).

For the FY2022 budget, the revenues are $933,710 and $1,050,000 for expenses. The actual awarded amount for the agencies $1,038,068. The fund balance is growing, when this Board starts talking about the FY2023 budget, if you bump the award amount to $1.5 million (a 44% increase on the current awards), it would set your FY2023 expense budget at just above $7 million, 24% of that is about $15,000, then the Board would still be within the County requirement for the reserve fund. Based on the FY2022 budget, there is an estimated fund balance at the end of FY2022 of $551,000. Mr. Gulley noted he can work up other scenarios but went with “worst case” first. He stated that they have a budgeted deficit for FY2022 of $116,290, but if CPPRT keeps the same trend as it had
in 2021, there might not be a deficit, it could be a surplus similar to FY2021. Mr. Chance noted that the Board will have to monitor the CPPRT money and wait until the grant proposals come in to decide if they are willing and able to fund additional or larger requests. Mr. Gulley stated they could either go to the County Board and ask them to increase this year’s budget or they could back-load the contracts, higher payments in the third and fourth quarter for the first six months of 2023. Ms. Harant asked if the grant money could be spent on capital projects or just professional services. Mr. Chance stated he would have to go back and research that. Mr. Gulley will reach out to the State’s Attorney to see if that is a possibility. Mr. Chance stated it would important for a representative from the Care and Treatment Board to let the County Administrator know when they’re thinking, as they don’t want them to get too far along in the FY2023 budget process thinking this Board has a heavy fund balance, then the County make adjustments in the levy. He suggested a meeting with the County Administrator in April or May. Mr. Baker stated he will be seeing the County Administrator in a few weeks and will speak to him about getting on his calendar. Mr. Chance made a motion to accept the Financial Report and Summary. Motion was seconded Ms. Herman. Motion carried (4,0).

**Agency Visit Assignments**

Mr. Baker stated Ms. Roberts helped with this schedule, putting names in boxes knowing that the schedules might not work. Mr. Baker stated if the schedule doesn’t work to trade internally with another Board Member. Ms. Harant requested a contact sheet for the agencies. Ms. Roberts will send out the schedule and contact sheet. Mr. Chance made a motion to accept the Agency Visit Assignments. Motion was seconded by Ms. Harant. Motion carried (4,0).

**Future Virtual vs In-Person Meetings**

Mr. Baker wanted to discuss whether or not to continue virtual or in person meetings. Mr. Baker stated he prefers in person, but from a scheduling standpoint, virtual is easier. Mr. Baker is supportive of a virtual meeting as long as it’s allowed to be done. Ms. Harant voiced that she would prefer in person for agency presentations. Mr. Chance noted they should wait pending the Governor’s and Peoria County’s guidance that should be coming soon.

**Public Comments**

**Camp Big Sky**

Amanda noted they are closed for the season and working on grant writing. They have their 13th annual fishing tournament at Giant Goose Ranch on Saturday, May 21st. That is when they pair individuals with disabilities with skilled fishermen. There is a parade of boats, a weigh-in ceremony, trophies, and food available. This is open to the public with free kids’ activities. They also will be having their Kicking it Up for Camp, it has been pushed back to Friday, July 8th at 6:00 pm at the Par-a-Dice Hotel, a dinner, southern/western entertainment, live and silent auction. They are currently seeking an Education Coordinator for their contracted seasonal position to plan and implement their life skills program and the volunteer training programs. The volunteer training program is starting mid-May and the life skills is in the fall. This position will be March-June and August-October, paid monthly.

**Easter Seals**

Julie stated that their Black and Blue Ball has been pushed back to June 3rd at the Peoria Civic Center. They also have their big Community Rally Week April 16-23. On April 16th there will be a walk in East Peoria and on the 23rd a walk in Bloomington/Normal with lots of events in between. They just started a study with a group of college students to look at how they can access the community to their services, the first meeting was last week.
Kim stated their 11th annual Bon Appetit is on March 24th with Chef Maneet Chauhan (from the Food Network and Iron Chef). Kim mentioned how hard the pandemic has been on everyone and are thankful for their dedicated staff and noted that they have had 7 individuals since July 2021 and two of those were on hospice. This caused Kim to think about an individual on hospice and how they are still allowed to be in their home around those that they know and are comfortable with.

