



Peoria County Board for the Care and Treatment of Persons with a Developmental Disability

January 18, 2023 | 11:00am
Courthouse | Room 403

AGENDA

- 1. Call to Order**
- 2. Approval of Minutes from 10/19/2022 (Action) (Pages 2-4)**
- 3. Fiscal Reports and Summary (Action) (Pages 5-10)**
- 4. Old Business**
 - a. Quarterly Review of Grants (Discussion)
 - b. Agency Visit Reports (Discussion) **(Page 11)**
- 5. New Business**
 - a. Introduction of New Members
- 6. Public Comments**
- 7. Miscellaneous**
- 8. Adjournment**



Peoria County Board for the Care and Treatment Of Persons With A Developmental Disability October 26, 2022

Members Present: Alyssa Herman
Todd Baker
Joyce Harant

Members Absent: Andrew Rand, County Board Liaison

Others Present: Brian Gulley, Peoria City/County Health Department
Amy Roberts, Peoria City/County Health Department
Patti Gratton, CWTC
Brad Guidi, Camp Big Sky
Julie Schifeling, Easterseals
Kim Cornwell, EPIC
Betty Duncan, Peoria County Board Member

Call to Order

Meeting was called to order at 11:12 am by Mr. Baker

Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually

Ms. Harant made a motion to suspend the bylaws to conduct the Care and Treatment Board meeting virtually. Motion was seconded by Ms. Herman. Motion carried (3,0).

Approval of Minutes from August 17, 2022

A motion was made by Ms. Herman to approve the minutes of the August 17, 2022 meeting. Motion was seconded by Ms. Harant. Motion carried (3,0).

Fiscal Reports and Summary

Mr. Gulley reviewed the numbers in the packet stating the numbers are through September. He pointed out that the personal property replacement tax was budgeted for \$247,020, however, year to date received is currently at \$583,452.45, already \$336 received over budget and Mr. Gulley believes there are still two more disbursements to come. He also stated that the next big property tax disbursement should be this month. Expense totals are through June, with all the agency payouts. The beginning fund balance was \$662,798 with a total revenue of \$979,611. Total expenses are \$493,971. This leaves a surplus of \$485,640 and the fund balance at \$1,148,437. For the projected budget for this year. All of the expense budget is being spent on the agency rewards. Ms. Harant made a motion to approve the fiscal reports and summary. Motion was seconded by Ms. Herman. Motion carried (3,0).

FY2023 Budget

Mr. Gulley noted that this is just an informational item as this Board approved a recommended budget to the County Board at the last meeting. However, there was an amendment completed to revenues, as they increased. Property taxes are estimated at \$716,275. Personal property replacement tax is now at \$440,000 and interest at \$3,000, making the total revenues for 2023, \$1,159,275. This was an increase from the previous meeting of about \$129,000. The expenses look the same, \$1,400,765 which is to pay out the remainder of the contracts. The budgeted deficit for 2023 is \$241,490. Mr. Gulley reviewed the summary of the years and this Board's section of the Peoria County budget book that was included in the packet. This Board is projecting to end 2022

with just under \$1 million and projecting to end 2023 with just under \$700,000. Mr. Gulley reminded the Board that they had discussed doing contract amendments to increase the awards or funding different projects. Mr. Gulley noted that they could also increase the funding for 2023 in July. Mr. Baker noted that County Administrator Sorrel stated amending the budget would be favorable. Ms. Harant voiced her concern that the CPPRT money would not always continue on in the larger amounts as predicted. The Board discussed their options and decided to carry the amount over to the next cycle.

Old Business

Quarterly Review of Grants

Mr. Baker wanted to open up this section to the agencies to inform the Board of how things are going at their agencies and also introduce their agencies to County Board Member Ms. Duncan.

Camp Big Sky – Brad introduced himself and gave an overview of Camp Big Sky. They are wrapping up their 19th season. Their final numbers haven't been reported yet, but they are estimating about 2,000 visitors this year. Brad stated he is attending this meeting as the former Executive Director that was just hired has resigned as she did not think it was a good fit. They are currently interviewing for a new Executive Director. The weekend of September 30th they hosted 35 young men from fraternities and completed 427 hours of volunteer time in a day and a half. The group also brings them \$5,000 along with their volunteering.

