1. Call to Order

2. Approval of Minutes
   • November 29, 2021

3. Informational Items / Reports / Other Minutes / Updates
   • PCAPS Monthly Report
   • Workforce Report
   • Probation and Court Services Pilot Employee Referral Bonus Program

4. Resolution
   • Grant Award from Best Friends Animal Society
   • Grant Award from Bissell Pet Foundation
   • Peoria County Veterinary Medical Association Contract Extension
   • Additional Appropriation to PCAPS Fund

5. Committee Action
   • Review of Executive Session Minutes

6. Miscellaneous

7. Adjournment
Call to Order
Chairperson Reneau called the meeting to order at 1:00 p.m.

A motion to approve the participation of Mr. Rieker via teleconference was made by Mr. Watkins and seconded by Ms. Daley. The motion to approve carried unanimously (4-0).

Approval of Minutes
A motion to approve the minutes of October 14, 2021 and October 25, 2021 was made by Ms. Duncan and seconded by Ms. Daley. The motion to approve carried unanimously (4-0).

Informational
• PCAPS Monthly Report
Ms. Spencer directed committee members to the submitted report and stood for any questions. Ms. Duncan noted that “Unincorporated” is included in the report of “Field Activities – Calls for Service by Jurisdiction” and asked what area of the county is represented by that designation. Ms. Spencer advised that unincorporated areas include areas of municipalities in which PCAPS has no contracts for service.

• Workforce Report
Mr. Sorrel advised that the current report covers applicants, new hires, demographics, and separations for October 2021 and a comparison of October 2020 and October 2021 figures. Mr. Rieker asked if any of the six October separations from the City/County Health Department are related to the recently implemented policy on COVID-10. Mr. Sorrel stated that several of those separations are a function of the vaccine mandate put in place at the Health Department. Ms. Duncan added that three of the separations are related to contact tracing.

Resolutions
• Grant Award from Walmart Community Grants Teams
A motion to approve was made by Ms. Daley and seconded by Mr. Watkins. Ms. Spencer advised that PCAPS was awarded two grants totaling $1,750.00, which will be utilized for animal intake diversion programs by providing supplies to pet owners in an effort to keep animals in their homes.

The motion to approve carried unanimously (5-0).
• **FY21 Budget Rollover into FY22 Budget for replacement of PCAPS Animal Control Vehicle**

A motion to approve was made by Mr. Watkins and seconded by Ms. Daley.

A motion to allow the participation of Ms. Pastucha via teleconference was made by Ms. Daley and seconded by Ms. Duncan. The motion to approve carried unanimously.

(Ms. Pastucha joined meeting via teleconference.)

Ms. Spencer advised that although $45,000.00 was budgeted for FY2021 for the purchase of a new animal control vehicle, the department will be unable to secure the vehicle due to unavailability. She requests a transfer of $45,000.00 from FY2021 to FY2022 in order to purchase the vehicle next fiscal year. She also stated that the department’s FY2022 budget includes the replacement of one vehicle, and the transfer would allow the purchase of two animal control vehicle in FY2022.

The motion to approve carried (6-0).

• **Risk Management Excess Insurance**

A motion to approve was made by Ms. Daley and seconded by Ms. Duncan. Ms. Loftus advised that Arthur J. Gallagher, the broker for Peoria County, secured quotes from multiple carriers for the various lines of coverage utilized by the County. She stated that the premium package for 2022 is estimated at $990,017.00, a 9.5% increase from 2021.

The motion to approve carried unanimously (6-0).

**Miscellaneous**

Ms. Daley advised that she has met with human resource staff on drafting a letter to county employees regarding health insurance benefits. She anticipates finalization and distribution of the letter in early 2022.

**Adjournment**

The meeting was adjourned by Chairperson Reneau at 1:14 p.m.

