



AGENDA
County Operations Committee
Monday, February 28, 2022
@ 1:30 PM
Peoria County Courthouse, Room 403

1. **Call to Order**
2. **Approval of Minutes**
 - January 24, 2022
3. **Informational Items / Reports / Other Minutes / Updates**
 - PCAPS Monthly Report
 - Workforce Report
4. **Executive Session**
 - Labor Relations
 - Worker's Compensation
 - Personnel Matters
5. **Resolution**
 - Worker's Compensation Case No. 010015-006265-WC-01
6. **Miscellaneous**
7. **Adjournment**

DRAFT
MINUTES
County Operations Committee
January 24, 2022
@ 2:30 p.m.

MEMBERS PRESENT:	Linda Daley – Vice-Chairperson; Betty Duncan ; Kate Pastucha ; Steve Rieker ; William Watkins, Jr.
MEMBERS ABSENT:	Rob Reneau – Chairperson
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator, Jennie Cordis Boswell - State's Attorney's Office; Angela Loftus ; Jack Walton , Gretchen Pearsall – County Administration; Heather McCord – Chief Financial Officer; Rebecca Spencer – PCAPS

Call to Order

Vice-Chairperson Daley called the meeting to order at 2:30 p.m.

Approval of Minutes

A motion to approve the minutes of January 4, 2022 was made by Ms. Duncan and seconded by Mr. Rieker. The motion to approve carried unanimously (5-0).

Informational

- **PCAPS Monthly Report**

Ms. Spencer noted a “Live Release Rate” line item has been added to the report, explaining that a Live Release Rate is a percentage of animals that leave the animal shelter with a live outcome. She remarked that that the 2021 Live Release Rate saw an 8% increase over 2020.

Ms. Spencer updated the committee on positive outcomes resulting from grant funding awarded for the feline housing improvement program.

- **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, new hires, demographics, and separations for December 2021 and a comparison of December 2020 and December 2021 figures. He noted that positions in the Sheriff’s Office, Juvenile Detention Center, IT Department, and Circuit Clerk were filled in December. He added that both the Sheriff’s Office and the Juvenile Detention Center saw four separations in December.

- **Worker’s Compensation & Liability Report**

Mr. Sorrel advised that 12 liability claims were filed in 2021, with 3 of those claims open to date. He stated that nearly \$37,500.00 has been paid to date on the resolved claims.

Mr. Sorrel advised that 52 worker’s compensation claims were filed in 2021, with 12 of those claims remaining active. He stated that nearly \$148,000.00 has been paid to date on the resolved claims, with just under \$260,000.00 remaining in reserves.

Resolutions

- **Grant Award from Sedlak Trust for microchipping**

A motion to approve was made by Mr. Rieker and seconded by Ms. Duncan. Ms. Spencer advised that PCAPS has been awarded a \$5,000.00 grant from Best Friends Animal Society. She stated that the grant funds will support the microchipping program and will be utilized to microchip animals in the community as a means of loss and found prevention. The motion to approve carried unanimously (5-0).

- **Animal Control Contract with Village of Princeville**

A motion to approve was made by Ms. Duncan and seconded by Mr. Watkins. Ms. Spencer advised that the contract with the Village of Princeville for animal control services expired December 31, 2021. She stated that Princeville has requested an impound only agreement through December 31, 2024. The motion to approve carried unanimously (5-0).

Miscellaneous

Ms. Musselman distributed a draft letter to county employees explaining employee health insurance benefits. She stated that the letter clarifies direct benefit provisions, including wages, IMRF, FICA, and Medicare contributions, and the county's contribution toward the employee's health premium. She anticipates distribution of the letter to all employees in early February.

Adjournment

The meeting was adjourned by Vice-Chairperson Daley at 2:44 p.m.

Recorded and Transcribed by: Jan Kleffman

AGENDA BRIEFING

COMMITTEE: County Operations

LINE ITEM:

MEETING DATE: February 28, 2022

AMOUNT:

ISSUE: FOR INFORMATION ONLY

BACKGROUND/DISCUSSION:

The attached report outlines the activity of Peoria County Animal Protection Services during the month of January 2022. It includes information from the same period in 2021 for comparison purposes.