Easterseals – Julie gave an overview of Easterseals, noting that they have a new facility in Bloomington. She stated they served about 5,000 individuals last year. They have trick or treating later on today with 125 individuals. Their tribute dinner on November 4th honoring Steve and Maureen Thompson. Steve has been with Easterseals for 42 years and is retiring, so they will be honoring him at that event.

EPIC – Kim gave an overview of EPIC reviewing their different programs and the populations they serve.

CWTC – Patti gave an overview of CWTC with their programs and their partnership with Caterpillar, as well at the population they serve.

Ms. Duncan thanked the agencies for their work and stated she would like to come out and visit all of the agencies.

Agency Visit Reports

There were no agency visit reports completed.

New Business

2023 Meeting Schedule

Mr. Baker noted that Ms. Roberts secured a meeting location for all of 2023, at the Peoria County Courthouse in the Conference Room. The 2023 meeting dates were listed in the packet. Ms. Herman made a motion to approve the 2023 Meeting Schedule. Motion was seconded by Ms. Harant. Motion carried (3,0).

Public Comments

There were no public comments.

Miscellaneous

There were no miscellaneous items.

Adjournment

Being no further business, Ms. Harant made a motion to adjourn the meeting. Motion was seconded by Ms. Herman. Motion carried (3,0).

The meeting adjourned at 11:48 am.

DRAFT

DATE: 01/12/2023
 TIME: 09:24:23

PEORIA COUNTY, IL
 REVENUE STATUS REPORT

PAGE NUMBER: 1
 REVSTAl1

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 12/22

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-31000 PROPERTY TAXES

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
31110	PROPERTY TAX	685,350.00	19,872.91	.00	679,736.45	5,613.55	99.18
TOTAL PROPERTY TAXES		685,350.00	19,872.91	.00	679,736.45	5,613.55	99.18
1ST SUBTOTAL-33000 INTERGOVERNMENTAL REVENUE							
33520	PERSNL PROPERTY REPLC TA	247,020.00	50,580.51	.00	788,486.99	-541,466.99	319.20
TOTAL INTERGOVERNMENTAL REVEN		247,020.00	50,580.51	.00	788,486.99	-541,466.99	319.20
1ST SUBTOTAL-35900 INTEREST INCOME							
35960	INTEREST	1,340.00	.00	.00	9,153.41	-7,813.41	683.09
TOTAL INTEREST INCOME		1,340.00	.00	.00	9,153.41	-7,813.41	683.09
TOTAL CARE & TREATMENT-DEV DI		933,710.00	70,453.42	.00	1,477,376.85	-543,666.85	158.23
TOTAL REPORT		933,710.00	70,453.42	.00	1,477,376.85	-543,666.85	158.23

DATE: 01/12/2023
 TIME: 09:25:59

PEORIA COUNTY, IL
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTAll

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 12/22

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-53000 CONTRACTUAL EXPENSES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53280	PROGRAM DEVELOP/COORD	1,050,000.00	.00	.00	770,391.90	279,608.10	73.37
	TOTAL CONTRACTUAL EXPENSES	1,050,000.00	.00	.00	770,391.90	279,608.10	73.37
	TOTAL CARE & TREATMENT-DEV DI	1,050,000.00	.00	.00	770,391.90	279,608.10	73.37
TOTAL REPORT		1,050,000.00	.00	.00	770,391.90	279,608.10	73.37

Care & Treatment Board

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Projected</u>	<u>2023 Requested</u>
Revenues	929,519	899,731	952,920	908,566	1,063,871	933,710	1,477,377	1,159,275
Expenditures	<u>693,499</u>	<u>840,935</u>	<u>922,695</u>	<u>729,529</u>	<u>869,006</u>	<u>1,050,000</u>	<u>1,050,000</u>	<u>1,400,765</u>
	236,020	58,796	30,226	179,037	194,865	(116,290)	427,377	(241,490)

2017 ACTUAL

Beginning Balance	-36,145	Beginning 2017 Balance
	<u>236,020</u>	This is the amount of <u>increase</u> to the reserve for 2017
	199,875	Ending 2017 Balance

2018 ACTUAL

Beginning Balance	199,875	Beginning 2018 Balance
	<u>58,796</u>	This is the amount of <u>increase</u> to the reserve for 2018
	258,671	Ending 2018 Balance

2019 ACTUAL

Beginning Balance	258,671	Beginning 2019 Balance
	<u>30,226</u>	This is the amount of <u>increase</u> to the reserve for 2019
	288,897	Ending 2019 Balance