*Recorded and Transcribed by: Jan Kleffman*
AGENDA BRIEFING

COMMITTEE: County Operations

MEETING DATE: January 3, 2022

AMOUNT:

ISSUE: FOR INFORMATION ONLY

BACKGROUND/DISCUSSION:
The attached report outlines the activity of Peoria County Animal Protection Services during the month of November 2021. It includes information from the same period in 2020 for comparison purposes.

COUNTY BOARD GOALS:
- Financial Stability
- Infrastructure Stewardship
- Effective Service Delivery
- Healthy Vibrant Communities
- Workforce Development
- Collaboration

STAFF RECOMMENDATION:

COMMITTEE ACTION: INFORMATIONAL ITEM

PREPARED BY: Becky Spencer

DEPARTMENT: PCAPS

DATE: December 13, 2021
Monthly Department Report - November 2021

Animal Statistics

<table>
<thead>
<tr>
<th>Animal Intake</th>
<th>NOV 2021</th>
<th>NOV 2020</th>
<th>YTD 2021</th>
<th>YTD 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cat</td>
<td>125</td>
<td>145</td>
<td>1,555</td>
<td>1,176</td>
</tr>
<tr>
<td>Dog</td>
<td>129</td>
<td>111</td>
<td>1,264</td>
<td>1,017</td>
</tr>
<tr>
<td>Other</td>
<td>38</td>
<td>21</td>
<td>319</td>
<td>236</td>
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<tr>
<td>TOTAL</td>
<td>291</td>
<td>277</td>
<td>3,140</td>
<td>2,449</td>
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<table>
<thead>
<tr>
<th>Animal Outcomes</th>
<th>NOV 2021</th>
<th>NOV 2020</th>
<th>YTD 2021</th>
<th>YTD 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adopted</td>
<td>90</td>
<td>69</td>
<td>836</td>
<td>663</td>
</tr>
<tr>
<td>Died or Disposal</td>
<td>15</td>
<td>16</td>
<td>184</td>
<td>48</td>
</tr>
<tr>
<td>Euthanized</td>
<td>102</td>
<td>88</td>
<td>1,128</td>
<td>1,202</td>
</tr>
<tr>
<td>Released</td>
<td>3</td>
<td>11</td>
<td>67</td>
<td>123</td>
</tr>
<tr>
<td>Returned to Owner</td>
<td>55</td>
<td>39</td>
<td>539</td>
<td>405</td>
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<tr>
<td>Transfer</td>
<td>26</td>
<td>24</td>
<td>347</td>
<td>212</td>
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<tr>
<td>TOTAL</td>
<td>291</td>
<td>247</td>
<td>3,117</td>
<td>2,653</td>
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Field Activities - Calls for Service by Type

<table>
<thead>
<tr>
<th>Activity</th>
<th>NOV 2021</th>
<th>NOV 2020</th>
<th>YTD 2021</th>
<th>YTD 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assist</td>
<td>15</td>
<td>10</td>
<td>155</td>
<td>103</td>
</tr>
<tr>
<td>Dead</td>
<td>2</td>
<td>2</td>
<td>31</td>
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<tr>
<td>Emergency</td>
<td>20</td>
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<td>338</td>
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<tr>
<td>Investigation</td>
<td>500</td>
<td>367</td>
<td>6,497</td>
<td>4886</td>
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<tr>
<td>Other</td>
<td>0</td>
<td>1</td>
<td>40</td>
<td>42</td>
</tr>
<tr>
<td>Owned</td>
<td>1</td>
<td>1</td>
<td>37</td>
<td>23</td>
</tr>
<tr>
<td>Rescue</td>
<td>0</td>
<td>0</td>
<td>6</td>
<td>8</td>
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<tr>
<td>Routine Patrol</td>
<td>0</td>
<td>7</td>
<td>225</td>
<td>297</td>
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<tr>
<td>Stray</td>
<td>212</td>
<td>175</td>
<td>2,549</td>
<td>2221</td>
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<tr>
<td>Transport</td>
<td>53</td>
<td>43</td>
<td>587</td>
<td>462</td>
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<tr>
<td>Wild</td>
<td>57</td>
<td>62</td>
<td>940</td>
<td>986</td>
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<tr>
<td>Extra Service</td>
<td>104</td>
<td>84</td>
<td>960</td>
<td>756</td>
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<tr>
<td><strong>Total</strong></td>
<td>964</td>
<td>776</td>
<td>12,497</td>
<td>10,141</td>
</tr>
</tbody>
</table>
## Field Activities - Calls for Service by Jurisdiction