COUNTY BOARD GOALS:



FINANCIAL STABILITY



INFRASTRUCTURE STEWARDSHIP



EFFECTIVE SERVICE DELIVERY



HEALTHY VIBRANT COMMUNITIES



WORKFORCE DEVELOPMENT



COLLABORATION

STAFF RECOMMENDATION:

COMMITTEE ACTION: INFORMATIONAL ITEM

PREPARED BY: Becky Spencer

DEPARTMENT: PCAPS

DATE: February 14, 2022



County of Peoria

Peoria County Animal Protection Services

2600 NE Perry Avenue
 Peoria, Illinois 61603
 Phone (309) 672-2440 Fax (309) 686-3705
 e-mail: pcaps@peoriacounty.org
 Web: <http://www.peoriacounty.org/pcaps>

Rebecca Spencer
 Director

Monthly Department Report – January 2022

Animal Statistics

Animal Intake	JAN 2022	JAN 2021	YTD 2022	YTD 2021
Cat	112	70	112	70
Dog	140	93	140	93
Other	12	30	12	30
TOTAL	264	193	264	193

Animal Outcomes	JAN 2022	JAN 2021	YTD 2022	YTD 2021
Adopted	71	64	71	64
Died or Disposal	16	8	16	8
Euthanized	69	45	69	45
Released	0	8	0	8
Returned to Owner	52	41	52	41
Transfer	30	17	30	17
TOTAL	238	183	238	183
Live Release Rate	64.3%	71.0%	64.3%	71.0%

Field Activities - Calls for Service by Type

Activity	JAN 2022	JAN 2021	YTD 2022	YTD 2021
Assist	13	11	13	11
Dead	0	2	0	2
Emergency	21	11	21	11
Investigation	575	527	575	527
Other	7	4	7	4
Owned	6	4	6	4
Rescue	0	0	0	0
Routine Patrol	19	35	19	35
Stray	191	163	191	163
Transport	83	43	83	43
Wild	51	48	51	48
Extra Service	103	78	103	78
Total	1,069	926	1,069	926



