



Peoria County Board for the
Care and Treatment
Of Persons With A Developmental Disability

AGENDA

February 16, 2022
11:00 a.m.
Teams

1. Call to Order
2. Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually (Action)
3. Approval of Minutes from December 14, 2021 (Action) **(Pages 2-4)**
4. Fiscal Reports and Summary (Action) **(Pages 5-9)**
5. Agency Visit Assignments (Action) **(Page 10)**
6. Future Virtual vs In-Person Meetings (Discussion)
7. Public Comments
8. Miscellaneous
9. Adjournment



Peoria County Board for the
Care and Treatment
Of Persons With A Developmental Disability
December 15, 2021

Members Present: Alyssa Herman
Greg Chance
Todd Baker
Joyce Harant

Members Absent: Andrew Rand, County Board Liaison

Others Present: Brian Gulley, Peoria City/County Health Department
Amy Roberts, Peoria City/County Health Department
Patti Gratton, CWTC
Amanda Atchley, Camp Big Sky
Julie Schifeling, Easter Seals
Ryan LaCosse, Best Buddies

Call to Order

Meeting was called to order at 11:00 am by Mr. Baker

Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually

Ms. Harant made a motion to suspend the bylaws to conduct the Care and Treatment Board meeting virtually. Motion was seconded by Mr. Chance. Motion carried (3,0).

Approval of Minutes from September 1, 2021

Ms. Harant noted the date was not on the minutes and would like to make a friendly amendment to add the date. A motion was made by Mr. Chance to approve the amended minutes of the September 1, 2021 meeting. Motion was seconded by Ms. Harant. Motion carried (3,0).

Ms. Herman entered the meeting at 11:15 am.

Fiscal Reports and Summary

Mr. Gulley stated all the contracts are executed and payments have been issued for the first quarter. The numbers in the packet are through November. Mr. Gulley shared that for revenues, the Personal Property Replacement Tax, the original budgeted amount from County was \$187,170. Mr. Gulley stated they've received 8 disbursements this year totaling \$368,756.52 and with one more disbursement still coming, they are already \$181,586.52 over what was estimated. The only reason given for this is that corporate taxes came in higher than what County estimated. This will be reflected in the fund balance. Total revenues are at \$1,027,129 and expenses include the July through September payment, making the total expenses \$638,551. The October through December payment will get paid in January but will be posted back in 2021. This leaves a surplus of \$388,579 and a fund balance of \$861,010. Mr. Gulley noted that assuming they get 99% of the property tax levy, which is typical in a given year, the total projected revenues sit at \$1,063,829 and expenses \$869,006. That would leave an estimated surplus at the end of the year of \$194,824, which would leave the fund balance going in to 2022 \$667,257. The adopted budget was also included in the packet with a deficit of \$160,290 to spend down some of the fund balance. Mr. Gulley noted that PCCHD is going to the County Board to add in expenses and could take an amendment from this

Board at that time as well. Mr. Chance suggested they not take any action until they see what type of grant requests they get in May/June 2022. Mr. Chance made a motion to accept the Financial Report and Summary. Motion was seconded Ms. Harant. Motion carried (4,0).

2022 Care and Treatment Board Meeting Schedule

Mr. Baker noted the 2022 meeting schedule in the packet. Ms. Harant made a motion to approve the 2022 Care and Treatment Board Meeting schedule. Mr. Chance seconded. Motion carried (4,0).

Agency Visit Reports

Mr. Baker noted the schedule was in the packet and opened up for discussion if Board members would like to sign up for a time slot. Ms. Harant suggested two Board members going at the same time and doing 2 visits a year instead of 4. Mr. Baker suggested he would work with Ms. Roberts to assign Board Members to visits a couple of times a year and will send out the schedule. Ryan from Best Buddies noted there are a few different ways to see their clients and it would be best to contact Ryan prior to making a visit to make arrangements.

Public Comments

Easter Seals –

Julie stated that Easter Seals hosted its Annual Tribute Event on 11/5/21 at the Scottish Rite. Julie also stated that she has updated demographics from FY2021: over 5,000 served across their different lines, a little lower than last year as they discontinued their development therapy program. They had 1,100 unduplicated that were served, 429 people served in clinics, 36,792 therapy hours and 79% of appointments were face to face with 21% provided through telehealth.