<table>
<thead>
<tr>
<th>Jurisdiction</th>
<th>NOV 2021</th>
<th>NOV 2020</th>
<th>YTD 2021</th>
<th>YTD 2020</th>
</tr>
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<tbody>
<tr>
<td>Bartonville</td>
<td>21</td>
<td>19</td>
<td>283</td>
<td>266</td>
</tr>
<tr>
<td>Bellevue</td>
<td>3</td>
<td>8</td>
<td>55</td>
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<tr>
<td>Brimfield</td>
<td>1</td>
<td>3</td>
<td>28</td>
<td>29</td>
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<tr>
<td>Chillicothe</td>
<td>24</td>
<td>21</td>
<td>352</td>
<td>284</td>
</tr>
<tr>
<td>City of Peoria</td>
<td>727</td>
<td>590</td>
<td>9,407</td>
<td>7,608</td>
</tr>
<tr>
<td>Unincorporated</td>
<td>73</td>
<td>63</td>
<td>1,090</td>
<td>897</td>
</tr>
<tr>
<td>Dunlap</td>
<td>18</td>
<td>9</td>
<td>130</td>
<td>113</td>
</tr>
<tr>
<td>Elmwood</td>
<td>6</td>
<td>3</td>
<td>36</td>
<td>13</td>
</tr>
<tr>
<td>Glasford</td>
<td>4</td>
<td>3</td>
<td>49</td>
<td>65</td>
</tr>
<tr>
<td>Hanna City</td>
<td>1</td>
<td>1</td>
<td>43</td>
<td>60</td>
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<td>Kingston Mines</td>
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<td>3</td>
</tr>
<tr>
<td>Mapleton</td>
<td>2</td>
<td>4</td>
<td>21</td>
<td>40</td>
</tr>
<tr>
<td>Norwood</td>
<td>2</td>
<td>0</td>
<td>15</td>
<td>28</td>
</tr>
<tr>
<td>Out of County</td>
<td>3</td>
<td>5</td>
<td>30</td>
<td>17</td>
</tr>
<tr>
<td>Peoria Heights</td>
<td>41</td>
<td>17</td>
<td>363</td>
<td>267</td>
</tr>
<tr>
<td>Princeville</td>
<td>1</td>
<td>2</td>
<td>24</td>
<td>30</td>
</tr>
<tr>
<td>Tazewell County</td>
<td>14</td>
<td>9</td>
<td>100</td>
<td>64</td>
</tr>
<tr>
<td>West Peoria</td>
<td>23</td>
<td>19</td>
<td>362</td>
<td>270</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>964</strong></td>
<td><strong>776</strong></td>
<td><strong>12,497</strong></td>
<td><strong>10,141</strong></td>
</tr>
</tbody>
</table>
County Operations - Workforce Dashboard - December 2021

November Applicants
2021 Depts w/Openings: PCCHD, JDC, PCSO, Co Clerk, Courts, SAO

- Total Applicants: 74 (2020) vs. 87 (2021)
- Males: 27 (2020) vs. 25 (2021)
- Females: 47 (2020) vs. 62 (2021)
- Minority: 13 (2020) vs. 29 (2021)
- White: 61 (2020) vs. 58 (2021)

November New Hires
2021 Depts Hiring: PCSO, Coroner, PCCHD, Cir Clerk

- Total Hires: 15 (2020) vs. 7 (2021)
- Males: 7 (2020) vs. 2 (2021)
- Females: 8 (2020) vs. 5 (2021)
- Minority: 4 (2020) vs. 1 (2021)
- White: 11 (2020) vs. 6 (2021)