2020 ACTUAL

Beginning Balance	288,897	Beginning 2020 Balance
	<u>179,037</u>	This is the amount of <u>increase</u> to the reserve for 2020
	467,933	Ending 2020 Balance

2021 ACTUAL

Beginning Balance	467,933	Beginning 2021 Balance
	<u>194,865</u>	This is the amount of <u>increase</u> to the reserve for 2021
	662,798	Ending 2021 Balance

2022 PROJECTED

Beginning Balance	662,798	Beginning 2022 Balance
	<u>427,377</u>	This is the <u>projected</u> amount of <u>increase</u> to the reserve for 2022
	1,090,175	Ending 2022 Balance

2023 REQUESTED

Beginning Balance	1,090,175	Beginning 2023 Balance
	<u>-241,490</u>	This is the <u>projected</u> amount of <u>decrease</u> to the reserve for 2023
	848,685	Ending 2023 Balance

Care & Treatment Board

2021:

Beginning Fund Balance (1/1/21)	467,933
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Revenues	
Property Tax revenue	672,517
CPPRT revenue	389,693
Interest	1,661
	<hr/>
	1,063,871
Expenditures	
Grants to Agencies	869,006
Rent	0
Utilities	0
Miscellaneous	0
	<hr/>
	869,006
Revenues - Expenditures	194,866
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2021 Fund Balance	662,798

2022 BUDGET:

Beginning Fund Balance (1/1/22)	662,798
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Revenues	
Property Tax revenue	685,350
CPPRT revenue	247,020
Interest	1,340
	<hr/>
	933,710
Expenditures	
Grants to Agencies	1,050,000
Rent	0
Utilities	0
	<hr/>
	1,050,000
Revenues - Expenditures	-116,290
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2022 Budgeted Fund Balance	546,508

2022 ACTUAL (to date - 12/31/22):

Beginning Fund Balance (1/1/22)	662,798
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Revenues	
Property Tax revenue	679,736
CPPRT revenue	788,487
Interest	9,153
	<hr/>
	1,477,377
Expenditures	
Grants to Agencies	770,358
Rent	0
Utilities	0
Miscellaneous	34
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	770,392
Revenues - Expenditures	706,985
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2022 Current Fund Balance	1,369,782

Care & Treatment Board

FY2022 ADOPTED BUDGET

FY22 REVENUES

Acct Code	Account Title	2022 BUDGETED
31110	PROPERTY TAX	685,350
33520	PERSNL PROP REPLC TAX	247,020
35960	INTEREST	1,340
		933,710

FY22 EXPENSES

Acct Code	Account Title	2022 BUDGETED
53280	PROG DEVELOP/COORD	1,050,000
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		1,050,000

-116,290

FY2022 PROJECTED BUDGET

FY22 REVENUES

Acct Code	Account Title	2022 PROJECTED
31110	PROPERTY TAX	679,736
33520	PERSNL PROP REPLC TAX	788,487
35960	INTEREST	9,153
36300	MISCELLANEOUS	0
		1,477,377

FY22 EXPENSES

Acct Code	Account Title	2022 PROJECTED
53280	PROG DEVELOP/COORD	1,050,000
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		1,050,000

427,377

Care & Treatment Board

FY2023 REQUESTED BUDGET

FY23 REVENUES

Acct Code	Account Title	2023 REQUESTED
31110	PROPERTY TAX	716,275
33520	PERSNL PROP REPLC TAX	440,000
35960	INTEREST	3,000
		1,159,275

FY23 EXPENSES

Acct Code	Account Title	2023 REQUESTED
53280	PROG DEVELOP/COORD	1,400,765
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		1,400,765

-241,490

FY2023 ADOPTED BUDGET

FY23 REVENUES

Acct Code	Account Title	2023 ADOPTED
31110	PROPERTY TAX	716,275
33520	PERSNL PROP REPLC TAX	440,000
35960	INTEREST	3,000
36300	MISCELLANEOUS	0
		1,159,275

FY23 EXPENSES

Acct Code	Account Title	2023 ADOPTED
53280	PROG DEVELOP/COORD	1,400,765
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		1,400,765

-241,490



Care & Treatment Board 2023 Agency Visit Calendar

Best Buddies (Arrange time w/ Ryan prior to visit)	Camp Big Sky	CWTC	Easterseals	EPIC
	May:	February:	March:	February:
	June:	May:	June:	May:
	September:	August:	September:	August:
	October:	November:	December:	November: