



AGENDA

Executive Committee

Tuesday, January 25, 2022

*Immediately following Finance Audit and Legislative
Affairs Committee*

Peoria County Courthouse, Room 403

1. **Call to Order**
2. **Approval of Minutes**
 - January 4, 2022
3. **Informational Items/Reports/Other Minutes/Update**
 - Springdale Cemetery Minutes
 - County Auditor
4. **Discussion**
 - Standing Committee Agendas
5. **Miscellaneous**
6. **Adjournment**

DRAFT

EXECUTIVE COMMITTEE

January 4, 2022

Immediately following Finance Audit and Legislative Affairs Committee

COMMITTEE MEMBERS PRESENT:	Andrew Rand – Chairman; James Fennell – Vice Chairman; Jennifer Groves Allison, Eden Blair, Brandy Bryant, James Dillon, Betty Duncan, Kate Pastucha (<i>via teleconference</i>), Rachel Reliford, Rob Reneau, Steven Rieker, Paul Rosenbohm, Phillip Salzer, Sharon Williams
MEMBERS ABSENT:	Linda Daley
STAFF PRESENT:	Scott Sorrel - County Administrator; Shauna Musselman – Assistant County Administrator; Jennie Cordis Boswell - State's Attorney's Office; Julie Kusturin – Finance; Angela Loftus, Jack Walton – County Administration; Rachael Parker – County Clerk; Nicole Bjerke – County Treasurer; Brian Asbell – Sheriff's Office
VISITORS:	

Call to Order

Chairman Rand called the meeting to order at 3:03 p.m.

A motion to allow the participation of Ms. Pastucha via teleconference was made by Dr. Blair and seconded by Ms. Bryant. The motion carried unanimously (13-0).

Approval of Minutes

A motion to approve the minutes of November 30, 2021 was made by Mr. Reneau and seconded by Mr. Salzer. The motion carried unanimously (13-0).

Informational Items/Reports/Other Minutes/Updates

➤ Springdale Cemetery

No verbal report. No questions or comments from committee.

➤ County Auditor

No verbal report. No questions or comments from committee.

➤ CDAP/GAP/Macro/Other Loan Report

Mr. Sorrel advised that Hoerr Racing, the sole active loan, was paid in full in December.

Mr. Rieker asked how available Keystone funds can be effectively utilized to spur economic growth and development. Mr. Sorrel advised that the Entrepreneurship and Small Business Advisory Committee, chaired by Dr. Blair, has met twice and in the process of developing a work plan to address that question. Dr. Blair added that the committee is working on forming a recommendation on how best to support small businesses and entrepreneurs and utilizing the funding to leverage the talent and innovation of the community.

➤ Heddington Oaks Financials

No verbal report. No questions or comments from committee.

Committee Action

➤ Review of Executive Session Minutes

Ms. Cordis Boswell advised that it is the recommendation of the State's Attorney's Office that all previously held executive session minutes continue to be held closed as the need for confidentiality still exists, and to destroy executive session audio recordings more than two years old, except those that relate to pending litigation. A motion to accept the recommendation of the State's Attorney's Office was made by Ms. Bryant and seconded by Mr. Reneau. The motion carried unanimously (14-0) Ms. Pastucha voted aye via teleconference).

🌈 The following Standing Committee meetings were summarized by their respective Chairperson as follows:

County Operations

The following resolutions were recommended to the County Board for approval.

- Grant Award from Best Friends Animal Society
- Grant Award from Bissell Pet Foundation
- Peoria County Veterinary Medical Association Contract Extension
- Additional Appropriation to PCAPS Fund

Infrastructure

The following resolutions were recommended to the County Board for approval.

- Preliminary Engineering Agreement for Phase II Engineering for Cedar Hills Drive resurfacing
- Construction Engineering Services Agreement for Dogtown Lane bridge replacement

Ways and Means

The following resolutions were recommended to the County Board for approval.

- Election Commission Budget Amendment (joint with Finance, Audit and Legislative Affairs Committee)
- Monthly Delinquent Taxes

Land Use

The following were recommended to the County Board for approval.

Zoning Case

- ZBA-2021-000039, Petition of David J. Russell and Kim D. Bryan-Russell
- ZBA-2021-000040, Petition of Briscoe Financial, LLC
- ZBA-2021-000041, Petition of Holloway Holdings, LLC
- ZBA-2021-000042, Petition of Randy F. Koors
- ZBA-2021-000043, Petition of Four Creeks, LLC
- ZBA-2021-000044, Petition of Four Creeks, LLC
- ZBA-2021-000045, Petition of Four Creeks, LLC

County Health

The following resolutions were recommended to the County Board for approval.