Female Employees Race/Ethnicity
(as of 11/30/21)

- White: 229
- Other: 5
- American Indian/Alaskan: 0
- Hispanic: 10
- Black: 46
- Asian/Pacific Islander: 4

Male Employees Race/Ethnicity
(as of 11/30/21)

- White: 297
- Other: 4
- American Indian/Alaskan: 1
- Hispanic: 23
- Black: 10
- Asian/Pacific Islander: 3

Employee Separations

- Chart showing separations by month for 2020 and 2021

Top Department Separations

<table>
<thead>
<tr>
<th>November 2020</th>
<th>November 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elections</td>
<td>6</td>
</tr>
<tr>
<td>JDC</td>
<td>2</td>
</tr>
<tr>
<td>PCSO</td>
<td>2</td>
</tr>
</tbody>
</table>
ISSUE: Informational—Probation and Court Services Pilot Employee Referral Bonus Program

BACKGROUND/DISCUSSION:
In May 2015, the Juvenile Detention Center, along with Court Services, helped create the Diversity, Recruitment, and Retention Committee. This committee developed and introduced the Employee Referral Program (attached) on June 1, 2017. Research has shown that new hires that come into Probation and Court Services through employee referrals are excellent contributors, stay with us longer and are a more cost-effective recruit.

The program asks Court Services employees if they know someone who would be a good addition to the Peoria County Probation and Court Services team. If the referred candidate meets the qualifications for a Probation Officer or Youth Development Specialist position, the referring employee could qualify to earn $300.00. Due to low staffing levels, and an increased need for applicants, the Employee Referral Bonus Guidelines changed in July 2021. The program increased the referral bonus up to $500.00 and introduces a monthly $50.00 gift card drawing.

Employees who want to refer a candidate use the attached Candidate Referral Form. If the candidate is hired, the referring employee is awarded $250.00 after 90 days of their candidate’s hire date and another $250.00 after their candidate successfully completes their probationary period.

For every qualified referral made regardless if they are hired, the referring employee’s name is entered into a monthly drawing. At the end of each month, a drawing for a prize is held. For this to occur, the referring employees name must have been on the candidate’s application. (Application question #12. How did you hear about this position?)

As of December 2021, JDC has received forty-seven (47) referrals from Probation and Court Services staff. Of the forty-seven (47) referrals, JDC hired thirty-two (32) staff. Twenty-seven (27) staff received the first 90-day bonus, and thirteen (13) employees have received the remaining one-year bonus.

The Juvenile Detention Center plans to expand this program to offer a referral bonus to all county employees who make a successful referral for open JDC positions as outlined above.

COUNTY BOARD GOALS: High Performance Public Organization

STAFF RECOMMENDATION:
None at this time. For informational purposes.

COMMITTEE ACTION: None needed at this time; however, County Administration may recommend in the future that the Board authorize the expansion of this program to include all county positions, not just those in Probation and Court Services.

PREPARED BY: Ryan Breedlove, Assistant Superintendent
DEPARTMENT: Juvenile Detention Center DATE: December 17, 2021
Probation and Court Services Pilot Employee Referral Bonus Program

Research has shown that new hires that come into Probation and Court Services through employee referrals are excellent contributors, stay with us longer, and are a more cost-effective recruit. Due to an increased need for applicants and referrals, the Employee Referral Bonus Guidelines have been extended to all Peoria County Team members.

If you know someone who would be a good addition to the Peoria County Probation and Court Services team and they meet the qualifications for a Probation Officer or Youth Development Specialist position, you may qualify to earn $500.00!

**How Does It Work**

Refer candidates by using the attached Candidate Referral Form. If your candidate is hired, you will be awarded $250.00 after 90 days of their hire date and another $250.00 after they successfully complete their probationary period. The new program guidelines will be re-evaluated on December 31, 2022.