CWTC –

Patti stated they had a global golf event at the end of October at Weaver Ridge. Their annual trivia event will be held at the Par-a-dice on January 21, 2022 and are limiting tickets. These last couple of months, they have had 16 individuals who completed their Job Seeking class and will be working on applications, this including those at CWTC and others coming from outside. For Adult Day Training, they have been busy with Caterpillar work, which helps individuals participate in work skills training a couple of volunteer projects. A couple people have been able to participate in the art program and work with Jody at The Hive. About 90% of the consumers are vaccinated, boosters were given last week on site, and about 80% of staff are vaccinated. For those that are not vaccinated, they are tested once a week.

Camp Big Sky –

Amanda stated they just wrapped up their 18th year of serving individuals. They had almost 1,400 individuals in May through October. They are currently closed for the season and had about 4,000 volunteer hours throughout the season. They had Life Skills this fall and new schools that joined the program with the largest number of participants since the inception in 2013. They served 7 area high schools and over 80 students each of those weeks with this program being offered at no cost to the schools. For fundraising, they had their 18th annual Golf Scramble in September at Oak Run. They profited \$8,700 from 27 teams that participated. Coming up, they have their Kicking it Up for Camp dinner and auction event on January 22, 2022 at Par-a-dice.

Best Buddies –

Ryan stated over the weekend they played kickball with PPS and it was the first time they had an in-person event for fun in almost 2 years. They have been able to open 8 new school chapters for peer-to-peer friendships, 15 individuals who have joined their jobs program. They offer Financial Wellness programs to friends and families and people with IED, plus hosted a job fair in Morton.

Mr. Baker thanked the agencies for their extremely important work as we come to the close of another difficult year. Mr. Baker thanked Mr. Gulley and Ms. Roberts for their financial and administrative assistance and wished everyone a happy holiday.

Ms. Harant also thanked the health department for all of their work during COVID.

Adjournment

Mr. Chance made a motion to adjourn the meeting. Motion was seconded by Ms. Harant. Motion carried (4,0).

The meeting adjourned at 11:36 am.

DRAFT

DATE: 02/11/2022
 TIME: 08:34:47

PEORIA COUNTY, IL
 REVENUE STATUS REPORT

PAGE NUMBER: 1
 REVSTAl1

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 13/21

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-31000 PROPERTY TAXES

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
31110	PROPERTY TAX	677,895.00	12.29	.00	672,517.37	5,377.63	99.21
TOTAL PROPERTY TAXES		677,895.00	12.29	.00	672,517.37	5,377.63	99.21
1ST SUBTOTAL-33000 INTERGOVERNMENTAL REVENUE							
33520	PERSNL PROPERTY REPLC TA	187,170.00	.00	.00	389,693.42	-202,523.42	208.20
TOTAL INTERGOVERNMENTAL REVEN		187,170.00	.00	.00	389,693.42	-202,523.42	208.20
1ST SUBTOTAL-35900 INTEREST INCOME							
35960	INTEREST	2,250.00	.00	.00	1,660.60	589.40	73.80
TOTAL INTEREST INCOME		2,250.00	.00	.00	1,660.60	589.40	73.80
TOTAL CARE & TREATMENT-DEV DI		867,315.00	12.29	.00	1,063,871.39	-196,556.39	122.66
TOTAL REPORT		867,315.00	12.29	.00	1,063,871.39	-196,556.39	122.66

DATE: 02/11/2022
 TIME: 08:31:01

PEORIA COUNTY, IL
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTAll

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 13/21

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-53000 CONTRACTUAL EXPENSES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53280	PROGRAM DEVELOP/COORD	869,020.00	230,455.00	.00	869,005.68	14.32	100.00
	TOTAL CONTRACTUAL EXPENSES	869,020.00	230,455.00	.00	869,005.68	14.32	100.00
	TOTAL CARE & TREATMENT-DEV DI	869,020.00	230,455.00	.00	869,005.68	14.32	100.00
TOTAL REPORT		869,020.00	230,455.00	.00	869,005.68	14.32	100.00

Care & Treatment Board

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Projected</u>	<u>2022 Adopted</u>
Revenues	929,519	899,731	952,920	908,566	1,063,871	933,710
Expenditures	<u>693,499</u>	<u>840,935</u>	<u>918,195</u>	<u>729,529</u>	<u>869,006</u>	<u>1,050,000</u>
	236,020	58,796	34,726	179,037	194,866	(116,290)

