



AGENDA

Finance, Audit, and Legislative Affairs Committee

Tuesday, January 24, 2023

@ 3:00 PM

Peoria County Courthouse, Room 403

1. **Call to Order**
2. **Approval of Minutes**
 - January 4, 2023
3. **Informational Items / Reports / Other Minutes / Updates**
 - Heddington Oaks Financial Report
 - American Rescue Plan Act (ARPA) Summary
 - ERP Project update
4. **Discussion**
 - Appropriations and Rollovers
5. **Public Comment**
6. **Miscellaneous**
7. **Adjournment**

DRAFT

FINANCE AUDIT AND LEGISLATIVE AFFAIRS COMMITTEE

January 4, 2023

@ 3:00 p.m.

COMMITTEE MEMBERS PRESENT:	Sharon Williams – Chairperson; Brandy Bryant – Vice-Chairperson; Jennifer Groves Allison ; Eden Blair ; Camille Coates , Linda Daley , James Dillon , Betty Duncan , Daniel Kelch , Danny Phelan , Rob Reneau , Steven Rieker , Paul Rosenbohm , Phillip Salzer , Matt Windish
MEMBERS ABSENT:	
STAFF PRESENT:	Scott Sorrel - County Administrator; Shauna Musselman – Asst. County Administrator; Jennie Cordis Boswell - State's Attorney's Office; Heather McCord – Chief Financial Officer; Nicole Bjerke – Treasurer; Rachael Parker , Brooke Sommerfield – County Clerk
VISITORS	

Call to Order

Chairperson Williams called the meeting to order at 3:02 p.m.

A motion to allow the participation of Mr. Rosenbohm via teleconference was made by Mr. Salzer and seconded by Ms. Daley. The motion carried (13-0; Mr. Windish absent for vote)

Approval of Minutes

A motion to approve the minutes of October 13, 2022 and November 29, 2022 was made by Dr. Blair and seconded by Ms. Duncan. The motion carried (13-0; Mr. Rosenbohm and Mr. Windish absent for vote).

Informational

➤ Monthly Financial Report

Ms. McCord provided an overview of financial activity through October 31, 2022, representing 83.3% of the fiscal year. Highlights include:

- Revenues continue to trend positively, and expenditures are lower than budgeted.
- PPRT continues to exceed budget expectations.

Ms. McCord provided an update on the MUNIS implementation.

➤ November and December 2022 Accounts Payable Review

Ms. Williams asked that she and Ms. McCord initiate discussion on revising the monthly “Checks Audited and Approved” report to provide more in-depth detail. Ms. McCord advised that the new software system will afford the means to provide a more robust report.

Ms. McCord advised that the last check run with the previous software system, Pentamation, was initiated on December 15, 2022. She stated that after a slight interval, a small check run was successfully initiated with the new MUNIS system yesterday. She advised that training for pertinent county staff was held in November and December, and a guide has been posted online which is available to all county staff.

➤ Heddington Oaks Financial Report

Ms. McCord advised that the Medicaid consultant has been in contact with staff at Human & Family Services regarding a simultaneous review of all accounts, as opposed to a case by case review.

Ms. McCord advised staff is coordinating with RSM on the Medicare write-offs approved by the County Board.

Ms. Cordis Boswell advised that a status hearing on an accounts receivable hospice account will be held this week, and a payment plan has been sent to outside counsel.

➤ American Rescue Plan Act (ARPA) Summary

Ms. McCord advised that the next report to the U.S. Treasury is due January 31, 2023, after which the report will be distributed to the committee.

Joint Resolution

➤ Appropriation into FY2022 budget for additional supplies purchased by local road districts (joint with Infrastructure Committee)

A motion to approve was made by Ms. Bryant and seconded by Dr. Blair. Ms. McCord advised that the Township Motor Fuel Tax Fund is a special revenue fund supplied by IDOT. She remarked that although the funds are township funds, Peoria County oversees the fund. She stated that the townships have requested an additional appropriation into the FY2022 budget of \$300,000.00 as there was a need for larger amounts of operational supplies than was forecast.

The motion to approve carried unanimously (13-0; Mr. Rosenbohm and Mr. Windish absent for vote).

Committee Action

➤ Review of Executive Session Minutes

A motion to accept the recommendation of the State's Attorney's Office was made by Ms. Daley and seconded by Mr. Reneau.

Ms. Cordis Boswell advised that it is the recommendation of the State's Attorney's Office that all previously held executive session minutes continue to be held closed as the need for confidentiality still exists, and to destroy executive session audio recordings more than two years old, except those that relate to pending litigation.

The motion carried (13-0; Mr. Rosenbohm and Mr. Windish absent for vote).

(Mr. Rosenbohm and Mr. Windish enter meeting.)

Discussion

➤ 2023 Legislative Agenda

Mr. Sorrel commented that the Legislative Agenda is presented jointly by the Peoria County Board, Peoria City Council and Peoria City/County Health Department. He summarized County and anticipated Joint requests for Direct Sponsorship, Funding Requests, Vertical Capital Projects, Horizontal Capital Projects, and Requests for Position Support.

After discussion, a decision was made to have the Joint Request related to Automated Traffic Law Enforcement System Amendment be carried exclusively by the City of Peoria.

Mr. Sorrel provided a brief overview of the services provided by Peoria County's legislative consultant, Anderson Legislative Consulting. He also remarked that the county retains two additional consulting firms that deal directly with economic development projects.

Adjournment

The meeting was adjourned by Chairperson Williams at 3:40 p.m.

Peoria County

ARPA Funding

Finance Report - November 30, 2022

Peoria County has been allocated \$34.8 million in American Rescue Plan Act (ARPA) funding through fiscal year 2026. On January 6, 2022, the U.S. Department of Treasury released the Final Rule for the Recovery Fund. Eligible uses for ARPA funding are divided into four broad categories, outlined below. ARPA funds may not be used for pension payments or to indirectly offset a reduction in tax revenue.

Eligible Uses

Respond to Public Health and Negative Economic Impacts

Responding to the public health and negative economic impacts of the pandemic

Provide Premium Pay for Essential Workers

Providing premium pay to essential workers

Replace Public Sector Lost Revenue

Providing government services to the extent of revenue loss due to the pandemic

Invest in Broadband, Sewer, and Water Infrastructure

Making necessary investments in broadband, sewer, and water infrastructure

FY 2022 Budgeted Initiatives

Social determinants of public health - \$600,000
 Small Business Initiatives - \$200,000
 Health and Human Services Campus - \$1,000,000
 Employee Health Insurance - \$365,870

Premium Pay Bonus - \$442,000

Miscellaneous Equipment Purchases - \$559,130
 IT Cyber Security Projects - \$250,000
 Facility Space Utilization - \$300,000
 Public Defender Office Renovations - \$300,000
 Election Commission Building - \$700,000
 Peoria County Jail Roof - \$1,250,000

Broadband Services - \$100,000

FY 2022 Budgeted Funding

Water, Sewer, and Broadband Infrastructure
 \$100,000

Public Health & Negative Economic Impacts
 \$2,165,870

Revenue Loss
 \$3,059,130

Premium Pay
 \$442,000

FY 2022 Expenditures to Date

Revenue Loss
 \$239,267

Public Health & Negative Economic Impacts
 \$359,616

Premium Pay
 \$421,500