Peoria County Board for the Care and Treatment Of Persons With A Developmental Disability

AGENDA

February 16, 2022
11:00 a.m.
Teams

1. Call to Order

2. Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually (Action)

3. Approval of Minutes from December 14, 2021 (Action) (Pages 2-4)

4. Fiscal Reports and Summary (Action) (Pages 5-9)

5. Agency Visit Assignments (Action) (Page 10)

6. Future Virtual vs In-Person Meetings (Discussion)

7. Public Comments

8. Miscellaneous

9. Adjournment
Call to Order
Meeting was called to order at 11:00 am by Mr. Baker

Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually
Ms. Harant made a motion to suspend the bylaws to conduct the Care and Treatment Board meeting virtually. Motion was seconded by Mr. Chance. Motion carried (3,0).

Approval of Minutes from September 1, 2021
Ms. Harant noted the date was not on the minutes and would like to make a friendly amendment to add the date. A motion was made by Mr. Chance to approve the amended minutes of the September 1, 2021 meeting. Motion was seconded by Ms. Harant. Motion carried (3,0).

Ms. Herman entered the meeting at 11:15 am.

Fiscal Reports and Summary
Mr. Gulley stated all the contracts are executed and payments have been issued for the first quarter. The numbers in the packet are through November. Mr. Gulley shared that for revenues, the Personal Property Replacement Tax, the original budgeted amount from County was $187,170. Mr. Gulley stated they’ve received 8 disbursements this year totaling $368,756.52 and with one more disbursement still coming, they are already $181,586.52 over what was estimated. The only reason given for this is that corporate taxes came in higher than what County estimated. This will be reflected in the fund balance. Total revenues are at $1,027,129 and expenses include the July through September payment, making the total expenses $638,551. The October through December payment will get paid in January but will be posted back in 2021. This leaves a surplus of $388,579 and a fund balance of $861,010. Mr. Gulley noted that assuming they get 99% of the property tax levy, which is typical in a given year, the total projected revenues sit at $1,063,829 and expenses $869,006. That would leave an estimated surplus at the end of the year of $194,824, which would leave the fund balance going into 2022 $667,257. The adopted budget was also included in the packet with a deficit of $160,290 to spend down some of the fund balance. Mr. Gulley noted that PCCHD is going to the County Board to add in expenses and could take an amendment from this
Board at that time as well. Mr. Chance suggested they not take any action until they see what type of grant requests they get in May/June 2022. Mr. Chance made a motion to accept the Financial Report and Summary. Motion was seconded Ms. Harant. Motion carried (4,0).

2022 Care and Treatment Board Meeting Schedule
Mr. Baker noted the 2022 meeting schedule in the packet. Ms. Harant made a motion to approve the 2022 Care and Treatment Board Meeting schedule. Mr. Chance seconded. Motion carried (4,0).

Agency Visit Reports
Mr. Baker noted the schedule was in the packet and opened up for discussion if Board members would like to sign up for a time slot. Ms. Harant suggested two Board members going at the same time and doing 2 visits a year instead of 4. Mr. Baker suggested he would work with Ms. Roberts to assign Board Members to visits a couple of times a year and will send out the schedule. Ryan from Best Buddies noted there are a few different ways to see their clients and it would be best to contact Ryan prior to making a visit to make arrangements.

Public Comments
Easter Seals –
Julie stated that Easter Seals hosted its Annual Tribute Event on 11/5/21 at the Scottish Rite. Julie also stated that she has updated demographics from FY2021: over 5,000 served across their different lines, a little lower than last year as they discontinued their development therapy program. They had 1,100 unduplicated that were served, 429 people served in clinics, 36,792 therapy hours and 79% of appointments were face to face with 21% provided through telehealth.

CWTC –
Patti stated they had a global golf event at the end of October at Weaver Ridge. Their annual trivia event will be held at the Par-a-dice on January 21, 2022 and are limiting tickets. These last couple of months, they have had 16 individuals who completed their Job Seeking class and will be working on applications, this including those at CWTC and others coming from outside. For Adult Day Training, they have been busy with Caterpillar work, which helps individuals participate in work skills training a couple of volunteer projects. A couple people have been able to participate in the art program and work with Jody at The Hive. About 90% of the consumers are vaccinated, boosters were given last week on site, and about 80% of staff are vaccinated. For those that are not vaccinated, they are tested once a week.