**CWTC –**
Patti noted that January was a difficult month with the pandemic, lots of positive tests and lots of quarantining. Patti thanked PCCHD for the vaccinations for their staff and consumers. She stated they also have an event coming up on April 1st, Trivia Event. This was originally scheduled in January. They have a couple of ICC 2nd year OTP PT students that are doing some work with them and will be working with their programs and assessing skills of individuals.

**Best Buddies –**
Ryan joined the meeting late but noted that he is to have an appointment with Ms. Herman soon for an agency visit. Mr. Baker asked Ryan to send his contact info to Ms. Roberts so Ms. Herman can reach out to him to schedule that visit.

**Miscellaneous**
Mr. Chance mentioned that they may want to make sure they’re all on the same page for the upcoming grant cycle, July 1, 2022-June 30, 2023. Last year, RFPs were sent out March 9th, due on May 3rd. The presentations were done at the May meeting in 2021 and grants were awarded at the next meeting in June. Ms. Roberts will submit the RFP to the Board after this meeting and responses for changes will be due back by February 28th. Ms. Roberts will then send it to County for distribution. The RFP will be due back on May 4th this year. Presentations would be on May 18th.

Ms. Harant stated she has two informational items to share from the Central Illinois Service Access Board she is on. That Board has created a policy, if there are individuals in a position where they need a guardian but do not have a family member, are at the mercy of the facility, after going through their process they would have $500 available to go through that process. If you’d like more information, call Mary at CISA.

Also, Mary from CISA reported that in the larger facilities, those that aren’t with families, with the pandemic and inability to hire people, there is a large amount of neglect going on in these facilities. That is in CISA’s area, they do not cover Peoria County. Mr. Baker stated there is a lot of press on the national front that is hard to watch. Patti had mentioned that if you see your legislators to make sure to tell them that you support the increase of wages for Developmental Service persons. That is in the budget this year.

**Adjournment**
Ms. Harant made a motion to adjourn the meeting. Motion was seconded by Mr. Chance. Motion carried (4,0).

The meeting adjourned at 11:40 am.
CARE & TREATMENT BOARD MEETING
ATTENDANCE RECORD

MEETING DATE: April 20, 2022

☑️ = Members who attended

☑️ Alyssa Herman  ☑️ Joyce Harant
☑️ Todd Baker  ☑️ Greg Chance
☐ Andrew Rand
Significant Events (Incident Reports)

- **COVID-19**
  - Disaster Declaration Issued 03/18/20 and reauthorized monthly
  - COVID-19: Peoria Co./City of Peoria EOC Activation 03/04/2020
    - Briefing – 04/22/22
  - COVID-19: IDPH Local Health Dept. All Call Check-in Webinar – 03/21/22, 04/18/22
  - COVID-19: IDPH Local Health Dept. COVID Vaccine Office Hours – 03/22/22
  - COVID-19: IDPH COVID in Schools Guidance Webinar – 03/22/22, 04/19/22
  - COVID-19: IEMA Deputy Director Update Webinar – 03/25/22, 04/01/22, 04/15/22, 04/22/22
  - COVID-19: IDPH Long-term Care and Congregate Residential Settings Webinar – 03/25/22, 04/01/22, 04/08/22, 04/22/22

Meeting Attendance

- Peoria Co. Healthcare Preparedness Coalition – 03/29/22
- Peoria Area Maritime Security Council – 03/31/22, 04/14/22
- Region2 Healthcare Coordinating Center Meeting – 04/01/2022
- Central Illinois WeatherNET – 04/04/22
- Mapleton Community Advisory Panel (CAP) – 04/05/22
- Peoria Regional PHEP Grant Bi-Weekly Meeting – 04/15/22
- IDPH Public Health Emergency Preparedness Webinar – 04/19/22

Training

- NACCHO Public Health Emergency Preparedness Conference (Atlanta, GA) – 04/03/22-04/07/22
- Storm Preparedness Class (Salvation Army-Pekin) – 04/19/22

Exercise

- Initiate monthly Outdoor Warning Siren Test – 04/05/22
- Peoria Co. EMA Severe Weather TTX: “Wind Beneath My Wings” – 04/20/22
- Region2 Regional Healthcare Coordinating Center Medical Surge Exercise – 04/21/22

Outreach

- Peoria Medical Society COVID-19 Panel Discussion – 04/09/22
- Smalltown Dental Preparedness Presentation – 04/22/22

Equipment Status

- Siren 2013 Hanna City-Murphy Rd – Lightning damage damaged multiple components – waiting on parts for repair
Grant Management

- Cities Readiness Initiative (CRI) Grant Quarter 3 Report submitted
- Public Health Emergency Preparedness (PHEP) Grant
  - Quarter 3 Report submitted
  - Quarter 3 Performance Measures submitted

Misc.

- Federal Emergency Management Agency (FEMA) Public Health Resource Typing Project – 03/31/22, 04/14/22
ISSUE: Sustainability & Resource Conservation Update

Following are highlights of recent activities and upcoming events and projects

Collections:

Electronics Collection
The county has opted into CERA again requesting up to 4 single day collections and 1 permanent electronics collection site. Chillicothe has a collection scheduled for May 7th.

Household Hazardous Waste
Peoria county partners with IEPA for collection of household hazardous wastes annually. The collection for 2022 has moved to the Spring. The event will be held May 14 at EXPO gardens.

Unincorporated Townships
Limestone township is helping to coordinate the efforts of other townships to contract a base level of refuse and recycling collection for all unincorporated residents. Township staff met April 18th to discuss options and further steps.

Composting

• Working on an additional community partner sponsored Food Scrap kiosk location.
• Health Dept and JDC staff continue to use the cart collection program for food scraps. Green CREW hosted a 24 hour waste free challenge for Health Dept staff.
• Peoria Heights food scrap collection kiosk granted through the county’s rural recycling grant in November 2020 opened at the end of October. The program is being promoted and education delivered through the Heights water bills and direct emails to residents. Better Earth Logistics, Peoria Heights, and County staff are working to secure easy access starter kits and refill bags for use at the compost kiosk.
• Staff is expanding collaboration with Tazewell County Health Department’s Green Initiatives team on composting, food preservation, and recycling projects.

Education

• Tri-County Green Heroes
Peoria County SRC partners with WMBD, Tazewell and Woodford county health departments for Tri-County Green Hero. This program recognizes businesses or organizations that are committed to conserving resources through composting, recycling, local sourcing, and employee education. Businesses can be nominated through www.HealthyHOI.org
C-PACE Publicity
Communications helped make a postcard and PDF for distribution to interested parties. There are two requests for speaking engagements to promote C-PACE this Spring.

Recycling Campaign
An ongoing Facebook campaign entitled “Sustainability Sunday” features educational tips for residents.

Clean Water Celebration
The 2022 Clean water celebration is virtual again. Students and teachers can access the interactive portal through sunfoundation.org. There will be a live launch April 25th 9-noon on YouTube and Facebook Live.

Landfill Committee
• Receipts have been steadily declining the past few years. January-March 2022 is up 1500 tons over first quarter of last year.
• Landfill committee met April 13. The next Peoria City County Landfill Committee is scheduled for May 25th at 3:00pm. The committee will continue to meet on a six week schedule.
• Agendas/documents can be found at www.peoriagov.org/boards-commissions/ Select Solid Waste Disposal Committee (Landfill)

Regional Food Council
• Regional Food Council of Central Illinois meetings are on hold and members continue to support the work of partner agencies.
• Staff will participated in Live Local conference at Embassy Suites March 23.
• Building out guides and information on the resource library for food system stakeholders.
• Staff will continue to serve on the council, update Facebook page and host monthly webinars with local food system stakeholders.
• A quarterly public informational meeting was held April 8th. More info at www.regionalfoodcouncil.org

Sustainability Update
• Sustainability team is meeting quarterly to review efforts outlined in the Sustainability plan, review utility usage and Identify projects helping to reach goals outlined in the sustainability plan
• Team met March 3rd to discuss 2021 utility usage, an additional bottle filler installation at the courthouse, and Ameren Competitive Large Incentive Project award in the amount of $2 for Jail improvements.

COUNTY BOARD GOALS:

Healthy Vibrant Communities

PREPARED BY: Becca Cottrell
DEPARTMENT: Sustainability & Resource Conservation
DATE: April 13, 2022
## Agenda Briefing

**Committee:** County Health Committee  
**Line Item:**  
**Meeting Date:** April 26, 2022  
**Amount:**

### Issue:
For Resolution: Health & Human Services Campus (HHS) Policy Decision on Site Location

### Background:
For the last several weeks, the design team has facilitated Owners Project Requirement (OPR) meetings with the Committee and Board Members not on the Committee in the form of three small group meetings. Each meeting had a specific purpose, as follows below. OPR meetings are a critical step in the design process. The OPR meetings give the design and construction team a set of “marching orders” for how they will design the project. The attached resolution is a culmination of these three OPR meetings with consensus reached on specific items in each of the OPR meetings. Consensus does not imply unanimity, but rather a majority of the Board Members agreed with the analysis presented by the design team.

**OPR Meeting #1: Services.** In the first OPR meeting, Board Members were provided information about the variety of services provided by the offices under consideration for the HHS Campus project. These offices and spaces included: The Peoria City/County Health Department, the County Coroner and Morgue, the Regional Superintendent of Schools with associated programming, the Office of Sustainability and Resource Conservation, and the County Election Commission. There were a total of 90 services evaluated by the design team. For each of these offices the design team provided data collection efforts and analysis on which services were mandated, essential, or value-added. The design team also provided analysis on the methods in which each service from each office was delivered – in-person, remotely, hybrid, or had flexibility in the future to change how the service is delivered. Additionally, the design team evaluated the services for current and future partnerships. Finally, the design team asked for consensus on the services that would be included in the project, which comprises the service delivery model. The design team also sought consensus for a priority ranking of the offices so that there is the opportunity to include or exclude offices and services based on the building size and budget.

**OPR Meeting #1 Recommendation:** Based on the discussion at the series of OPR Meeting #1, there was consensus reached and staff therefore recommends the services in the Services Matrix. Furthermore and based on the consensus reached on Prioritization of Co-location, staff recommends the following Prioritization of Co-location:  
- Health Department;  
- Sustainability & Resource Conservation;  
- Coroner’s Office and Morgue;  
- Regional Office of Education;  
- ROE – Preschool-For-All;  
- ROE-Regional Learning Center;  
- County Election Commission.

**OPR Meeting #2: Users/Programming.** In the second OPR meeting, Board Members were provided data and an evaluation of the users of the services, eligible users of services, and how the services are programmed. As part of this analysis, the design team’s goals were for the Board to recognize the users of services – both current and future; acknowledge the programming needed to serve both clients and staff; and recognize a zip code base. To do this Board Members were provided an exhaustive map book. Each map displayed a specific dataset by a common geography, the zip code. Sources for these maps included actual data from the various offices included in the project, 2019 American Community Survey data, and 2020 decennial Census data. The design team sought consensus for a priority ranking of the top three zip codes to target based on the user demographic data. The design team also sought an endorsement of program consolidation into the new HHS campus.

