



AGENDA

County Operations Committee

Wednesday, January 4, 2023

@ 12:00 PM

Peoria County Courthouse, Room 403

1. **Call to Order**
2. **Approval of Minutes**
 - November 28, 2022
3. **Informational Items / Reports / Other Minutes / Updates**
 - Workforce Report
4. **Committee Action**
 - Review of Executive Session Minutes
5. **Executive Session**
 - Labor Relations
6. **Miscellaneous**
7. **Adjournment**

DRAFT
MINUTES
County Operations Committee
November 28, 2022
@ 1:00 p.m.

MEMBERS PRESENT:	Rob Reneau – Chairperson; Linda Daley – Vice-Chairperson; Betty Duncan ; Steven Rieker ; William Watkins, Jr.
MEMBERS ABSENT:	Kate Pastucha
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator, Jennie Cordis Boswell - State's Attorney's Office; Heather McCord – Chief Financial Officer; Angela Loftus, Gretchen Pearsall, Nick Ruybalid – County Administration; Becky Spencer – PCAPS; Lise Mundwiller, Kitty Yanko – Peoria Humane Society

Call to Order

Chairperson Reneau called the meeting to order at 1:00 p.m.

Approval of Minutes

A motion to approve the minutes of October 24, 2022 was made by Ms. Daley and seconded by Ms. Duncan. The motion to approve carried unanimously (5-0).

Informational

- **PCAPS Monthly Report**

Ms. Spencer directed committee members to the submitted monthly report and stood for any questions. She advised that she is certified with the Illinois Animal Welfare Federation to teach euthanasia by injection. She commented that a group of 25 euthanasia technicians graduated last week, who will then file with the state of Illinois to become certified in that field.

- **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, new hires, demographics, and separations for October 2022 and a comparison of October 2021 and October 2022 figures.

Mr. Sorrel updated the committee on the hiring of another position under the Chief Diversity, Equity, and Inclusion Officer. He advised that the job description has been taken to the internal employee-led Hay Committee, and after review and point factoring by the committee and wage scale assigned, the position will be advertised.

Joint Resolution

- **Appropriation of bequest from John L. Becker Trust into the PCAPS Fund**
(joint with Finance Audit and Legislative Affairs Committee)

A motion to approve was made by Ms. Daley and seconded by Ms. Duncan. Ms. Musselman advised that the John L. Becker Trust approached the Humane Society and PCAPS and stated that there had been a \$110,000.00 bequest made to PAWS. She remarked that when operations of the animal shelter transferred from the City to the County, PAWS was no longer a legal entity and PCAPS became the successor entity. She stated that as the Trust set up the bequest to PAWS, the County became the appropriate legal receiver of the bequest. She commented that in further discussions with the Becker family, it was determined that the intent of the bequest was to go toward humane society type activities as opposed to governmental activities.

Ms. Musselman advised that staff requests authorization for the County Administrator to accept the payment, appropriate the \$110,000.00 into the budget line item for the expense, and issue a payment in the same amount to the Humane Society.

Ms. Mundwiller and Ms. Yanko addressed the committee on the long-standing partnership between Peoria County and the Humane Society and to express their appreciation for the committee addressing the concerns of the Humane Society and resolution of the issue.

The motion to approve carried unanimously.

Resolutions

- **Excess Health Insurance**

A motion to approve was made by Ms. Daley and seconded by Mr. Rieker. Ms. Musselman summarized the excess health insurance package for 2023. She explained that the county works with its broker to secure excess insurance. She stated that the recommended package is an estimated \$699,100.00, which is significantly under the approximate \$800,000.00 anticipated 2023 budget.

The motion to approve carried unanimously.

- **Risk Management Excess Insurance**

A motion to approve was made by Mr. Rieker and seconded by Ms. Daley. Ms. Musselman advised that risk management excess insurance covers liability, worker's compensation, property and other insurance programs paid from the Risk Management Fund.

Ms. Musselman advised the current recommendation is authorization to bind coverage at an estimated premium of \$1,081,870.00. She remarked in the original resolution presented to committee, the estimated premium for an Active Assailant is factored as \$18,000.00. She stated that after further discussion and clarification with the insurance carrier, it was determined that the premium amount does not cover school resource officers. She advised that extending the additional liability coverage to school resource officers results in an additional \$4,500.00 to the premium, for a total of \$22,500.00. She recommends revising the premium total to include the school resource officer component. She added that the extra cost would increase the total overage coverage to an estimated premium of \$1,086,370.00.

A motion to amend the resolution to include the additional \$4,500.00 in coverage for school resource officers was made by Ms. Daley and seconded by Ms. Duncan. The motion to amend carried unanimously.

The resolution as amended carried unanimously.

Adjournment

The meeting was adjourned by Chairperson Reneau at 1:25 p.m.