Camp Big Sky –
Amanda stated they just wrapped up their 18th year of serving individuals. They had almost 1,400 individuals in May through October. They are currently closed for the season and had about 4,000 volunteer hours throughout the season. They had Life Skills this fall and new schools that joined the program with the largest number of participants since the inception in 2013. They served 7 area high schools and over 80 students each of those weeks with this program being offered at no cost to the schools. For fundraising, they had their 18th annual Golf Scramble in September at Oak Run. They profited $8,700 from 27 teams that participated. Coming up, they have their Kicking it Up for Camp dinner and auction event on January 22, 2022 at Par-a-dice.

Best Buddies –
Ryan stated over the weekend they played kickball with PPS and it was the first time they had an in-person event for fun in almost 2 years. They have been able to open 8 new school chapters for peer-to-peer friendships, 15 individuals who have joined their jobs program. They offer Financial Wellness programs to friends and families and people with IED, plus hosted a job fair in Morton.

Mr. Baker thanked the agencies for their extremely important work as we come to the close of another difficult year. Mr. Baker thanked Mr. Gulley and Ms. Roberts for their financial and administrative assistance and wished everyone a happy holiday.
Ms. Harant also thanked the health department for all of their work during COVID.

**Adjournment**
Mr. Chance made a motion to adjourn the meeting. Motion was seconded by Ms. Harant. Motion carried (4,0).

The meeting adjourned at 11:36 am.
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<tr>
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<th>TITLE</th>
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<th>PERIOD</th>
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<th>RECEIVABLES</th>
<th>YEAR TO DATE RECEIPTS</th>
<th>AVAILABLE RECEIPTS</th>
<th>BALANCE</th>
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<td>12.29</td>
<td>.00</td>
<td>672,517.37</td>
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<td>672,517.37</td>
<td>5,377.63</td>
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<td>.00</td>
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<td>-202,523.42</td>
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<td>.00</td>
<td>389,693.42</td>
<td>-202,523.42</td>
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<tr>
<td>35960</td>
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<td>2,250.00</td>
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<td>.00</td>
<td>1,660.60</td>
<td>589.40</td>
<td>73.80</td>
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<td>.00</td>
<td>1,660.60</td>
<td>589.40</td>
<td>73.80</td>
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<tr>
<td>TOTAL CARE &amp; TREATMENT-DEV DI</td>
<td></td>
<td>867,315.00</td>
<td>12.29</td>
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<td>1,063,871.39</td>
<td>-196,556.39</td>
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<td>.00</td>
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<td>-196,556.39</td>
<td>122.66</td>
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</table>
**FUND-031 CARE AND TREATMENT**  
**DEPARTMENT-031 CARE & TREATMENT-DEV DISA**  
**1ST SUBTOTAL-53000 CONTRACTUAL EXPENSES**

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>TITLE</th>
<th>BUDGET</th>
<th>EXPENDITURES</th>
<th>OUTSTANDING</th>
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<td>TOTAL CONTRACTUAL EXPENSES</td>
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<td>869,005.68</td>
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<td>14.32</td>
<td>100.00</td>
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## Care & Treatment Board

<table>
<thead>
<tr>
<th>Year</th>
<th>2017 Actual</th>
<th>2018 Actual</th>
<th>2019 Actual</th>
<th>2020 Actual</th>
<th>2021 Projected</th>
<th>2022 Adopted</th>
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<tbody>
<tr>
<td>Revenues</td>
<td>929,519</td>
<td>899,731</td>
<td>952,920</td>
<td>908,566</td>
<td>1,063,871</td>
<td>933,710</td>
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<td>Expenditures</td>
<td>693,499</td>
<td>840,935</td>
<td>918,195</td>
<td>729,529</td>
<td>869,006</td>
<td>1,050,000</td>
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<td></td>
<td>236,020</td>
<td>58,796</td>
<td>34,726</td>
<td>179,037</td>
<td>194,866</td>
<td>(116,290)</td>
</tr>
</tbody>
</table>