2017 ACTUAL

Beginning Balance	-36,145	Beginning 2017 Balance
	<u>236,020</u>	This is the amount of <u>increase</u> to the reserve for 2017
	199,875	Ending 2017 Balance

2018 ACTUAL

Beginning Balance	199,875	Beginning 2018 Balance
	<u>58,796</u>	This is the amount of <u>increase</u> to the reserve for 2018
	258,671	Ending 2018 Balance

2019 ACTUAL

Beginning Balance	258,671	Beginning 2019 Balance
	<u>34,726</u>	This is the amount of <u>increase</u> to the reserve for 2019
	293,397	Ending 2019 Balance

2020 ACTUAL

Beginning Balance	293,397	Beginning 2020 Balance
	<u>179,037</u>	This is the amount of <u>increase</u> to the reserve for 2020
	472,433	Ending 2020 Balance

2021 PROJECTED

Beginning Balance	472,433	Beginning 2021 Balance
	<u>194,866</u>	This is the <u>projected</u> amount of <u>increase</u> to the reserve for 2021
	667,299	Ending 2021 Balance

2022 ADOPTED

Beginning Balance	667,299	Beginning 2022 Balance
	<u>-116,290</u>	This is the <u>proposed</u> amount of <u>decrease</u> to the reserve for 2022
	551,009	Ending 2022 Balance

Care & Treatment Board

<u>2020:</u>	
Beginning Fund Balance (1/1/20)	293,397
<u>Revenues</u>	
Property Tax revenue	682,933
CPPRT revenue	221,983
Interest	3,651
	<u>908,566</u>
<u>Expenditures</u>	
Grants to Agencies	729,529
Rent	0
Utilities	0
Miscellaneous	0
	<u>729,529</u>
<u>Revenues - Expenditures</u>	179,037
<u>2020 Fund Balance</u>	<u>472,433</u>

<u>2021 BUDGET:</u>	
Beginning Fund Balance (1/1/21)	472,433
<u>Revenues</u>	
Property Tax revenue	677,895
CPPRT revenue	187,170
Interest	2,250
	<u>867,315</u>
<u>Expenditures</u>	
Grants to Agencies	869,020
Rent	0
Utilities	0
	<u>869,020</u>
<u>Revenues - Expenditures</u>	-1,705
<u>2021 Budgeted Fund Balance</u>	<u>470,728</u>

<u>2021 ACTUAL (to date - 12/31/21):</u>	
Beginning Fund Balance (1/1/21)	472,433
<u>Revenues</u>	
Property Tax revenue	672,517
CPPRT revenue	389,693
Interest	1,661
	<u>1,063,871</u>
<u>Expenditures</u>	
Grants to Agencies	869,006
Rent	0
Utilities	0
Miscellaneous	0
	<u>869,006</u>
<u>Revenues - Expenditures</u>	194,866
<u>2021 Current Fund Balance</u>	<u>667,298</u>

Care & Treatment Board

FY2021 PROJECTED BUDGET

FY2022 ADOPTED BUDGET

FY21 REVENUES

Acct Code	Account Title	2021 PROJECTED
31110	PROPERTY TAX	672,517
33520	PERSNL PROP REPLC TAX	389,693
35960	INTEREST	1,661
36300	MISCELLANEOUS	0
		1,063,871

FY22 REVENUES

Acct Code	Account Title	2022 BUDGETED
31110	PROPERTY TAX	685,350
33520	PERSNL PROP REPLC TAX	247,020
35960	INTEREST	1,340
		933,710

FY21 EXPENSES

Acct Code	Account Title	2021 PROJECTED
53280	PROG DEVELOP/COORD	869,006
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		869,006

FY22 EXPENSES

Acct Code	Account Title	2022 BUDGETED
53280	PROG DEVELOP/COORD	1,050,000
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		1,050,000

194,866

-116,290



Care & Treatment Board 2022 Agency Visit Calendar

Best Buddies (Arrange time w/ Ryan prior to visit)	Camp Big Sky	CWTC	Easterseals	EPIC
Alyssa	May: Alyssa	February: Joyce	March: Todd	February: Alyssa
Greg	June: Joyce	May: Todd	June: Alyssa	May: Greg
Joyce	September: Todd	August: Greg	September: Greg	August: Joyce
Todd	October: Greg	November: Alyssa	December: Joyce	November: Todd