- FY2022 Peoria City/County Landfill Budget
- Renovate or Replace Health Department and Gift Avenue Complex Policy Decision

Public Safety and Justice

The following resolutions were recommended to the County Board for approval.

- FY2021 Appropriation of additional grant funds award to the Child Advocacy Center
- FY2021-2023 ICJIA Domestic Violence Grant
- Juvenile Detention Center Medical Services Contract Budget Amendment

Finance Audit and Legislative Affairs

The following resolutions were recommended to the County Board for approval.

- Election Commission Budget Amendment (joint with Ways and Means Committee)
- Contract Extension with Koch Consultants, Ltd.
- FY22 Budget Appropriation Transfer for County Staff reassigned from County Auditor's Office

A motion to go into executive session to discuss Litigation was made by Mr. Fennell and seconded by Mr. Rosenbohm. The motion carried unanimously (13-0).

EXECUTIVE SESSION

Regular session resumed upon a motion by Mr. Rosenbohm and second by Dr. Blair.

Adjournment

The meeting was adjourned by Chairman Rand at 3:44 p.m.

Recorded and Transcribed by: Jan Kleffman

Springdale Cemetery Management Authority

December 14, 2021 - 4 pm

Regular Meeting Minutes

838

Authority Members Present

for Roll Call:

Linda Daley, Vice Chair
Joyce Harant
Pam Johnson, Chair
Bob Manning
Jim Stuttle (via phone)
Jessica Young, Treasurer (via phone)

Absent from Roll Call:

Kate Pastucha, Secretary

Also in Attendance:

Mark Matuszak, General Manager
Monica Jones, Staff

Chair Pam Johnson called the meeting to order at 4:00 p.m. in the Springdale Cemetery meeting room in the Volunteer and Maintenance Building on Tuesday, December 14, 2021. A roll call of Authority members was taken and Ms. Johnson announced there was a quorum and asked all in attendance to please stand and join in reciting the Pledge of Allegiance.

APPROVAL OF NOVEMBER 16, 2021 REGULAR MEETING MINUTES:

Ms. Daley made a motion to approve the minutes of the November 16, 2021 regular meeting. Ms. Harant seconded. Motion passed by unanimous voice vote.

PUBLIC COMMENT ON ACTION ITEMS ON AGENDA:

None.

GENERAL MANAGER'S REPORT:

Mark Matuszak previously distributed his reports (which are attached hereto and made a part of these Minutes) and he answered questions from the Authority.

- November - 16 total burials, 9 full, 7 cremations.
- The IGA meeting scheduled for yesterday was cancelled. Scott Sorrell will reschedule.
- Holiday gifts – will be giving out cash and gift cards very soon.
- Bradley Special Collections – they are looking for grant money to purchase equipment so that Springdale records can be photographed and digitized. More on this at a later date. Mark will check with the Foundation to see if there's money for preserving records.
- November social – 25 guests were in attendance.
- The delinquent account status has been resolved.
- Shaft lighting project – the electricity has been installed and the lights have been ordered.
- In 2020 we received a state grant of \$100,000 to be split with the Save the Shaft group. We should receive this money in 2022. It will total approximately \$5,100 for the Shaft group. When these funds become available, we will design and order a monument to be placed in front of the statue.
- A quote was received in the amount of \$6,000 for grave mapping.
- The mausoleum roof repair is complete.

- Recently received a \$50,000 check from the city – the third \$50,000 draw on the 2020 subsidy. We still have \$132,800 remaining in the 2020 subsidy and haven't touched the 2021 money yet. Mr. Manning suggested we go ahead and request the remainder of 2020.
- November 20 presentation to First Baptist Church – I could not do it so I asked Kathy Ma to step in for me. Went very well. My thanks to Kathy. The church would like another presentation in January.
- Call from Scott Sorrell – he wanted to know the number of niches and crypts we have in the mausoleum and how many are available. FYI - there are 1580 crypts with 1561 sold. There are 552 niches with 314 being sold and 238 available for sale.

REPORT OF OFFICERS:**TREASURER'S REPORT:**

Jessica Young, Treasurer, reported on checks written for the month of November 2021 and reviewed financial reports with the Authority. (A copy of the report is attached to these Minutes).