### 2017 ACTUAL
- **Beginning Balance**: -36,145
- **Ending Balance**: 236,020

  This is the amount of **increase** to the reserve for 2017

### 2018 ACTUAL
- **Beginning Balance**: 199,875
- **Ending Balance**: 58,796

  This is the amount of **increase** to the reserve for 2018

### 2019 ACTUAL
- **Beginning Balance**: 258,671
- **Ending Balance**: 34,726

  This is the amount of **increase** to the reserve for 2019

### 2020 ACTUAL
- **Beginning Balance**: 293,397
- **Ending Balance**: 179,037

  This is the amount of **increase** to the reserve for 2020

### 2021 PROJECTED
- **Beginning Balance**: 472,433
- **Ending Balance**: 194,866

  This is the **projected** amount of **increase** to the reserve for 2021

### 2022 ADOPTED
- **Beginning Balance**: 667,299
- **Ending Balance**: -116,290

  This is the **proposed** amount of **decrease** to the reserve for 2022

Prepared by Brian Gulley, Finance Director 2/11/2022
### 2020:

**Beginning Fund Balance (1/1/20)**  
293,397

**Revenues**
- Property Tax revenue 682,933
- CPPRT revenue 221,983
- Interest 3,651

**Total Revenues** 908,566

**Expenditures**
- Grants to Agencies 729,529
- Rent 0
- Utilities 0
- Miscellaneous 0

**Total Expenditures** 729,529

**Revenues - Expenditures** 179,037

**2020 Fund Balance** 472,433

### 2021 BUDGET:

**Beginning Fund Balance (1/1/21)** 472,433

**Revenues**
- Property Tax revenue 677,895
- CPPRT revenue 187,170
- Interest 2,250

**Total Revenues** 867,315

**Expenditures**
- Grants to Agencies 869,020
- Rent 0
- Utilities 0

**Total Expenditures** 869,020

**Revenues - Expenditures** -1,705

**2021 Budgeted Fund Balance** 470,728

### 2021 ACTUAL (to date - 12/31/21):

**Beginning Fund Balance (1/1/21)** 472,433

**Revenues**
- Property Tax revenue 672,517
- CPPRT revenue 389,693
- Interest 1,661

**Total Revenues** 1,063,871

**Expenditures**
- Grants to Agencies 869,006
- Rent 0
- Utilities 0
- Miscellaneous 0

**Total Expenditures** 869,006

**Revenues - Expenditures** 194,866

**2021 Current Fund Balance** 667,298
## FY21 REVENUES

<table>
<thead>
<tr>
<th>Acct Code</th>
<th>Account Title</th>
<th>2021 PROJECTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>31110</td>
<td>PROPERTY TAX</td>
<td>672,517</td>
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<tr>
<td>33520</td>
<td>PERSNL PROP REPLC TAX</td>
<td>389,693</td>
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<tr>
<td>35960</td>
<td>INTEREST</td>
<td>1,661</td>
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<tr>
<td>36300</td>
<td>MISCELLANEOUS</td>
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Total: 1,063,871

## FY22 REVENUES

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<th>Account Title</th>
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<td>31110</td>
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<td>33520</td>
<td>PERSNL PROP REPLC TAX</td>
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<td>INTEREST</td>
<td>1,340</td>
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Total: 933,710

## FY21 EXPENSES

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<td>PROG DEVELOP/COORD</td>
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<td>53600</td>
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<td>54363</td>
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<td>54390</td>
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<td>54407</td>
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Total: 869,006

## FY22 EXPENSES

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<td>MISCELLANEOUS</td>
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Total: 1,050,000

Prepared by Brian Gulley, Finance Director
2/11/2022
## Care & Treatment Board 2022 Agency Visit Calendar

<table>
<thead>
<tr>
<th>Best Buddies</th>
<th>Camp Big Sky</th>
<th>CWTC</th>
<th>Easterseals</th>
<th>EPIC</th>
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<tbody>
<tr>
<td><strong>Alyssa</strong></td>
<td>May: Alyssa</td>
<td>February: Joyce</td>
<td>March: Todd</td>
<td>February: Alyssa</td>
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<tr>
<td><strong>Greg</strong></td>
<td>June: Joyce</td>
<td>May: Todd</td>
<td>June: Alyssa</td>
<td>May: Greg</td>
</tr>
<tr>
<td><strong>Joyce</strong></td>
<td>September: Todd</td>
<td>August: Greg</td>
<td>September: Greg</td>
<td>August: Joyce</td>
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<tr>
<td><strong>Todd</strong></td>
<td>October: Greg</td>
<td>November: Alyssa</td>
<td>December: Joyce</td>
<td>November: Todd</td>
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