County of Peoria

Peoria County Animal Protection Services

2600 NE Perry Avenue

Peoria, Illinois 61603

Phone (309) 672-2440 Fax (309) 686-3705

e-mail: pcaps@peoriacounty.org

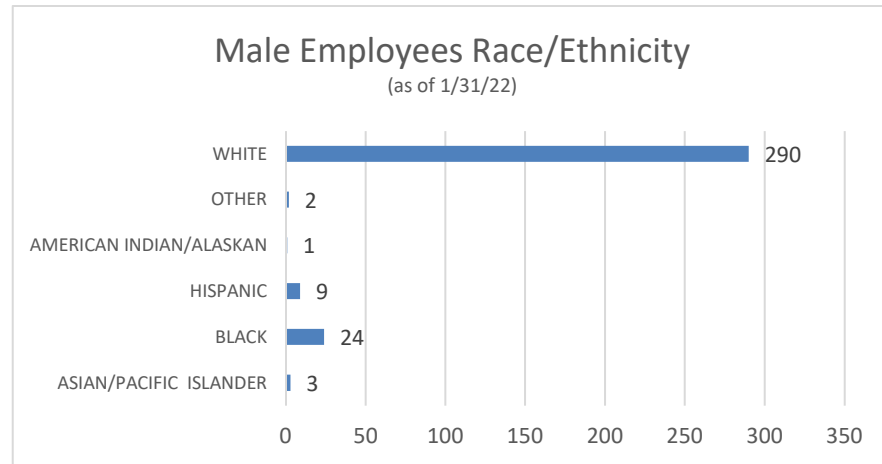
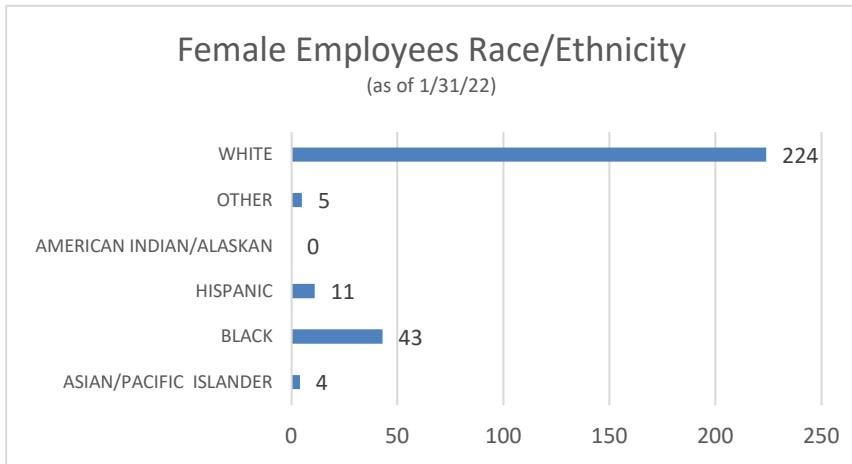
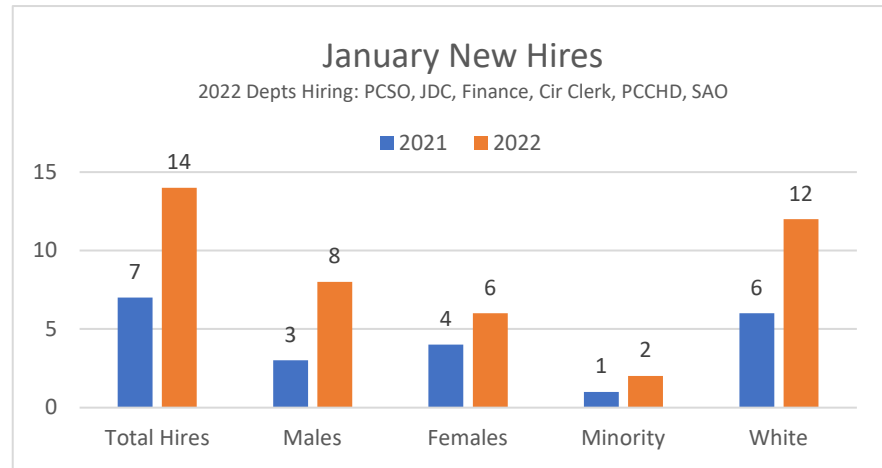
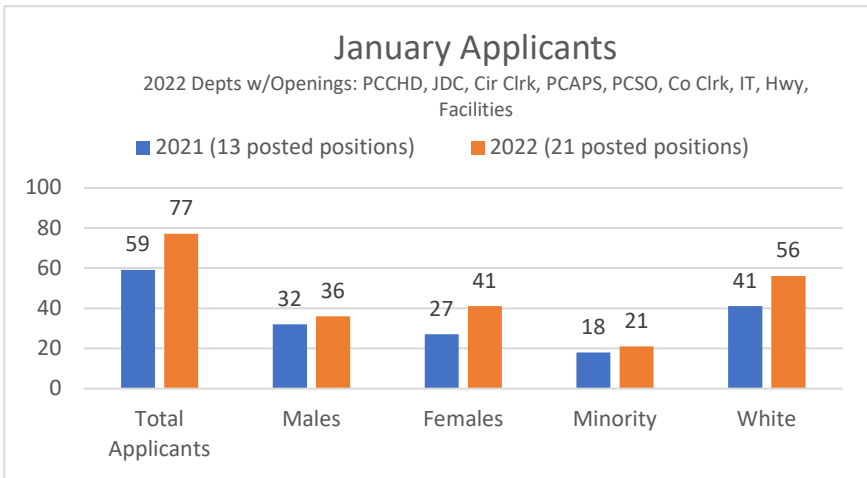
Web: <http://www.peoriacounty.org/pcaps>

Rebecca Spencer
Director

Field Activities - Calls for Service by Jurisdiction

Jurisdiction	JAN 2022	JAN 2021	YTD 2022	YTD 2021
Bartonville	19	13	19	13
Bellevue	0	8	0	8
Brimfield	2	1	2	1
Chillicothe	27	25	27	25
City of Peoria	812	710	812	710
Unincorporated	78	85	78	85
Dunlap	15	8	15	8
Elmwood	0	0	0	0
Glasford	2	6	2	6
Hanna City	3	2	3	2
Kingston Mines	0	0	0	0
Mapleton	5	2	5	2
Norwood	6	0	6	0
Out of County	4	3	4	3
Peoria Heights	41	24	41	24
Princeville	1	1	1	1
Tazewell County	18	8	18	8
West Peoria	36	30	36	30
Total	1,069	926	1,069	926

County Operations - Workforce Dashboard - February 2022



Top Department Separations

	January 2021	January 2022
PCSO	4	5
JDC	3	3

AGENDA BRIEFING

COMMITTEE: County Operations Committee
MEETING DATE: February 28, 2022

LINE ITEM: 082-5-082-7-736-51811
AMOUNT: \$60,000

ISSUE: Proposed worker's compensation settlement.

BACKGROUND/DISCUSSION:

Case number 010015-006265-WC-01 is a worker's compensation case involving an employee injured on March 18, 2021. The County's attorney is requesting settlement authority not to exceed \$60,000.

COUNTY BOARD GOALS:



HIGH PERFORMING PUBLIC ORGANIZATION

STAFF RECOMMENDATION:

Approve the settlement authority requested.

COMMITTEE ACTION:

PREPARED BY: Shauna Musselman, Asst. County Administrator

DEPARTMENT: County Administration

DATE: February 18, 2022