APPROVAL OF CHECKS WRITTEN IN NOVEMBER 2021:

Ms. Daley made a motion to receive and file the November 2021 check register and checks written in the amount of \$14,874.37. Mr. Manning seconded. Motion passed by unanimous voice vote.

APPROVAL OF FINANCIAL REPORTS:

Ms. Daley made a motion to receive and file the financial statement for November 2021. Mr. Manning seconded. Motion passed by unanimous voice vote.

REPORT OF COMMITTEE CHAIRS:**HISTORIC PRESERVATION FOUNDATION:**

Ms. Young reported the meeting scheduled for today has been rescheduled for next week.

FINANCIAL RESPONSIBILITY:

No report.

PUBLIC AWARENESS:

No report.

CAPITAL INVESTMENT:

No report.

BYLAWS:

No report.

MONUMENT RESTORATION:

No report.

UNFINISHED BUSINESS:

2022 BUDGET:

There was a brief discussion regarding the 2022 budget. Without objection from Authority members, Chair Johnson opened the floor for budget related comments from the audience. Hearing none, a motion was made to accept the proposed 2022 budget as presented.

MOTION TO APPROVE 2022 BUDGET:

*Mr. Stuttle made a motion to approve the proposed 2022 budget, as written, and to submit a copy to the City and IGA partners for approval. Mr. Manning seconded. **Motion passed by unanimous voice vote.***

NEW BUSINESS:

None.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

None.

MOTION TO ADJOURN:

*Motion was made by Ms. Daley to adjourn the regular meeting. Mr. Manning seconded. **Motion passed by unanimous voice vote.***

The regular meeting was adjourned at 4:42 pm.

Respectfully submitted,
Monica Jones



AGENDA
County Operations Committee
Monday, January 24, 2022
@ 2:30 PM
Peoria County Courthouse, Room 403

1. **Call to Order**
2. **Approval of Minutes**
 - January 4, 2022
3. **Informational Items / Reports / Other Minutes / Updates**
 - PCAPS Monthly Report
 - Workforce Report
 - Worker's Compensation & Liability Report
4. **Resolutions**
 - Grant Award from Sedlak Trust for Microchipping
 - Animal Control Contract with Village of Princeville
5. **Miscellaneous**
6. **Adjournment**



AGENDA

Infrastructure Committee

Monday, January 24, 2022

@ 3:00 PM

Peoria County Courthouse, Room 403

1. **Call to Order**
2. **Approval of Minutes**
 - January 3, 2022
3. **Informational Items / Reports / Other Minutes / Updates**
 - Greater Peoria Sanitary District Minutes
 - Facilities Master Plan
4. **Resolution**
 - Federal Agreement with State of Illinois for Glen Avenue Reconstruction
5. **Miscellaneous**
6. **Adjournment**



AGENDA
WAYS AND MEANS COMMITTEE
Monday, January 24, 2022
@ 3:30 PM
Peoria County Courthouse, Room 403

1. **Call to Order**
2. **Approval of Minutes**
 - January 3, 2022
3. **Informational Items / Reports / Other Minutes / Updates**
 - County Clerk's Office
 - > Collections and Transactions Report
 - County Election Commission
 - Supervisor of Assessments/Board of Review
 - > Tax Cycle Update
 - Treasurer
 - Veteran's Assistance Commission
4. **Miscellaneous**
5. **Adjournment**



AGENDA

Land Use Committee

Monday, January 24, 2022

@ 4:00 PM

Peoria County Courthouse, Room 403

1. **Call to Order**
2. **Approval of Minutes**
 - January 3, 2022
3. **Reports / Other Minutes / Updates**
 - Tri County Regional Planning Commission minutes
 - Development Summary
 - Unsafe Structure
4. **Zoning Case**
 - #ZBA-2022-000001, Petition of Robert and Carol Meischner
 - #ZBA-2022-000005, Petition of Peoria County
5. **Discussion**
 - Short Term Rental
6. **Miscellaneous**
7. **Adjournment**



AGENDA

Finance, Audit, and Legislative Affairs Committee

Tuesday, January 25, 2022

@ 2:00 PM

Peoria County Courthouse, Room 403

- 1. Call to Order**
- 2. Approval of Minutes**
 - January 4, 2022
- 3. Informational Items / Reports / Other Minutes / Updates**
 - Monthly Financial Report
 - Heddington Oaks 2021 Financial Plan
 - Legislative Update
- 4. Miscellaneous**
- 5. Adjournment**