**Monthly Drawing**

For every qualified referral you make regardless of if they are hired, your name will be entered into the drawing. Once a month, a drawing will take place for a chance to win a $50.00 Visa gift card.

If you know someone who would be a good addition to the Peoria County Probation and Court Services team and they meet the qualifications for a Probation Officer or Youth Development Specialist position, you may qualify to earn $500.00!

**Program Rules**

1. **Referral Eligibility:** All Peoria County Team members, except employees with hiring authority (non-supervisory level) over the referred candidates, are eligible to refer candidates.

2. **The referral must represent the candidate's first contact with a Peoria County Team member:** Elected Officials, temporary staff, volunteers, interns, contract and former employees.

3. **The hiring of a referred employee must occur within 180 days (six months) of the initial referral date.**

4. **To be eligible for an award, the referral of the candidate must first be submitted before the candidate applies.**

Effective 2/1/2022
5. The referring employee must agree to have his/her name used for the introduction.

6. If more than one employee refers the same candidate, only the first referring employee is eligible for payment.

7. Only candidates who meet the essential qualifications for the position will be considered.

8. All candidates will be evaluated for employment consistent with Peoria County Probation and Court Services policies and procedures as well as the Administrative Office of Illinois Courts policies and procedures.

9. All information regarding the hiring decision will remain strictly confidential.

10. The referring employee must still be employed by Peoria County Probation and Court Services during the hired candidate's first 90 days of employment in order to receive the first payment.

11. The referring employee must still be employed by Peoria County after the candidate’s successful completion of their probationary period in order to receive the second payment.

12. Any disputes or interpretations of the program will be handled through Management in Peoria County Probation and Court Services.

13. The first referral bonus payment will be paid on the first paycheck after completion of the candidate's 90-day anniversary at Peoria County Probation and Court Services. This referral bonus is taxable.

14. The second referral bonus payment will be paid on the first paycheck after completion of the candidate's successful completion of their initial employment period at Peoria County Probation and Court Services. This referral bonus is taxable.

Effective 2/1/2022
CANDIDATE REFERRAL

Job Title:

Candidate's Name/Address:

Date received in Human Resources:

Referring Employee's Name:
    Work Phone:

I have read and understand the Peoria County Probation and Court Services Pilot Employee Referral Bonus Program

________________________________________________________________________
Referring Employee's Signature

________________________________________________________________________
Date

Send this form to Ryan Breedlove
rbreedlove@peoriacounty.org

INTERNAL USE ONLY:

Referred candidate's hire date:

First Target Date for award payment:
(Completion of candidate's 90 day anniversary)

Date Information was sent to payroll:

Second Target Date for award payment
(Completion of candidate’s 1 year probationary period)

Date Information was sent to payroll:

Effective 2/1/2022
AGENDA BRIEFING

COMMITTEE: County Operations

MEETING DATE: January 3, 2022

LINE ITEMS: 026-1-026-3-228-36050

AMOUNT: $28,402.00

ISSUE: Authorization to accept $28,402.00 in grant money awarded for canine enrichment and housing improvement programs into PCAPS FY 2022 fund 026-1-026-3-228-36050 and to appropriate $23,402 of these funds into the PCAPS fund 026-1-026-3-228-52352 (non capital equipment) and $5,000 of these funds in the PCAPS fund 026-1-026-3-228-54402 (educational training).

BACKGROUND/DISCUSSION:

PCAPS has been selected to receive a grant in the amount of $28,402.00 for the purposes of canine enrichment and housing improvement programs from Best Friends Animal Society. These funds are to be used to remodel the dog adoption kennels to include shift gates, to remodel the outside kennel runs to include space necessary for canine playgroups, and to implement training from the national organization “Dogs Playing for Life” regarding canine playgroups. This program will decrease the stress on the canine population within the shelter and thereby increase live animal release rates.