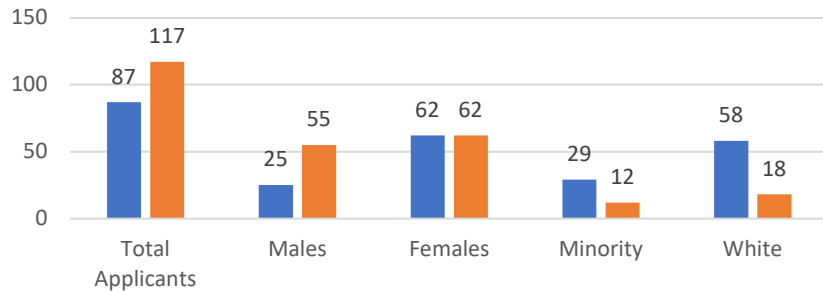
Recorded and Transcribed by: Jan Kleffman

County Operations - Workforce Dashboard - December 2022

November Applicants

2022 Depts w/Openings: Courts, Coroner, Elections, JDC, PCCHD, HWY, PCSO, Assessments, Treasurer, VAC

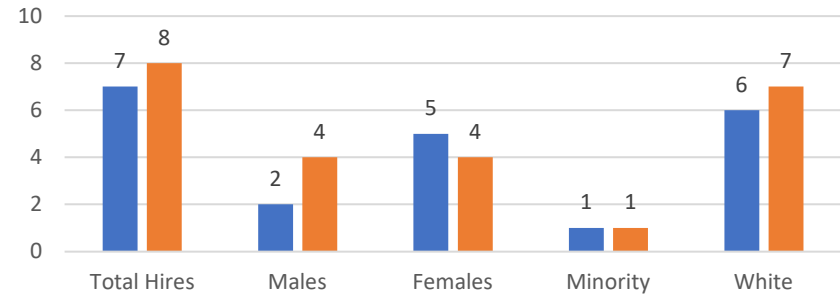
■ 2021 (22 posted positions) ■ 2022 (19 posted positions)



November New Hires

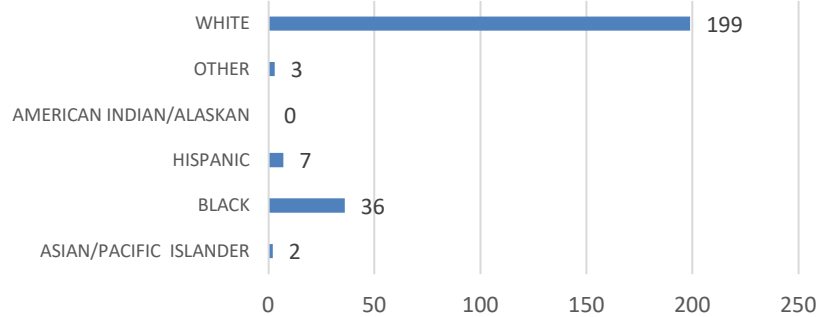
2022 Depts Hiring: Treasurer, Public Defender, VAC, PCCHD, PCSO

■ 2021 ■ 2022



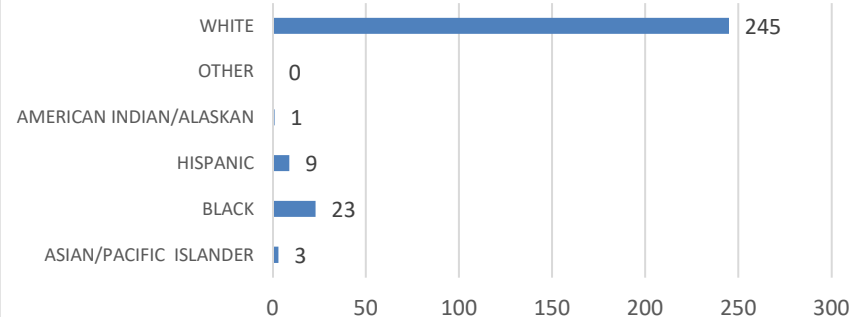
Female Employees Race/Ethnicity

(as of 11/30/22)



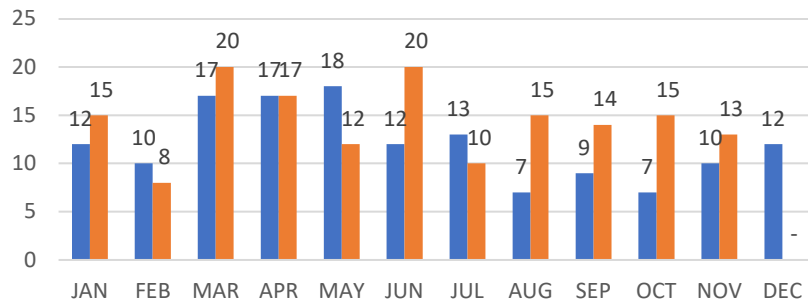
Male Employees Race/Ethnicity

(as of 11/30/22)



Employee Separations

■ 2021 ■ 2022



Top Department Separations

	November 2021	November 2022
Health	3	Co Clrk 3
PCSO	4	SAO 2
JDC	4	Elections 2