**OPR Meeting #2 Recommendation:** Based on the discussion at the series of OPR Meeting #2, there was consensus reached and therefore staff recommends the future site of the HHS Campus be in the 61604, 61603, or 61605 zip codes (in that rank order). Additionally, there was consensus on which offices from the Prioritization of Co-location should be included in the new campus based on estimated costs, which are as follows:  
- Health Department;  
- Sustainability & Resource Conservation;  
- Coroner’s Office and Morgue;  
- Regional Office of Education;  
- ROE – Preschool-For-All.
OPR Meeting #3: Site Location. In the third OPR meeting, Board Members were provided with 29 different sites across the entire community as possible locations for the new HHS Campus. These 29 sites were evaluated and scored in a Site Evaluation Matrix that used 31 different criteria that had been divided into five categories. Each category was weighted by its significance with Programming being the most important and Sustainability being the least important of the five categories. During these OPR meetings two additional sites were suggested by Board Members and subsequently scored in the matrix. The sites were also classified into one of six categories ranging from property already owned by the county to empty greenfield sites that would have to be purchased to empty big box buildings that would also have to be purchased. Only the design team scored the sites in the matrix. For all 31 scoring criteria, each site was given a score of 1-3, with 3 being the best score. Sites were then ranked based on their location in or out of one of the preferred zip codes from OPR Meeting #2 and whether or not the site would be available for development in the next six-months. The design team’s analysis of each site found that the preferred site was the current Health Department campus in the 2100 block of North Sheridan Road in Peoria. The design team’s goal for OPR Meeting #3 was to reach consensus on the preferred site for the new HHS Campus based on the criteria in the site location matrix.

OPR Meeting #3 Recommendation: Based on the discussion at the series of OPR Meeting #3, there was consensus reached and therefore staff recommends the future site of the HHS Campus be on the existing County Health Department property in the 2100 North Sheridan Road, Peoria.

The recommendations above from the OPR Meeting process builds on the actions already taken by the County Board during the early phases of the HHS Campus project. The Board’s previous actions made a statement of policy that given its condition in relation to service delivery, the current City-County Health Department buildings would be replaced with new construction and not renovated. The Board’s previous action made a statement of policy that the new facility would consolidate and co-locate multiple county offices that included: ① Health Department; ② Sustainability & Resource Conservation; ③ Coroner’s Office and Morgue; ④ Regional Office of Education with the ROE’s preschool for all being added during the OPR Meeting process.

COUNTY BOARD GOALS:

STAFF RECOMMENDATION:

Staff recommends the County Board adopt a statement of policy that given the factors noted above, the proper course of action is to construct a new Health and Human Services (HHS) Campus on the property currently occupied by the City-County Health Department in the 2100 block of North Sheridan Road, Peoria. The HHS Campus will include the ① Health Department; ② Sustainability & Resource Conservation; ③ Coroner’s Office and Morgue; ④ Regional Office of Education; ⑤ ROE – Preschool-For-All. This is the priority ranking of offices included in the project, and if fiscal conditions require contraction of the project, then offices would be eliminated with the fifth ranked. The HHS Campus will be designed to deliver services as outlined in the services matrix from OPR Meeting #1.

COMMITTEE ACTION:

PREPARED BY: Scott A. Sorrel and Monica S. Hendrickson
DEPARTMENT: County Administration / Health Department DATE: April 14, 2022
General Project Work Flow - Discovery Phase

We Are Here
April 18, 2022

Peoria County Health Committee
324 Main Street
Peoria, Illinois 61602

RE: Support for Health and Human Services Campus (HHS) Site Selection on Sheridan Road.

Dear Chairperson Williams and Members of the Peoria County Health Committee:

I am writing to express Peoria County Board of Health’s strong support for the recommendation to build the Health and Human Service (HHS) Campus on the 2100 block of N. Sheridan Rd, Peoria, Illinois.

The Peoria County Board of Health has not only been confident but impressed by the professional review completed by the design team at Farnsworth Group and RiverCity Construction. Through their thorough analysis examining the services provided by the Health Department, the geographic distribution of current users and eligible populations, as well as the detailed audit of potential sites, the Board of Health is supportive of the decision to stay at the Sheridan location.