COUNTY BOARD GOALS:

- SAFE AND HEALTHY COMMUNITY
- HIGH PERFORMING PUBLIC ORGANIZATION

STAFF RECOMMENDATION:

Approval

COMMITTEE ACTION:

PREPARED BY: Becky Spencer, Director

DEPARTMENT: PCAPS

DATE: December 13, 2021
TO THE HONORABLE COUNTY BOARD

COUNTY OF PEORIA, ILLINOIS

Your County Operations Committee does hereby recommend passage of the following Resolution:

RE: Authorization to accept $28,402 in grant money awarded for canine enrichment and housing improvement programs into PCAPS fund 026-1-026-3-228-36050 and to appropriate these funds into the PCAPS fund 026-1-026-3-228-52352 and 026-1-026-3-228-54402.

RESOLUTION

WHEREAS, the County Board has encouraged progressive actions to increase adoptions and reduce euthanasia, and;

WHEREAS, canine enrichment and housing improvement programs are a nationally recognized way for shelters to decrease stress in animal populations and thereby increase live release rates and;

WHEREAS, Peoria County Animal Protection Services has been selected to receive a grant from the Best Friends Animal Society, in the amount of $28,402 to be used for canine enrichment and housing improvement programs;

NOW THEREFORE BE IT RESOLVED, by the County Board of Peoria County, that Twenty Eight Thousand Four Hundred Two dollars ($28,402) be appropriated into the PCAPS FY 2022 fund revenue line item 026-1-026-3-228-36050 and Twenty Three Thousand Four Hundred Two dollars ($23,402) be appropriated into expenditure line item 026-1-026-3-228-52352 and Five Thousand dollars ($5,000.00) be appropriated into line item 026-1-026-3-228-54402 in the PCAPS fund for the 2022 expenses related to canine enrichment and housing improvement programs and that PCAPS is authorized to enter into the grant agreement after review and approval of the same by the State’s Attorney’s Office.

RESPECTFULLY SUBMITTED,
County Operations Committee
AGENDA BRIEFING

COMMITTEE: County Operations  
MEETING DATE: January 3, 2022

LINE ITEMS: 026-1-026-3-228-36050  
AMOUNT: $5,000.00

ISSUE: Authorization to accept $5,000.00 in grant money awarded for feline spay/neuter into PCAPS FY 2022 fund 026-1-026-3-228-36050 and to appropriate these funds into the PCAPS fund 026-1-026-3-229-54492.

BACKGROUND/DISCUSSION:
PCAPS has been selected to receive a grant in the amount of $5,000.00 for the purposes of feline spay/neuter from Bissell Pet Foundation. These funds are to be used to continue to offer affordable feline spay/neuter to the community, in order to help reduce the cat population.

COUNTY BOARD GOALS:

SAFE AND HEALTHY COMMUNITY
HIGH PERFORMING PUBLIC ORGANIZATION

STAFF RECOMMENDATION:

Approval

COMMITTEE ACTION:

PREPARED BY: Becky Spencer, Director
DEPARTMENT: PCAPS
DATE: December 13, 2021
TO THE HONORABLE COUNTY BOARD
COUNTY OF PEORIA, ILLINOIS

Your County Operations Committee does hereby recommend passage of the following Resolution:

RE: Authorization to accept $5,000 in grant money awarded for feline spay/neuter into FY 2022 PCAPS fund 026-1-026-3-228-36050 and to appropriate these funds into the PCAPS fund 026-1-026-3-229-54492.

RESOLUTION

WHEREAS, the County Board has encouraged progressive actions to reduce euthanasia, and;

WHEREAS, spay/neuter programs are a successful means for shelters to increase their positive impact on communities by controlling the pet population; and

WHEREAS, Peoria County Animal Protection Services has been selected to receive a grant from the Bissell Pet Foundation, in the amount of $5,000 to be used for the feline spay/neuter program;

NOW THEREFORE BE IT RESOLVED, by the County Board of Peoria County, that Five Thousand dollars ($5,000) be appropriated into the PCAPS FY 2022 fund revenue line item 026-1-026-3-228-36050 and Five Thousand dollars ($5,000) be appropriated into expenditure line item 026-1-026-3-229-54492 in the PCAPS fund for expenses related to feline spay/neuter and that PCAPS is authorized to enter into the grant agreement after review and approval of the same by the State’s Attorney’s Office.

RESPECTFULLY SUBMITTED,
County Operations Committee
AGENDA BRIEFING

COMMITTEE: County Operations  
MEETING DATE: January 3, 2022  
LINE ITEMS: N/A  
AMOUNT: N/A

ISSUE: Approval to negotiate and execute documents to extend the agreement with the Peoria County Veterinary Medical Association for services with PCAPS.

BACKGROUND/DISCUSSION:
The County Board approved an extension agreement with the Peoria County Veterinary Medical Association for Veterinary services and to serve as the Deputy Administrator for PCAPS. This extension agreement will expire on December 31, 2021. The Administration seeks approval to negotiate and execute documents to extend the agreement with the Peoria County Veterinary Medical Association for services with PCAPS.

COUNTY BOARD GOALS:

STAFF RECOMMENDATION:
Approval to negotiate and execute documents to extend the agreement with the Peoria County Veterinary Medical Association for services with PCAPS.

COMMITTEE ACTION:

PREPARED BY: Becky Spencer, Director  
DEPARTMENT: PCAPS  
DATE: December 17, 2021
EXTENSION of AGREEMENT

This Extension of Agreement ("Extension") is made by and between the COUNTY OF PEORIA, a body politic and corporate of the State of Illinois (the “County”) and the PEORIA COUNTY VETERINARY MEDICAL ASSOCIATION (the "Association"), hereafter collectively referred to as the "Parties".

WHEREAS, the County and the Association entered into an Agreement effective January 1, 2015 (“Initial Agreement”) for the Association to provide veterinarian services to the County; and

WHEREAS, the term of the Initial Agreement expires on December 31, 2021; and

WHEREAS, the Parties wish to further extend the term of the Initial Agreement by one (1) year.

NOW THEREFORE BE IT RESOLVED, that in consideration of the mutual promises, covenants and obligations herein, the Parties hereby agree as follows:

Terms of Extension Agreement:

1. Conditions of the Agreement. This Extension hereby extends the term of the Initial Agreement by an additional one (1) year period.
2. Effective Date and Term of Agreement. This Extension shall be effective January 1, 2022 and shall terminate on December 31, 2022.
3. Charge Rate. The rate in effect on December 31, 2021 will reflect the following changes:
   a. A 10% increase in price relative to current quarterly fees ($6,683.67/quarter year) in effect on December, 31, 2021 for performance of veterinary services at PCAPS by the Association under this Agreement.
   b. A 10% increase in fee relative to current fee of $150/hour or $9/rabies vaccination and $10/other vaccination, whichever is greater, for scheduled rabies vaccination clinics.
   c. The County agrees to pay a private veterinarian the following sterilization fees:
      1. For each female dog $70
      2. For each male dog cryptorchid $70
      3. For each female cat $60
      4. For each male dog $55
      5. For each male cat $45
4. Section I.12 of the Initial Agreement is hereby amended as follows: “Provide facilities (the Tri County Animal Emergency Clinic), equipment, supplies and staff to surgically alter animals that have been chosen for adoption from PCAPS. PCAPS will notify THE ASSOCIATION of the need for surgery and THE ASSOCIATION will provide the surgery within 48 hours of notification.”
IN WITNESS WHEREOF, the Parties hereto, by their duly authorized representatives, have signed this Extension on the date written below

COUNTY OF PEORIA PEORIA COUNTY VETERINARY MEDICAL ASSOCIATION

_________________________________________  __________________________________________ Signature
Signature

_________________________________________  __________________________________________ Printed
Name Printed Name

_________________________________________  __________________________________________ Title Title
Dated: ______________________ 2021 Dated: ______________________ 2021
TO THE HONORABLE COUNTY BOARD
COUNTY OF PEORIA, ILLINOIS

Your County Operations Committee does hereby recommend passage of the following Resolution.

