



AGENDA
WAYS AND MEANS COMMITTEE
Monday, January 24, 2022
@ 3:30 PM
Peoria County Courthouse, Room 403

1. **Call to Order**
2. **Approval of Minutes**
 - January 3, 2022
3. **Informational Items / Reports / Other Minutes / Updates**
 - County Clerk's Office
 - > Collections and Transactions Report
 - County Election Commission
 - Supervisor of Assessments/Board of Review
 - > Tax Cycle Update
 - Treasurer
 - Veteran's Assistance Commission
4. **Miscellaneous**
5. **Adjournment**

DRAFT
MINUTES
Ways and Means Committee
January 3, 2022
@ 3:30 P.M.

MEMBERS PRESENT:	Steven Rieker – Chairperson; Jennifer Groves Allison – Vice Chairperson; Eden Blair, James Fennell, Rachel Reliford, Phillip Salzer, William Watkins, Jr.
MEMBERS ABSENT:	
STAFF PRESENT:	Shauna Musselman – Assistant County Administrator; Jennie Cordis Boswell - State's Attorney's Office; Jack Walton – County Administration; Rachael Parker – County Clerk; Tom Bride – Election Commission; Dave Ryan – Supervisor of Assessments; Board of Review – Greg Fletcher; Nicole Bjerke – Treasurer
OTHERS PRESENT:	

Call to Order

The meeting was called to order by Chairperson Rieker at 3:30 p.m.

Approval of Minutes

A motion to approve the minutes of November 29, 2021 was made by Ms. Groves Allison and seconded by Dr. Blair. The motion carried unanimously (7-0).

Informational Items/Reports/Other Minutes/Updates

County Clerk

➤ **Collections and Transactions Report**

Ms. Parker directed committee members to the submitted report and stood for any questions. There were no questions or comments from committee.

Peoria County Election Commission

Mr. Bride advised that the Commission is in the process of redrawing city and county precincts. He noted that the size of precincts has changed to up to 1,200 registered voters per precinct, which is being taken into account.

Mr. Bride advised that legislation regarding election judge pay and language clean up on vote by mail has a possibility of moving forward in the General Assembly’s spring session.

Supervisor of Assessments/Board of Review

• **Tax Cycle**

Mr. Ryan advised that approximately 5,700 Senior Freeze Exemptions were renewed for 2021, over 1,000 Disabled Veterans Exemptions were processed in 2021, and 14,000 Senior Exemptions were processed in 2021.

• **Board of Review**

Mr. Ryan advised that the Board of Review hearings be completed by January. He stated that 451 Board of Review complaints were heard, of which 253 were commercial complaints.

Treasurer

Ms. Bjerke advised that the final tax distribution and interest distribution have been made. She stated that the office is currently preparing for the external audit.

Veteran's Assistance Commission

Mr. Rieker advised that Mr. Brooks provided an end of the year report for the State of Illinois for the Veteran's Assistance to committee members via email. He also noted that last week, WMBD-TV broadcast a report on work being done by the Veteran's Assistance Commission.

Joint Resolution

- **Election Commission Budget Amendment** *(joint with Finance Audit and Legislative Affairs Committee)*

A motion to approve was made by Mr. Fennell and seconded by Ms. Reliford. Mr. Bride stated that the current voting system is outdated and operating systems are no longer supported. He advised that a Request for Proposal (RFP) was issued and received two responses. He stated that after review and evaluation of the responses by a bipartisan review committee, as well as vendor demonstrations, the evaluation committee unanimously selected Hart InterCivic as the recommended vendor. He advised that the Board of Election Commissioners approved the selection in November.

Mr. Bride advised that the Commission requests a budget amendment to the Peoria County Election Commission FY2022 budget in the amount of \$918,104.00 for the purchase of a new voting system. Additionally, he stated that the new voting system will enable an upgrade to existing VR Systems electronic pollbooks to allow for ballot printing on demand. He advised that the Commission requests a budget amendment in the amount of \$326,734.00 to incorporate the upgrade. He remarked that the total FY2022 budget amendment request totals \$1,244,838.00.

Ms. Musselman explained that a new voting system was included as part of the capital plan, however, the funds were not appropriated at the time the budget was adopted, with the intent to come to committee with a budget amendment when the exact cost of the new system was known.

The motion to approve carried unanimously (7-0).

Resolution

- **Monthly Delinquent Taxes**

A motion to approve was made by Mr. Watkins and seconded by Mr. Salzer. The motion carried unanimously (7-0).

Committee Action

- **Review of Executive Session Minutes**

Ms. Cordis Boswell advised that it is the State's Attorney's Office recommendation that all previously held executive session minutes continue to be held closed as the need for confidentiality still exists, and to destroy executive session audio recordings more than two years old, except those that relate to pending litigation. A motion to accept the recommendation of the State's Attorney's Office was made by Mr. Fennell and seconded by Dr. Blair. The motion carried unanimously (7-0).

Adjournment

The meeting was adjourned by Chairman Rieker at 4:12 p.m.

Recorded and Transcribed by: Jan Kleffman



Rachael Parker

Peoria County Clerk

General
(309) 672-6059
Land Records
(309) 672-6090

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County Clerk Collections and Transactions Report - December 2021

	2021		
	Budget	Dec	YTD (Dec.)
County Clerk Revenues:			
Recording Related Fees - General Fund:	742,700	71,634	942,151
Recording Related Fees - Automation Fund:	278,750	27,509	320,893
Real Estate Transfer Tax - County:	335,000	57,080	576,928
Vital Records Certifications:	345,200	25,826	371,859
Property Tax Redemption Fees:	263,200	89,169	320,068
Marriage/Civil Union Licenses:	84,000	4,060	72,310
Raffle Licenses:	9,000	552	13,584
Liquor Licenses:	46,700	65	47,394
Assumed Name Filings:	900	80	1,151
Notary Filings:	3,300	335	4,355
Miscellaneous:	600	271	1,283
Total	2,109,350	276,581	2,671,974
County Clerk's Collections to Benefit Other County Departments:			
GIS Recording Fee (IT):		44,889	588,581
Postage Reimb. - Redemption Notices (IT):		4,435	11,322
Plat Certification Fees (Treasurer):		45	810
Total		49,369	600,713
County Clerk's Collections to Benefit Other Entities:			
Property Tax Redemption:		402,660	6,566,516
Real Estate Transfer Tax - City of Peoria:		220,185	1,965,078
Real Estate Transfer Tax - State of Illinois:		114,160	1,153,855
Illinois Rental Housing Fee:		19,188	251,460
Illinois Marriage/Civil Union Fee:		290	5,170
Illinois Death Certificate Fee:		732	7,016
County Trustee (property tax related):		1,711	9,720
Total		758,926	9,958,815
TOTAL COLLECTIONS		1,084,876	13,231,502

Transactions

	<u>Dec</u>	<u>YTD (Dec.)</u>
Recordings	2,227	29,497
Vital Records Certifications	1,770	25,104
Property Tax Redemptions	288	2,209
Marriage/Civil Union Licenses	58	1,033
Raffle Licenses	8	104
Liquor Licenses	1	60
Assumed Name Filings	17	200
Notary Filings	50	551
Statement of Economic Interest Filings	2	1,522

County Clerk Functions Without Revenue

Property Tax Extension, Clerking County Board (minutes, records, County Code & certifying), Statement of Economic Interests, Contracts, Service Directory, Military Discharge Recording/Certifying & Various Filings (bonds, oaths, reports, etc.)