In addition to the report provided by the design team, the Board of Health also recognizes that the shared project between the County Board and Board of Health needs to be done in good stewardship of resources and supporting equity in our county. The Peoria City/County Health Department has been located on Sheridan since the 1950s and has a history and importance of anchoring and supporting the neighborhood. Investing in the neighborhood will be an opportunity to revitalize an existing community.

The Board of Health is appreciative of the partnership with the County Board and would like to extend sincere thanks to both Chairperson Williams and Board Member Duncan in communicating and incorporating the feedback of the Board of Health throughout the process.

Sincerely,

[Signature]

Francesca Armer, PhD, RN
President
Peoria County Board of Health
TO THE HONORABLE COUNTY BOARD

COUNTY OF PEORIA, ILLINOIS

Your County Health Committee does hereby recommend passage of the following Resolution.

Re: Site Location for the Proposed Health & Human Services (HHS) Campus Policy Decision

RESOLUTION

WHEREAS, the County Board has made a statement of policy that the facilities currently occupied by the City-County Health Department need to be replaced with a new facility, and;

WHEREAS, the County Board has made a statement of policy that this new facility will be a Health and Human Services (HHS) Campus that consolidates the Health Department, Office of Sustainability & Resource Conservation, County Coroner’s Office and Morgue, and the Office of the Regional Office of Education; and,

WHEREAS, the County Board has gone through a three-phase Owners Project Requirement process that:

1. Services: Gives the County Board data and knowledge of the services delivered by each of the offices considered part of the HHS Campus project; whether those services are mandated, essential, or value-added; how the service was delivered; what partnerships exist; and what the future space and staffing needs of each service might require.

2. Users and Programming: Gives the County Board data and knowledge about the users of services and how services are programmed; based on partnerships and user demographics where the optimal zip codes for a preferred site are located; and based on construction estimates the prioritization of co-located offices.

3. Site Location: Gives the County Board data on 31 different site locations evaluated against 31 different and weighted scoring criteria to arrive at the preferred site.

WHEREAS, the County Board through actions taken in 2021 retained the services of Farnsworth Group and River City Construction (the design team) to conduct the Owners Project Requirement Process; and,

WHEREAS, the design team sought consensus from the County Board as part of each step in the Owners Project Requirement process that has led to the following recommendations:

1. Services: The HHS Campus will be designed to deliver services as outlined in the services matrix.

2. Users and Programming: The HHS Campus will include the ① Health Department; ② Sustainability & Resource Conservation; ③ Coroner’s Office and Morgue; ④ Regional Office of Education; ⑤ ROE – Preschool-For-All. This is the priority ranking of offices included in the project, and if fiscal conditions require contraction of the project, then offices would be eliminated with the fifth ranked.
3. **Site Location:** The new Health and Human Services (HHS) Campus will be constructed on the property currently occupied by the City-County Health Department in the 2100 block of North Sheridan Road, Peoria.

**WHEREAS,** your Committee hereby recommends passage of this resolution as a statement of policy of the County Board.

**NOW, THEREFORE BE IT RESOLVED** that the Peoria County Board officially states as a matter of policy that it is in the best interests of the County of Peoria to construct a new Health and Human Services (HHS) Campus on the property currently occupied by the City-County Health Department in the 2100 block of North Sheridan Road, Peoria that includes the ① Health Department; ② Sustainability & Resource Conservation; ③ Coroner’s Office and Morgue; ④ Regional Office of Education; ⑤ ROE – Preschool-For-All; and,

**BE IT FURTHER RESOLVED** that this is the priority ranking of offices included in the project, and if fiscal conditions require contraction of the project, then offices would be eliminated with the fifth ranked being the first to be eliminated. The HHS Campus will be designed to deliver services as outlined in the services matrix from OPR Meeting #1; and,

**BE IT FURTHER RESOLVED** that the Peoria County Administrator is directed to proceed with the steps necessary to implement this policy statement of the County Board.

RESPECTFULLY SUBMITTED,
COUNTY HEALTH COMMITTEE