Re: Extension of Agreement with Peoria County Veterinary Medical Association to provide Veterinary services and Deputy Administrator responsibilities to PCAPS.

RESOLUTION

WHEREAS, the Peoria County Board has declared as a statement of policy that animal control and protection services will be a core service of Peoria County Government aligned to the Board's Mission Statement and Strategic Goals; and

WHEREAS, a licensed veterinarian must be appointed as Deputy Administrator of the Animal Control Program per the Illinois Animal Control Act; and animals must be sterilized prior to adoption per the Illinois Animal Welfare Act.

WHEREAS, there is an agreement with the Peoria County Veterinary Medical Association for Veterinary services and to serve as the Deputy Administrator for PCAPS through December 31, 2021; and

WHEREAS, your committee urges the adoption of an extension agreement, thereby extending the contract with the Peoria County Veterinary Medical Association for one year.

NOW, THEREFORE BE IT RESOLVED, that the County Administrator is authorized to negotiate and execute documents to carry out this resolution, with approval from the State’s Attorney’s Office.

RESPECTFULLY SUBMITTED,
County Operations Committee
AGENDA BRIEFING

COMMITTEE: County Operations
MEETING DATE: January 3, 2022
LINE ITEMS: N/A
AMOUNT: N/A

ISSUE: Authorization to appropriate an additional $15,000 to the PCAPS fund 026-1-026-3-228-53071 for expenses related to veterinary care.

BACKGROUND/DISCUSSION:
The County Board approved an extension agreement with the Peoria County Veterinary Medical Association for Veterinary services and to serve as the Deputy Administrator for PCAPS. This extension agreement will expire on December 31, 2021. The Administration seeks approval to negotiate and execute documents to carry out a new extension agreement which will include increased rates. This rate increase will cause a need to increase the appropriation by $15,000 to the PCAPS fund 026-1-026-3-228-53071 for expenses related to veterinary care.

COUNTY BOARD GOALS:

STAFF RECOMMENDATION:
Approval to appropriate an additional $15,000 to the PCAPS fund 026-1-026-3-228-53071 for expenses related to veterinary care.

COMMITTEE ACTION:

PREPARED BY: Becky Spencer, Director
DEPARTMENT: PCAPS
DATE: December 17, 2021
TO THE HONORABLE COUNTY BOARD

COUNTY OF PEORIA, ILLINOIS

Your County Operations Committee does hereby recommend passage of the following Resolution:

Re: Authorization to appropriate an additional $15,000 to the PCAPS fund 026-1-026-3-228-53071 for expenses related to veterinary care.

RESOLUTION

WHEREAS, the Peoria County Board has declared as a statement of policy that animal control and protection services will be a core service of Peoria County Government aligned to the Board's Mission Statement and Strategic Goals; and

WHEREAS, a licensed veterinarian must be appointed as Deputy Administrator of the Animal Control Program per the Illinois Animal Control Act; and animals must be sterilized prior to adoption per the Illinois Animal Welfare Act.

WHEREAS, there is an agreement with the Peoria County Veterinary Medical Association for Veterinary services and to serve as the Deputy Administrator for PCAPS through December 31, 2021; and

WHEREAS, an agreement has been reached with the Peoria County Veterinary Medical Association to extend the agreement for one year at increased rates; and

NOW, THEREFORE BE IT RESOLVED, by the County Board of Peoria County, that Fifteen Thousand dollars ($15,000) be appropriated into the PCAPS FY 2022 fund expenditure line item 026-1-026-3-228-53071 for expenses related to veterinary care.

RESPECTFULLY SUBMITTED,
County Operations Committee